

LOCKE TOWNSHIP REGULAR BOARD MEETING AGENDA June 13, 2023 7 PM
LOCKE TWP HALL- 3805 BELL OAK RD, WMSTN 48895 517 468-3405

1. Call to Order, Welcome, Pledge of Allegiance
2. Additions to agenda/approval of agenda w/Public Comment Guidelines on back
3. Action on May 9, 2023 meeting minutes
4. Action on Accts Payable Independent Bank checks #5884 - #59___ totaling \$ _____
5. Public Comment [3 minute limitation]
6. New Business:
 - *The Fiber Company, franchise agreement for internet service for underserved communities
 - *Discussion-selecting Township Planner - 4 RFP letters mailed May 18 /deadline June 01
Carlisle Wortman Assoc, Ann Arbor; Griffels Webster, Detroit; McKenna, Northville; William & Works Inc, Grand Rapids;
 - *Resolution 2023-05 Acceptance of Payments by Financial Transaction Device
What are the 12 requirements of PCI DSS Compliance? And Point & Pay [from last month]
 - *Schedule EGLE for informational Landfill permitting process/regulations presentation at Aug 8 TB meeting? [INFORMATIONAL ONLY – NO APPLICATION SUBMITTED]
7. Unfinished Business:
8. Reports:
 - Treasurer** – May31 treas report; met w/Independent Bank branch manager & regional manager re: credit card options and recent bank failures; attend 5/10 MTA *Meeting Requirements* webinar; installed 2023 summer tax data base; prepared Res 2023-05 Acceptance of Payments
 - Clerk** - May rev/exp report; placed 243 flags on Veterans graves in 3 cemeteries; held Election Commission meeting for Aug 8 Morrice School Election; received Par Plan ins. dividend \$184.92
 - Trustee** – Shepler: May 16 & June 6 PC meetings update
 - Trustee** – Davis:
 - Supervisor** –attend 05/11 NIESA meeting; May NIESA report [dk pink]; 2024 Rev Sharing est \$198,144; road work update [no Agreement yet received]: completed paving Moyer Rd, M-52 to Webberville Rd; adding 3” gravel Herrington Rd, Lovejoy to Mohrle & Moyer Rd, Herrington to Webberville, scheduled by June 9 paving Herrington Rd, Royce to Mohrle scheduled June 6
 - Zoning Administrator** –May report; building permits update
9. Public Comment [3 minute limitation]
10. Communications, seminars, etc.
 - *May 24 MTA dues informational letter
 - *June 14 MTA noon webinar *Who Can Talk to the Twp Atty* \$25 [treas registered]
 - *Ing Co Sheriff Dept Sgt Chad Doyle: 4 May calls: child abuse complaint, assault complaint, check welfare, and suspicious situation
 - *Aug 16-18, MI Assoc of Cemeteries Conference, Traverse City, \$149 registration by Aug 4
11. Any Other Business / Board member comments
12. Adjournment

The Township will provide necessary reasonable services to individuals with disabilities at the Board meeting upon 3 days notice in writing or by calling the Locke Township Clerk at 517 468-3405.

Dorothy G Hart, Locke Township Supervisor

Next meeting – July 11:
Annual CADL, library report/presentation
Cemetery fees update
ARPA funds distribution Resolution

PUBLIC COMMENT GUIDELINES

Officials will listen carefully and respectfully, while allowing for differences of opinion.

Township meetings are for the purpose of conducting Board business, part of which allows for public comment. Therefore, each person who wishes to address the Board is permitted 3 minutes to do so during the Public Comment period of the meeting.

When addressing the Board, please state your name and address. Please observe rules of common courtesy.

Comments are to be directed to the Board. This is the purpose for the Public Comment period (that the Board may hear from the public). It is not the purpose of the Public Comment period to enter into a back and forth dialogue between the Board and the public. It is the public's turn to speak, and the Board's turn to listen. That said, questions may be asked by the Board in order to clarify what is said.

Those who have further questions or who wish to have conversations with the Board are welcome to contact Board members at times beyond the township meetings.

The Locke Township Board greatly appreciates your willingness to weigh in on issues, concerns, solutions. Your input is important to us.

3. **Rights of Way; Easements.** To the extent permitted by applicable federal, state and local laws and regulations, the Township shall use reasonable good faith efforts to arrange for and provide to the Company all rights of way, easements or other rights of access to public or private property that are required for construction of the Infrastructure, including without limitation, access to utility poles and other facilities or equipment owned by third party utility providers. The parties shall cooperate in arranging for the Company to have easements or other access rights in any locations where the Company wishes to install Infrastructure and such access rights do not exist. The Company shall not be required to construct Infrastructure in any location that is outside rights of way or easements that permit the construction, and operation and maintenance of utilities within those areas.
4. **Permits.** Upon request by the Company, the Township will use reasonable good faith efforts to assist the Company with obtaining all permits, licenses, access rights and other consents required for construction of the Infrastructure (“Permits”). The Company shall bear all costs associated with applying for and obtaining Permits.
5. **Damage to Property.** The Company will use due care to avoid causing damage to public and private property during the course of constructing the Infrastructure and operating the System. If the Company damages any property during the course of constructing or maintaining the Infrastructure and/or operating the System, the Company shall promptly repair such damage and shall return the damaged property to its condition prior to the work by the Company that caused such damage, at the Company’s sole cost.
6. **Internet Service.** The internet service to be provided by or through the Company will include the installation of individual service accounts, the provision of internet access to the extent subscribed by each customer, customer service and Infrastructure maintenance and repair. The Company shall handle all customer billing, collections, customer service and support. The Company will use commercially reasonable good faith efforts to maintain internet service levels that are consistent with market standards for the provision of internet service in rural locations. The Company shall contract with one or more internet service providers to provide internet connections to Subscribers. The Company may provide internet service under its own name or in the name of any such sub-contracted internet service provider or under the joint names of the Company and the ISP.
7. **Term.** This Agreement shall be effective upon its execution by both parties. This Agreement will expire on the last day of the month in which the ten (10) year anniversary of the commencement of construction of the Infrastructure by the Company occurs. This Agreement shall automatically renew for successive ten (10) year terms unless either party gives the other party written notice of its intention not to renew this Agreement no less than 180 days prior to the expiration of the then current term.
8. **Default; Termination.** Either party may terminate this Agreement if the other party fails to cure a default in performing its obligations hereunder within 30 days after receiving written notice describing that default in reasonable detail. Provided, however, that if any

such default is of a nature that it cannot be cured within 30 days, then the party in default shall be allowed a reasonable amount of time to cure that default, provided that party commences actions reasonably required to cure that default within ten (10) business days after receiving written notice of default and diligently pursues such actions to their conclusion. Notwithstanding the foregoing, if the Company has not commenced or is not diligently pursuing construction of the Infrastructure by December 31, 2027, the Township may terminate this Agreement, effective upon written notice to the Company. Any notice of default shall be given in writing. Neither party has the right to terminate this Agreement without cause.

