

**LOCKE TOWNSHIP REGULAR BOARD MEETING AGENDA July 11, 2023 7 PM**  
**LOCKE TWP HALL- 3805 BELL OAK RD, WMSTN 48895 517 468-3405**

1. Call to Order, Welcome, Pledge of Allegiance
2. Additions to agenda/approval of agenda w/**Public Comment Guidelines on back**
3. Action on June 13, 2023 meeting minutes
4. **Action on Accts Payable Independent Bank checks #5921 - #59\_\_\_ totaling \$ \_\_\_\_\_**  
Note: Foster Swift pmts to date total \$4931.90 [Apr & May 2023]

5. Presentations: CADL, Amanda-Webberville Branch annual report  
Planning firms: McKenna and William & Works Inc.
- 5.a. Public Comment [3minute limitation]

6. New Business:
  - \*Selection of Township Planner - McKenna, Northville; William & Works Inc, Grand Rapids
  - \*Resolution 2023-06 ARPA funds obligation to road improvements
  - \*20230626 Maner Costerisan engagement letter [audit began June 28<sup>th</sup> ]

7. Unfinished Business:
  - Resolution 2023-05 Acceptance of Payments by Financial Transaction Device
  - What are the 12 requirements of PCI DSS Compliance? [ from June] And Point & Pay [from May]

8. Reports:
  - Treasurer** – June 30 treas report; attend 6/14 MTA *Who Can Talk to Twp Atty* webinar; stuffed/mailed 700 2023 summer tax stmnts/newsletters w/ dep. treas.; 6/29 met w/Eaton Comm. Bank reps., updated ‘*Qualified Ag*’ on tax bill with help from BS&A and Whtfld Twp treas.

**Clerk** - June rev/exp report; preparing for Aug 8 Morrice School Election-mailed 86 postcards to registered Morrice School district residents-change in precinct location

**Trustee** – Shepler:

**Trustee** – Davis:

**Supervisor** – June NIESA report [dk pink]; letters to Representative Brixie opposing aggregate HB 4526-4528, submitted ICDC annual maint. inspection report

**Zoning Administrator** –June report; building permits update

9. Public Comment [3 minute limitation]

10. Communications, seminars, etc.

- \*Jun 26 Consumers Energy gas pipeline replacement project update w/photos
- \*Spring/Summer Williamston Museum newsletter
- \*Ing Co Sheriff Dept Sgt Chad Doyle: June calls:
- \*Aug 1&2 MTA ‘Fundamentals of Assesment/Taxation & Meeting Twp Needs’ \$100/\$125, Cadillac
- \*Aug 9 MTA ‘Now You Know’ webinar, *Lawful &Unlawful Expenditures* \$25
- \*Aug 10 Par Plan Professional Development Day, Mt. Pleasant 8:30-3:30
- \*Aug 16-18, MI Assoc of Cemeteries Conference, Traverse City, \$149 registration by Aug 4

11. Any Other Business / Board member comments

12. Adjournment

The Township will provide necessary reasonable services to individuals with disabilities at the Board meeting upon 3 days notice in writing or by calling the Locke Township Clerk at 517 468-3405.

Dorothy G Hart, Locke Township Supervisor

**Next meeting – August 8:**  
**EGLE presentation re: Landfill process**

## PUBLIC COMMENT GUIDELINES

Officials will listen carefully and respectfully, while allowing for differences of opinion.

Township meetings are for the purpose of conducting Board business, part of which allows for public comment. Therefore, each person who wishes to address the Board is permitted 3 minutes to do so during the Public Comment period of the meeting.

When addressing the Board, please state your name and address. Please observe rules of common courtesy.

Comments are to be directed to the Board. This is the purpose for the Public Comment period (that the Board may hear from the public). It is not the purpose of the Public Comment period to enter into a back and forth dialogue between the Board and the public. It is the public's turn to speak, and the Board's turn to listen. That said, questions may be asked by the Board in order to clarify what is said.

Those who have further questions or who wish to have conversations with the Board are welcome to contact Board members at times beyond the township meetings.

The Locke Township Board greatly appreciates your willingness to weigh in on issues, concerns, solutions. Your input is important to us.

**LOCKE TOWNSHIP BOARD OF TRUSTEES MEETING MINUTES**  
**June 13, 2023**

Draft 06-15-2023  
Approved \_\_\_\_\_

The Locke Township Board met June 13, 2023 in the Locke Township Hall, 3805 Bell Oak Road. Present: Hart, Turner, Rambo, Shepler, Davis. Also present: Deanna Davis, Duane and RaeDeane Pinckney, Linda MacKenzie, Leo Sheets, Bruce Jennings, Penny Dale, Tyler and Cindy Prossen.

Absent: None.

Call to order at 7:00 PM by Supervisor Hart followed by pledge to flag.

Additions to agenda/approval of agenda: Supervisor Hart requested ICRD agreement and NIESA Fire Equipment grant be added under New Business.

Action on May 9, 2023 meeting minutes. Motion Shepler, second Rambo to approve the minutes of May 9, 2023 Board of Trustees meeting. PASSED {5-0}.

Action on Accounts Payable Independent Bank checks #5884-5920 totaling \$25,029.66. Motion Shepler, second Davis to approve accounts payable checks #5884-5920 in the amount of \$25,029.66. PASSED {5-0}.

Public Comment: Comments about Township Planner and clarification of comments made.

**New Business:**

The Fiber Company, franchise agreement for internet service for underserved communities. No action.