9. **Insurance.** The Company shall maintain in effect throughout the term of this Agreement, the following insurance coverage:

- A. Property damage; \$1,000,000.00
- B. General liability; \$2,000,000.00 per occurrence/\$4,000,000.00 annual aggregate

The Company shall purchase such insurance from companies licensed to do business in Michigan having an A.M. Best rating of no less than A- and shall provide proof of insurance to the Township, upon request. The Township shall be named as an additional insured under each insurance policy.

10. **Confidentiality.** The parties acknowledge that the terms of this Agreement and many of the records that will be maintained by the Township in connection with this Agreement are subject to disclosure to members of the public to Freedom of Information Act requirements and other government transparency and regulations. The parties shall cooperate in preserving the confidentiality of the business records of the Company and of any sub-contractors to the Company, to the extent permitted by applicable law. The Company shall designate as confidential (and shall require its sub-contractors to designate) any records that the Company (or its sub-contractors) wish to remain confidential and the parties shall cooperate in asserting that such records are exempt from disclosure under FOIA or similar laws and regulations.
11. **Assignment.** Except for the rights of the Company to sub-contract Infrastructure construction and maintenance work and the right of the Company to contract with a third-party internet service provider to provide internet access to the Company for purposes of this Agreement, neither party may assign or sub-contract its rights or obligations under this Agreement to a third party without the prior written consent of the other party. Provided, however, that the Company may assign its rights and duties under this Agreement to any person who becomes a successor in interest to the Company through purchase of the Company or merger.
12. **Compliance with Law.** The parties shall at all times comply with applicable federal, state and local laws and regulations that govern their duties under this Agreement, including without limitation, laws governing Subscriber privacy rights and equal access to the internet services to be provided by the Company under this Agreement.

13. **Indemnification.** The Company shall indemnify, defend and hold harmless the Township from and against any damage or other liability that may result from the performance or breach by the Company of its duties under this Agreement, to the extent that Company is at fault for causing any such damage or other liability. The Township shall give the Company prompt written notice of any claim for indemnification under this Section. Promptly after receiving any such notice, the Company shall take action to defend or settle the claim, without cost to the Township, other than the expenditure of time by Township personnel to assist the Company with such efforts.

14. **Limitation of Liability.** Neither party shall be liable to the other party for any indirect, incidental, consequential, exemplary or punitive damages, regardless of the theory of liability under which such damage arises and regardless of whether the likelihood of such damages is known to the parties at the time they sign this Agreement. In all events, neither party shall be liable to the other party for an amount of excess of \$ _____ on any claim or series of related claims.

15. **General.**

- A. This Agreement shall be governed by Michigan law.
- B. This Agreement is binding on the parties and upon their respective successors and permitted assigns.
- C. This Agreement represents the entire understanding of the parties regarding its subject matter. There are no separate agreements between the parties regarding that subject matter, whether written or oral.
- D. This Agreement may be modified only by a written document signed by both parties.
- E. All notices regarding this Agreement shall be given in writing and shall be delivered in person, by certified mail return receipt requested, by overnight courier, with proof of delivery or by email, with proof of receipt. Any notice sent by email shall be confirmed by delivery under one of the other methods described in this Section. Notices shall be effective upon receipt or upon refusal of delivery.
- F. The failure by a party to enforce a provision of this Agreement on one or more occasions shall not constitute the waiver by that party of its right to enforce that provision at any future time.
- G. If the parties learn that applicable law or regulations require that this Agreement be amended to include additional or revised terms or if a government or regulatory authority interprets applicable law or regulations in a manner that requires such an amendment, the parties will cooperate in preparing and signing an amendment having terms that cause this Agreement to be in compliance with applicable law and/or regulations. In addition, if a court of law or another government authority determines that any provision in this agreement is unenforceable as written, the parties will



LOCKE TOWNSHIP 3805 BELL OAK ROAD WILLIAMSTON MI 48895

phone 517 468-3405 fax 517 468-0105 www.locketownship.com

office hours - Tuesday & Thursday 10 am - 4 pm

Supervisor	Dorothy Hart	locketwpsupervisor@tds.net	Trustee	Marcy Shepler
Clerk	Glenda Turner	locketwpclerk@tds.net	Trustee	Bah Davis
Treasurer	Sheri Rambo	locketwptreas@tds.net		

June 13, 2023

The Fiber Company
address
city

Dear Fiber Company,

Please accept this Letter of Support as The Fiber Company seeks a Franchise Agreement to construct and operate fiber optic-based internet service systems in underserved communities. It is our understanding that The Fiber Company would like to apply for Federal Funding to construct and install fiber optic cable, conduit equipment and other facilities or materials required to provide internet service to all Locke Township residents who subscribe for that service.

The Federal grant would provide all funding for the construction. The Federal grant would allow internet service to be provided and will include the installation of individual service accounts, the provision of internet access to the extent subscribed by each customer, customer service and infrastructure maintenance and repair.

Thank you for the opportunity to support The Fiber Company internet service in underserved communities which will result in an increase in internet availability and be a benefit to the community.

Respectfully,

Dorothy G Hart
Locke Twp Supervisor

*no company contact info provided
fiber optics work in 2025, maybe?
1GB up+down
need letter of interest so they can
apply for grants*

LOCKE TOWNSHIP

RESOLUTION 2023-05

FOR THE ACCEPTANCE OF PAYMENTS BY FINANCIAL TRANSACTION DEVICE

WHEREAS, Public Act 280 of 1995, MCL 129.221, et seq., authorizes a township board to adopt a resolution authorizing the acceptance of payments by financial transaction devices; and

WHEREAS, it has been determined by the treasurer of Locke Township that acceptable financial transaction devices include:

- VISA
- MASTERCARD
- DISCOVER
- AMERICAN EXPRESS

AND WHEREAS, the financial transaction devices that may be accepted comply with the Township's depository resolution under MCL 129.12 of the Michigan Compiled Laws,

NOW THEREFORE BE IT RESOLVED that effective _____ (*date*), the Locke Township Board authorizes the use of financial transaction devices and authorizes the treasurer to proceed to implement their use according to the following policy:

Financial transactions that *may* be made by a financial transmission device shall include:

- Real and personal property taxes
- Special assessments
- Zoning and special permits
- Building and trades permits
- Hall Rentals
- Burial rights certificates
- Other: _____

Financial transactions that *cannot* be made by a financial transmission device shall include:

The following departments are authorized to accept such payments by financial transaction devices:

- All departments

The foregoing resolution was offered at the Locke Township Board meeting on _____ (date) by Board Member _____ (name) and supported by Board Member _____ (name).

Upon roll call vote, the following voted

“AYE”:

“NAY”:

Absent:

The Supervisor declared the resolution adopted.

(Clerk)

(Attested to by: Dorothy G. Hart, Supervisor)

CERTIFICATION

STATE OF MICHIGAN

COUNTY OF INGHAM

I, Glenda S. Turner, Clerk of Locke Township do certify that the foregoing resolution was duly adopted by the Locke Township Board at a meeting held on _____ (date) and is on file in the records of this office.

Glenda S. Turner, Locke Township Clerk



(<https://www.controlcase.com/>).

What are the 12 requirements of PCI DSS Compliance?

The Payment Card Industry Data Security Standard (PCI DSS) is required by the contract for those handling cardholder data, whether you are a start-up or a global enterprise. Your business must always be compliant, and your compliance must be validated annually. It is generally mandated by credit card companies and discussed in credit card network agreements.

The PCI Standards Council (SSC) is responsible for the development of the standards for PCI compliance. Its purpose is to help secure and protect the entire payment card ecosystem. These standards apply for merchants, service providers processing credit/debit card payment transactions.

WHAT IS PCI COMPLIANCE?

Payment card industry (PCI) compliance is mandated by credit card companies to help ensure the security of credit card transactions in the payments industry. Payment card industry compliance

refers to the technical and operational standards that businesses follow to secure and protect credit card data provided by cardholders and transmitted through card processing transactions. PCI standards for compliance are developed and managed by the PCI Security Standards Council (<https://www.pcisecuritystandards.org/>) (<https://www.controlcase.com/>)

THE 12 REQUIREMENTS OF PCI DSS

The requirements set forth by the PCI SSC are both operational and technical, and the core focus of these rules is always to protect cardholder data.

The 12 requirements of PCI DSS are:

1. Install and maintain a firewall configuration to protect cardholder data
2. Do not use vendor-supplied defaults for system passwords and other security parameters
3. Protect stored cardholder data
4. Encrypt transmission of cardholder data across open, public networks
5. Use and regularly update anti-virus software or programs
6. Develop and maintain secure systems and applications
7. Restrict access to cardholder data by business need to know
8. Assign a unique ID to each person with computer access
9. Restrict physical access to cardholder data
10. Track and monitor all access to network resources and cardholder data
11. Regularly test security systems and processes
12. Maintain a policy that addresses information security for all personnel

Before getting into PCI DSS requirements, you will also want to find out how to define PCI DSS scope. (<https://www.controlcase.com/How-to-define-PCI-DSS-Scope>) It is crucial to reduce the PCI DSS audit scope because it will help reduce your compliance costs, operations costs, and risk associated with interacting with payment card data.

PCI DSS Compliance Requirement Checklist



PCI DSS 12 requirements are a set of security controls that businesses are required to implement to protect credit card data and comply with the Payment Card Industry Data Security Standard (PCI DSS).

PCI DSS REQUIREMENT 1: INSTALL AND MAINTAIN A FIREWALL CONFIGURATION TO PROTECT CARDHOLDER DATA

This first requirement ensures that service providers and merchants maintain a secure network through the proper configuration of a firewall as well as routers if applicable. Properly configured firewalls protect your card data environment. Firewalls restrict incoming and outgoing network traffic through rules and criteria configured by your organization.

Firewalls provide the first line of protection for your network. Organizations should establish firewalls and router standards, which allow for a standardized process for allowing or denying access rules to the network. Configuration rules should be reviewed bi-annually and ensure that there are no insecure access rules which can allow access to the card data environment.

PCI DSS REQUIREMENT 2: DO NOT USE VENDOR-SUPPLIED DEFAULTS FOR SYSTEM PASSWORDS AND OTHER SECURITY PARAMETERS

It focuses on hardening your organization's systems such as servers, network devices, applications, firewalls, wireless access points, etc. Most of the operating systems and devices come with factory default setting such as usernames, passwords, and other insecure configuration parameters. These default usernames and passwords are simple to guess, and most are even published on the Internet.

Such default passwords and other security parameters are not permissible per this requirement. This requirement also asks to maintain an inventory of all the systems, configuration/hardening procedures. These procedures need to be followed every time a new system is introduced in the IT infrastructure.

PCI DSS REQUIREMENT 3: PROTECT STORED CARDHOLDER DATA

This is THE most important requirement of the PCI standard. According to requirement 3, you must

first know all the data you are going to store along with its location and retention period. All such cardholder data must be either encrypted using industry-accepted algorithms (e.g., AES-256, RSA 2048), truncated, tokenized or hashed (e.g. SHA 256, PBKDF2). Along with card data encryption, this requirement also talks about a strong PCI DSS encryption key management process (<https://www.controlcase.com/>) (https://en.wikipedia.org/wiki/Key_management).

Many times service providers or merchants don't know they store unencrypted primary account numbers (PAN) and therefore running a tool like [card data discovery](https://www.controlcase.com/solutions/data-discovery/) (<https://www.controlcase.com/solutions/data-discovery/>) becomes important. You would note that common locations where card data is found are log files, databases, spreadsheets, etc. This requirement also includes rules for how primary account numbers should be displayed, such as revealing only the first six and last four digits.

PCI DSS REQUIREMENT 4: ENCRYPT TRANSMISSION OF CARDHOLDER DATA ACROSS OPEN, PUBLIC NETWORKS

Similar to requirement 3, in this requirement, you must secure the card data when it is transmitted over an open or public network (e.g. Internet, 802.11, Bluetooth, GSM, CDMA, GPRS). You must know where you are going to send/receive the card data to/from. Majorly, the card data is transmitted to the payment gateway, processor, etc. for processing transactions.

Cybercriminals can potentially access cardholder data when it's transmitted across public networks. Encrypting cardholder data prior to transmitting using a secure version of transmission protocols such as TLS, SSH, etc. can limit the likelihood of such data getting compromised.

PCI DSS REQUIREMENT 5: USE AND REGULARLY UPDATE ANTI-VIRUS SOFTWARE OR PROGRAMS

This requirement focuses on protection against all types of malware that can affect systems. All systems including the workstations, laptops, and mobile devices that employees may use to access the system both locally and remotely must have an anti-virus solution deployed on them. You need to ensure that anti-virus or anti-malware programs are updated on a regular basis to detect known malware. Maintaining an up-to-date anti-malware program will prevent known malware from infecting systems.

Ensure that anti-virus mechanisms are always active, using the latest signatures, and generating



(<https://www.controlcase.com/>)

PCI DSS REQUIREMENT 6: DEVELOP AND MAINTAIN SECURE SYSTEMS AND APPLICATIONS

It is important to define and implement a process that allows to identify and classify the risk of security vulnerabilities in the PCI DSS environment through reliable external sources. Organizations must limit the potential for exploits by deploying critical patches in a timely manner. Patch all systems in the card data environment, including:

- Operating systems
- Firewalls, Routers, Switches
- Application software
- Databases
- POS terminals

Apart from this, it requires you to define and implement a development process that includes security requirements in all phases of development.

Need help with PCI DSS implementation? [Our QSAs can help out](https://www.controlcase.com/certifications/pci-dss-certification/) (<https://www.controlcase.com/certifications/pci-dss-certification/>).

PCI DSS REQUIREMENT 7: RESTRICT ACCESS TO CARDHOLDER DATA BY BUSINESS NEED TO KNOW

To implement strong access control measures, service providers and merchants must be able to allow or deny access to cardholder data systems. This requirement is all about role-based access control (RBAC), which grants access to card data and systems on a need-to-know basis.

Need to know is a fundamental concept within PCI DSS. Access control system (e.g. Active Directory, LDAP) must assess each request to prevent exposure of sensitive data to those who do not need this information. You must have documented list of all the users with their roles who need to access card data environment. This list must contain, each role, definition of role, current

privilege level, expected privilege level and data resources for each user to perform operations on card data.



(<https://www.controlcase.com/>)

PCI DSS REQUIREMENT 8: ASSIGN A UNIQUE ID TO EACH PERSON WITH COMPUTER ACCESS

According to requirement 8, you should not use shared/group user and passwords. Every authorized user must have a unique identifier and passwords must be adequately complex. This ensures that whenever someone accesses cardholder data, that activity can be traced to a known user and accountability can be maintained. For all non-console administrative access (remote access), two-factor authorization is required.

PCI DSS REQUIREMENT 9: RESTRICT PHYSICAL ACCESS TO CARDHOLDER DATA

This requirement focuses on the protection of physical access to systems with cardholder data. Without physical access controls, unauthorized persons could gain access to the installation to steal, disable, interrupt, or destroy critical systems and the cardholder data.

It requires use of video cameras/electronic access control to monitor entry and exit doors of physical locations such as data centre. The recordings or access logs of personnel movement should be retained for minimum 90 days. You need to implement an access process that allows distinguishing between authorized visitors and employees. All removable or portable media containing the cardholder data must be physically protected. It is necessary to destroy all media when the business no longer needs.

PCI DSS REQUIREMENT 10: TRACK AND MONITOR ALL ACCESS TO NETWORK RESOURCES AND CARDHOLDER DATA

The vulnerabilities in physical and wireless networks make it easier for cyber criminals to steal card data. This requirement requires that all the systems must have correct audit policy set and send

the logs to centralized syslog server. These logs must be reviewed at least daily to look for anomalies and suspicious activities.

Security Information and Event Monitoring tools (SIEM), can help you log system and network activities, monitor logs and alert of suspicious activity. PCI DSS also requires that audit trail records must meet a certain standard in terms of the information contained. Time synchronization is required. Audit data must be secured, and such data must be maintained for a period no shorter than a year.

PCI DSS REQUIREMENT 11: REGULARLY TEST SECURITY SYSTEMS AND PROCESSES

Vulnerabilities are being discovered continually by malicious individuals and researchers Therefore, all systems and processes must be tested on a frequent basis to ensure that security is maintained.

Following periodic activities are required:

1. Wireless analyser scan to detect and identify all authorized and unauthorized wireless access points on a quarterly basis.
2. All external IPs and domains exposed in the CDE are required to be scanned by a PCI Approved Scanning Vendor (ASV (<https://www.controlcase.com/services/external-vulnerability-scans/>)) at least quarterly.
3. Internal vulnerability scan (<https://www.controlcase.com/services/internal-vulnerability-scans/>) must be conducted at least quarterly.
4. All external IPs and domains must go through exhaustive Application penetration test (<https://www.controlcase.com/services/application-security-training/>) and Network penetration test (<https://www.controlcase.com/services/penetration-testing/>) at least yearly or after any significant change.

File monitoring is a necessity, too. The system should perform file comparisons each week to detect changes that may have otherwise gone unnoticed.

PCI DSS REQUIREMENT 12: MAINTAIN A POLICY THAT ADDRESSES INFORMATION SECURITY FOR ALL PERSONNEL

(<https://www.controlcase.com/>)
This final requirement of PCI compliance and it is dedicated to the core PCI DSS goal of implementing and maintaining an information security policy for all employees and other relevant parties. The information security policy must be at least a yearly reviewed and disseminated to all the employees, vendors/contractors. Users must read the policy and acknowledge.

This requirement also requires you to perform:

1. An annual, formal risk assessment that identifies critical assets, threats, and vulnerabilities.
2. User awareness training
3. Employee background checks
4. Incident management

All these requirements are reviewed by QSA and verified that they are adequately implemented.

PCI DSS compliance is not easy—even for companies with the best of intentions. Although it is a difficult standard to maintain, the benefits are worth it. Despite the difficulties, companies should strive to comply with PCI DSS, because failure to comply can have significant consequences.

To discuss your specific PCI DSS Audit (<https://www.controlcase.com/certifications/pci-dss-certification/>) requirements or other security services, contact us here (https://www.controlcase.com/contact-us/?contact_to=sales).

[CONTACT US \(HTTPS://WWW.CONTROLCASE.COM/CONTACT-US\)](https://www.controlcase.com/contact-us)

Satya Rane (<https://www.linkedin.com/in/satyashil-rane-467b26134>).

ControlCase, COO

PCI QSA, P2PE, CISSP, CEH, ASV, 3DS QSA

Related Blog

Why PCI DSS 4.0 Should Be on Your Radar?

With the release of PCI v4.0 (<https://www.controlcase.com/>) countdown has started for organizations already PCI DSS Certified to transition from PCI DSS v3.2.1 to the new PCI DSS v4.0 standard. With the timelines of one year to prepare for v4.0 and two years to fully ready for v4.0 future dated requirements, it is time to assess readiness for PCI DSS v4.0 and establish a detailed plan to meet the requirements and timelines. (<https://www.controlcase.com/why-pci-dss-4-0-should-be-on-your-radar/>)

Aide-Mémoire PCI DSS v4.0

La norme de sécurité des données PCI (PCI DSS) a été établie en 2004 par les principaux émetteurs de cartes de paiement. Elle est maintenue par le Conseil des normes de sécurité PCI. Il fournit des exigences opérationnelles et techniques pour protéger les données des titulaires de cartes. (<https://www.controlcase.com/aide-memoire-pci-dss-v4/>)

PCI DSS v4.0


The goals for PCI DSS v4.0 are to

continue to meet the security needs of the payment industry, to promote security as a continuous process, to add flexibility for different methodologies, and to enhance validation methods. (<https://www.controlcase.com/>)
(<https://www.controlcase.com/pci-dss-v4-0/>).

Quelles Sont les 12 Exigences de Conformité PCI DSS?

Payment card industry (PCI) compliance is mandated by credit card companies to help ensure the security of credit card transactions in the payments industry. Payment card industry compliance refers to the technical and operational standards that businesses follow to secure and protect credit card data provided by cardholders and transmitted through card processing transactions. The requirements set forth by the PCI SSC are both operational and technical, and the core focus of these rules is always to protect cardholder data. (<https://www.controlcase.com/queles-sont-les-12-exigences-de-conformite-pci-dss/>).

Log4j Vulnerability and how to remain PCI DSS Compliant

 Payment card industry (PCI) compliance is mandated by credit card companies to help ensure the security of credit card transactions in the payments industry. (<https://www.controlcase.com/>)

Payment card industry compliance refers to the technical and operational standards that businesses follow to secure and protect credit card data provided by cardholders and transmitted through card processing transactions. The requirements set forth by the PCI SSC are both operational and technical, and the core focus of these rules is always to protect cardholder data. (<https://www.controlcase.com/log4j-vulnerability-and-pci-dss-compliance/>).


How to define PCI DSS Scope?

When it comes to scoping for PCI DSS, many organizations struggle to understand where PCI DSS controls are required to be implemented and which systems need to be protected. Many organizations still have problems figuring out which systems are in PCI DSS scope and which systems are not.

(<https://www.controlcase.com/how-to-define-pci-dss-scope/>).



(<https://www.controlcase.com/>).

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TREASURER'S REPORT

5/31/2023

GENERAL ACCOUNT #4621	<u>Checking</u>	<u>Cash Sweep</u>	<u>Total</u>
Beginning Balance	\$1,000.00	\$533,361.20	
Deposits	\$19,781.88	\$3,002.20	
Interest (0.90%)		\$778.84	
Withdrawals (incl. IRS)	(\$19,781.88)	(\$16,779.68)	
IRS Tax Payment	\$0.00	\$1,749.26	
Ending Balance	\$1,000.00	\$520,362.56	\$521,362.56

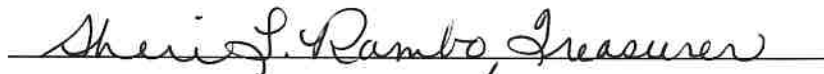
TAX ACCOUNT #4618			
Beginning Balance	\$4,682.82		
Deposits (incl. interest)	\$0.00		
Interest			
Withdrawals	\$0.00		
Ending Balance	\$4,682.82		\$4,682.82

HUNTINGTON #1274			
Beginning Balance	\$195,647.84		
Deposits (incl. interest)	\$49.85		
Interest	\$49.85		
Withdrawals	\$0.00		
Ending Balance	\$195,697.69		\$ 195,697.69

Cash On Hand	\$20.00		\$20.00
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GRAND TOTAL			\$721,763.07
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Signed



2023 LOCKE TOWNSHIP BUILDING PERMITS

Dec/Jan ☒ Jan/Feb# Feb/Mar ☒ Mar/Apr+ Apr/May ☒

May/Jun^ Jun/Jul ☒ Jul/Aug% Aug/Sep ☒ Sep/Oct ♥ Oct/Nov@ Nov/Dec ♣

JAN

Consumers Energy FNL 23-001 3245 Rowley 48895 32 200 003 pd \$151 House/Garage Demo#

FEB

Andrsyszyn, C 23-003 3611 M 52 48895 33-300-016 pd \$247 Finish Existing Home#
 Vanwert, Alex 23-002 3778 Rowley 48895 33 400 013 pd \$247 1500 Sq. Pole Barn ☒
 Penner, Don 23-001 5327 Harris Rd. 48895 18-200-003 \$0 Maint. Windows Replace#
 Barrows, Jamie 23-002 5880 Shaftsbury 48895 07-100-003 \$0 Maint. Re-roof ☒

MAR

Meldrum, Francis 23-003 6457 S. Corey 48872 02-200-001 \$0 Maint Re-roof ☒

APR

McKenzie, Robert 23-006 4437 Webberville 48892 27-200-015 pd\$151 Roof Mount Solar ☒
 Coe, Jean & Tom 23-005 4535 Allen 48892 35-300-010 pd \$151 Basmt. Reinforcing ☒
 Turner, Glenda & Amos 23-007 4157 Moyer 48895 27-100-004 pd\$247 16X24 pole barn+
 Turner, Glenda & Amos 23-008 4157 Moyer 48895 27-100-004 pd \$151 10X32 Greenhouse+
 Medina, Ben 23-004 2900 Rowley Rd 48895 31-426-002 pd \$199 800 Sq. in ground pool ☒
 ☒ Penner, Karen 23-009 5327 Harris Rd 48895 18-200-003 pd \$199 14 X 90 Deck ☒
 Smith, Jamie 23-001C 2652 Haslett Rd 48895 18-100-007 pd \$199 Daycare int. remodel
 Pinckney, Duane 23-010 5650 Scofield 48872 10-400-002 pd\$350 deck & doorwall ☒

MAY

Bloom, Scott 23-011 3055 Rowley 48895 32-100-001 pd \$199.00 Basement piers ☒
 Horstman, Larry 23-012 5078 Horstman 48895 17-400-013 Pd \$151.00 Roof solar array
 Poland, Marilyn 23-014 2711 E. Rowley 48895 31-201-002 Pd. 151.00 Garage demo

JUNE

Willson, Timbre 23-015 5894 S. Lovejoy 48872 10-200-009 247.00 Pole Barn

2023 Locke Twp-plumbing/mechanical/electrical permits

01-10-23 Delacruz, Jan	23-002	4492 Harris Rd.	48895	29 100 001	pd \$48	mech ☒
01-10-23 June, Joshua	23-001	3248 Rowley Rd.	48895	32 400 008	pd \$48	mech ☒
01-12-23 Boehme, Scott	22-033 re inspect	4400 Moyer	48895	27 400 006	pd \$48	mech reinspect ☒
01-19-23 Coykendall, Shannon	23-0003	4356 Harris	48895	29 100 007	pd\$48	mech #
01-31-23 Cole, Ron	23-004	4230 Rowley Rd	48895	34 300 003	pd \$49	mech #
02-02-23 Rockey, Joshua	23-005	4856 Dietz Rd	48895	21 100 017	pd \$114	mech #+
01-31-23 Andrsyszyn, C.	23-006	3611 M -52	48895	33 300 016	pd\$114	mech #
03-21-23 Stein, David	23-007	4794 Dietz	48895	21 100 008	pd \$114	mech #
05-09-23 Medina, Ben	23-008	2900 Rowley Rd	48895	31 426 002	Pd\$114	mech ☒
05-30-23 Wallace, Charlotte		11580 Bell Oak Rd	48892		Pd. 48	mech
01-10-23 Smith, Moriah	23-001	6175 Corey	48872	02 400 010	pd \$114	elect ☒+VOID REF
01-31-23 Andrsyszyn, C.	23-002	3611 M-52	48895	33 300 016	pd \$114	elect #
02-14-23 Fuller, Julie FNL	23-003	4230 Rowley	48895	34-300-003	pd\$114	elect (ref 66)#
03-11-23 Fuller, Julie	23-003 Reinspect	4230 Rowley	48895	34-300-003	pd\$48	elec.reinspect +
03-08-23 TDS	22-001 Reinspect	3895 Morrice	48895	35-200-004	pd\$48	elect reinspect+
03-08-23 TDS	22-002 Reinspect	6194 Morrice	48895	01-300-004	pd\$48	elect reinspec+t
04-04-23 McKenzie, Robert	23-005	4437 Webberville	48892	27-200-015	\$48	elec. .. ☒
04-06-23 Medina, Ben	23-004	2900 Rowley Rd	48895	31-426-002	pd\$60	elec (ref \$12)+
04-25-23 Medina, Ben	23-006	2900 Rowley Rd	48895	31-426-002	Pd 96	Elec. ☒
05-25-23 Horstman, L.	23-007	5078 Horstman Rd	48895	17-400-013	Pd 48	Elec.
01-12-23 Rockey, Joshua	23-001	4856 Dietz	48895	21 100 017	pd \$114	plumb ☒
01-31-23 Andrsyszyn	23-002	3611 M-52	48895	33 300 016	pd \$114	plumb#
02-07-23 Andrsyszyn	23-002 reinspect	3611 M-52	48895	33 300 016	pd \$48	plumb reinspec#
03-21-23 Schotzko	23-004	4201 Harris Rd	48895	30-400-005	pd \$48	plumb+
03-21-23 Stein, David	23-003	4794 Dietz	48895	21-100-008	pd\$114	plumb+
04-04-23 Coe, Jean & Tom	23-005	4535 Allen	48892	35-300-010	pd\$101	plumb (ref 53)+

LOCKE TOWNSHIP ZONING ADMINISTRATOR, JULIE A. MOORE

May 1 2023 Zoning Administrator report

Land Use Permits issued

2023 LU 011 Scott Bloom, 3055 Rowley Rd, Williamston, 32-100-001

2023 LU 012 Larry Horstman, 5078 Horstman Rd., Williamston 17-400-013

2023 LU 013 Rocky Joshua 4856 W. Dierz Rd. Williamston 32-100-017

phone/meetings/site visits

05-02-23 Opened and answered emails.

05-02-23 Processed Bldg. Permit & Land Use Permit for 3055 Rowley Rd, emailed to AGS.

05-02-23 Emailed AGS Pd. Bldg. Permit for 5650 Scofield & filed.

05-02-23 Emailed AGS Pd. Bldg. Permit for 4437 Webberville & Filed.

05-02-23 TCT Laurie Ayers Basement advising we accept cash/check & will likely know Bldg. Permit amount on Thurs.

05-02-23 Tct/Tcf Diane Slider. Slider spoke to Ing. Co. Rd. Dept today & they advised it might take 10 days to 2 weeks for survey.

05-02-23 Updated LU permit list

05-02-23 Filing.

05-02-23 TCF Lesley Clark requesting info. on vacant land parcels 33-04-04-21-100-014 & 015, emailed surveys to Clark.

05-04-23 Opened and answered emails.

05-04-23 TCF Diane Slider requesting approx.. assessment of taxes for both parcels of land as they need to write a check to new property owners for vacant land w/barn for taxes. 5311 Sherwood. Forwarded info./survey to assessor.

05-04-23 TCF Linda Weaver – complaint that perennials @ Bell Oak Cemetery are being weed wacked. Forwarded to Glenda.

05-04-23 Purged files.

05-09-23 TCF Diane Slider Left Check for 75.00 but owes 110.00, will drop off remainder of \$ on Thurs.

05-09-23 Processed 3055 Rowley Rd Bldg. Permit. Emailed & Mailed Bldg. Permit to Ayers. & emailed AGS paid permit.

05-09-23 Updated Public Hearings, SLU list

05-09-23 TCF Annie re: barndominium can be built in Locke Twp. Forwarded survey to AGS.

05-09-23 Open and answered emails.

05-09-23 Purged Files

05-09-23 TCF Scott – Date passed resolution 1%.

05-09-23 TCF Laura, Keller Reality re: split of parcel 01-100-003. Advised 5 acre min. 330 ft. rd frontage.

05-09-23 Processed mech. permit 2900 Rowley Road Williamston (Pool) & emailed to AGS.

05-09-23 Attended Locke Township Board Meeting.

05-11-23 Opened and answered emails.

05-11-23 Forwarded response from AGS to A. Kozlowski re: barndominiums permitted per bldg. code.

05-11-23 Documented mech. permit for 2900 Rowley Rd (pool) and filed.

05-11-23 Rec'd final check from Slider of 35.00 for land division permit – waiting for road Dept. survey
05-11-23 Purged files.

05-11-23 TCF Lesley Clark re: 21-100-014 & 015 are in Webberville Schl. Dist.

05-11-23 Rec'd complaint regarding 35-400-030 & sent letter to Showerman @ 3671 Morrice Rd.
advising event barn is not permitted on their parcels located at Morrice and Allen Rd.

05-11-23 Changed batteries & padz in the Zoll AED.

05-16-23 Opened/answered emails

05-16-23 TCF Fred Woelmer requesting bldg. codes for encapsulating basement – emailed AGS for the
codes. Upon receipt of info. will email caller.

05-16-23 Reviewed Zoning Fees

05-16-23 Purged Files

05-16-23 Emailed F. Woelmer Bldg. Codes for basement encapsulation.

05-16-23 Attended Planning Commission Meeting.

05-18-23 Opened emails

05-18-23 Rec'd call re: Hall rental sent rental agreement to J. Roll

05-18-23 Processed 2023 LD 010 Permit for D. Slider

05-18-23 Processed Bldg Permit 5078 Horstman Rd, 23-012.

05-18-23 TCT Climax Solar, advised Sm. Resid. Solar permit ready for L. Horstman, waiting for payment.

05-18-23 TCT K. Gallinger advising bldg. permit is required for shade structure if over 200 sq. ft.

05-18-23 Processed Bldg. permit & emailed to AGS 4856 N. Dietz Rd. – Rockey.

05-18-23 Reviewed violation/penalty policies.

05-23-23 Opened emails.

05-23-23 23-095 2652 Haslett Road emailed AGS that we have rec'd payment for this bldg. permit &
emailed this to AGS.

05-23-23 Site visit to 5894 S. Lovejoy – no agricultural use of land is occurring. TCT Timbre Wilson who
advised they want to build a pole barn to store their tractors so they can begin to farm their property for
personal use. Advised to complete a bldg. permit application.

05-23-23 Sent email to Eidelson with copy of HB 5947 inquiring if this bill overrides zoning ordinance or
continues 600' frontage along M-52.

05-25-23 Opened emails

05-25-23 Processed/filed Bldg Permit 4856 Dietz, 21-100-017, J. Rockey

05-25-23 Slider LD, divided parent file into 2 parcels 24-400-017 & 018. Gave info. to assessor.

05-25-23 Updated Bldg. Permits List

05-25-23 Sent letter to Climax Construction, advising refund to be issued for elec. Permit 17-400-013
5078 Horstman Rd for 103.20 due to overpayment.

05-25-23 Reviewed Mid MI Pipeline Phase of parcels involved in response to callers question.

05-30-23 Opened emails

05-30-23 Returned call to Kevin Lee (517) 614-1614 4841 W. Haslett – advised AGS determines the
Building Permit fee for replacement of deck based on Sq. footage and/or # of inspections.

05-30-23 Complaint in person from Linda Weaver – wants Supervisor to know portion of Webberville
Rd. between Bell Oak and Sherwood is terribly dusty and wants brine on road.

05-30-23 Rec'd email from D. Pinckney requesting drafts of solar & wind ordinances, checking to see if
this infor. can be forwarded at this juncture.

05-30-23 Reviewed Bldg Permit 5894 S. Lovejoy for pole barn. Emailed BP application to AGS. Emailed Soil Erosion & Site Plan to ICDC. Completed LU Permit 014

05-30-23 Rec'd Mech. Permit & check 48.00 for 11580 Bell Oak Rd. unable to find address in tax. Info.



May 24, 2023

Dear Colleagues,

As township leaders, you govern closest to the people we serve. You hold detailed personal knowledge of your residents' interests and needs. MTA's mission is to help prepare you, advise you and advocate with you to deliver on that role and your responsibilities.

Your dues payment enables MTA to provide key services and resources to help you succeed:

- Respected and effective **advocates** in Lansing and Washington, DC
- Expert in-person **advice**
- Affordable and thorough **education** on newly emerging and established topics
- Outstanding networking **events**, such as our 2023 Annual Educational Conference and Expo
- Our highly impactful **Capital Conference**, which this year brought together 350 legislators, member officials and expert guests
- *Township Focus*, perhaps **the best local government magazine** of its type nationally
- Extensive print and online reference resources, including our **Answer Center** with a newly improved, easy search function
- The MTA Township Governance Academy, helping hundreds of members work towards a **powerful credential and deep confidence** in guiding their township boards

Every year, hundreds of new legislative bills emerge that impact township government and your communities. These originate from special interest groups directly attacking your township's authority. Can you imagine if our townships had no voice to counteract these threats? Through the efforts of your MTA Government Relations team, nearly 95% of such harmful legislation has been prevented or mitigated in recent legislative sessions. Proactively, they also work to successfully achieve objectives from the member-approved MTA Policy Platform. The dues also cover MTA's membership in our national association, the National Association of Towns and Townships. The DC team was directly responsible for simplifying the American Rescue Plan Act fund usage and reporting.

Again this year, nearly every township called or emailed our experts to get difficult questions answered. Others consulted with their peers on the *Community Connection* forum or read up on them in the MTA Answer Center. Our MTA Annual Conference and Expo brought more than 1,500 people together this year. Please budget now to send your township's delegation next April 22-25, when we'll return to Traverse City.

You may also wish to consider taking our *MTA Online* annual subscription program. This is a very cost-effective way for every member of your township team to learn at the time and place of their choosing, without travel and lodging expense. This year, we've added nearly 50 more hours of new online training choices to a very broad catalog.

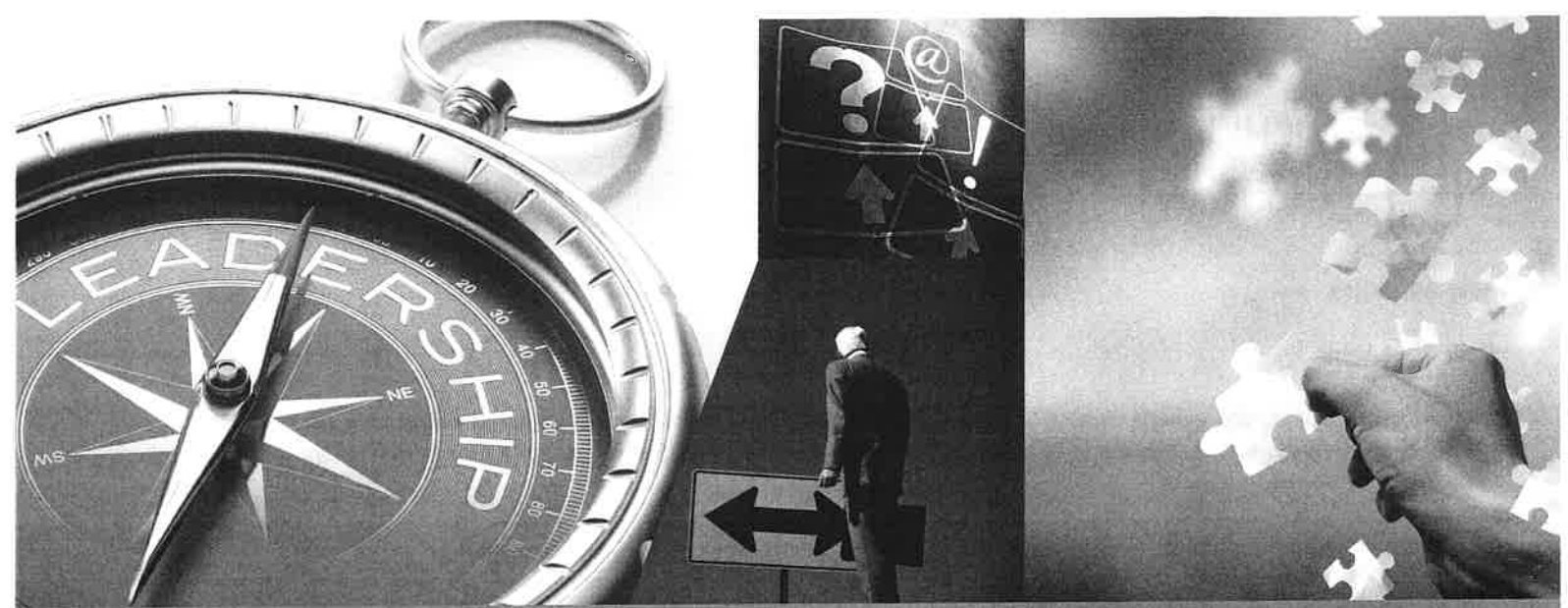
Over the coming year, the MTA Legal Defense Fund will continue to track and pursue cases with statewide importance to townships. The "dark stores" and other tax issues, planning and zoning, right-of-way, financial and other emerging issues continue as priorities. Your township's contribution to the fund helps us argue on behalf of townships' interests and to participate in major cases each year. The current cases and results are reported regularly in *Township Focus* and our online communications.

We thank you for supporting strong township government, for your own leadership and joining in MTA's collaborative work for Michigan and our future.

Neil Sheridan

Sincerely,
Neil Sheridan
Executive Director

Advancing local democracy by fostering township leadership and public policy essential for a strong and vibrant Michigan.



One subscription provides online learning for your entire township



MTA's Online Learning Center is home to a wide variety of recorded webinars designed with township officials in mind. From assessing to zoning, you're sure to find something for *every* member of your township team, at every stage in their public service career.

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Three different levels allow you to choose which webinar package is the best fit your township:

The **Essentials** level includes **19 webinars** that cover the basics—what we consider essential topics—designed for all board members and required knowledge for all townships.

The **Plus** level offers access to **35 webinars** that take you beyond the essentials, digging into planning and zoning topics, cemeteries and more. Your entire board, planning commissioners and zoning administrators can watch together (or separately) at no additional cost.

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Package rates are:

Essentials Package: \$750
Plus Package: \$1,000
Premium Package: \$1,900

To continue your subscription or begin subscribing today, simply check the box next to the package of your choice on the enclosed statement.

If your township is already a subscriber, thank you! MTA continually adds new classes to keep packages relevant and enhance the value. This renewal cycle boasts 3.5 hours to the **Essentials** package, 12 hours to the **Plus** package and 43 hours to **Premium Pass!** We hope you will consider renewing or perhaps even upgrading if you're not already at the Premium Pass learning level.

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