Discussion-selecting Township Planner. Consensus to invite McKenna and Williams & Works to our July meeting.

Resolution 2023-05 Acceptance of Payments by Financial Transaction device. No action.

Discussion to investigate other means of accepting electronic payments. Poll residents to get an idea of interest in offering service.

Schedule EGLE for informational Landfill permitting process/regulations presentation on Aug 8 TB meeting. Consensus to schedule meeting and invite County Commissioners and

Drain Commissioners to meeting.

ICRD Local Road Improvement agreement. Motion Rambo, second Turner to enter into 2023 Agreement for Local Road Improvement, Herrington Road (Royce Rd to Mohrle Rd), Moyer Road (M-52 to Webberville Rd) in addition 4 miles of gravel road improvements at an estimated cost of \$344,328.42. Roll call vote: Yes-Rambo, Davis, Hart, Shepler, Turner. No-None.

Absent-None. PASSED {5-0}.

NIESA Fire Equipment grant letter of intent in support. Motion Turner, second Davis to authorize a Letter of Intent in support of NIESA's application to the State of Michigan for the MI Fire Equipment Grant Program to purchase fire gear for firefighters. PASSED {5-0}.

Unfinished Business: None.

**Reports:**

\*Treasurer- May Treasurers report distributed. Met w/Independent Bank branch manager & regional manager re: credit card options and recent bank failures; attend 5/10 MTA Meeting

Requirements webinar; installed 2023 summer tax database; prepared Resolution 2023-05 Acceptance of Payments.

\*Clerk- May Rev/Exp report distributed; placed 243 flags on Veterans graves in 3 cemeteries; held Election Commission meeting for Aug 8 Morrice School Election; received Par Plan ins. Dividend of \$184.92.

\*Trustee- Davis reported Herrington Road had been completed. Shepler reported the Planning Commission continuing work on Solar/Wind Ordinances.

\*Supervisor-Attended the 05/11 NIESA meeting; May NIESA report [dk pink]; 2024 Rev Sharing est \$198,144; road work update-completed Moyer Rd, M-52 to Webberville Rd.

\*Zoning Administrator- May report distributed, building permits update.

Public Comment: Individuals commented on accepting card payments, Dietz Rd bridge and hall grounds trimming.

Communications, seminars, etc.:

May 24 MTA dues informational letter.

June 14 MTA noon webinar Who Can Talk to the Twp Atty \$25 [treas registered].

Ing Co Sheriff Dept Sgt Chad Doyle: 4 May calls: child abuse complaint, assault complaint, check welfare, and suspicious situation.

Aug 16-18, MI Assoc of Cemeteries Conference, Traverse City, \$149 registration by Aug 4.

Any Other Business/Board member comments: Draft newsletter distributed for input/approval.

Adjournment: Motion Davis, second Shepler to adjourn meeting. PASSED {5-0}. Meeting adjourned at 8 PM by Supervisor Hart.

Glenda S Turner  
Locke Township Clerk

**LOCKE TOWNSHIP, INGHAM COUNTY, MICHIGAN**  
**RESOLUTION 2023-06 American Rescue Plan Act [ARPA]**

**WHEREAS**, Locke Township is designated a non-entitlement unit of government [NEU]. Locke Township is registered and active in the U.S. federal government's System for Award Management [SAM] and has a current DUNS number. Locke Township has complied with the annual reporting requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2CFR Part 200.

**WHEREAS**, APRA funds received in detail:

10/27/2021	\$97237.00	EFT 271 220000059025
01/25/2022	\$391.52	EFT 271 220000295566
06/30/2022	\$97626.31	EFT 271 220000689669

Funds were placed in a separate interest-bearing bank account at Huntington Bank.

**WHEREAS**, the issuance of the final rule by the U. S. Department of Treasury on January 6, 2022, effective on April 1, 2022, allows the Township to elect a standard allowance, an automatic revenue loss of up to \$10 million to use for the provision of government services. Road paving and road building/maintenance would be included under the classification of government services.

**NOW, THEREFORE, BE IT RESOLVED** the Township of Locke approves a strategic plan to identify priorities with the greatest impact within our community and utilize the full amount of ARPA funds distributed from this unprecedented opportunity. Locke Township allocates all ARPA funds for road paving and maintenance.

Motion \_\_\_\_\_ Second \_\_\_\_\_  
to adopt Resolution 2023-06 American Rescue Plan Act.

AYES:

NAYS:

ABSENT:

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Glenda S Turner, Clerk

\_\_\_\_\_  
attested to by: Dorothy G Hart, Supervisor

CERTIFICATION

STATE OF MICHIGAN  
COUNTY OF INGHAM

I, Glenda S Turner, Clerk of Locke Township do hereby certify that the foregoing resolution was duly adopted by the Locke Township Board at a meeting held on July 11, 2023 and is on file in the records of this office.

\_\_\_\_\_  
Glenda S Turner, Locke Township Clerk





2425 E. Grand River Ave.,  
Suite 1, Lansing, MI 48912

☎ 517.323.7500

☎ 517.323.6346

June 26, 2023

To the Members of the Township Board  
Township of Locke  
Ingham County, Michigan

We are engaged to audit the financial statements of the governmental activities and the major fund of the Township of Locke for the year ended March 31, 2023. Professional standards require that we provide you with the following information related to our audit. We would also appreciate the opportunity to meet with you to discuss this information further since a two-way dialogue can provide valuable information for the audit process.

Our Responsibility under U.S. Generally Accepted Auditing Standards

As stated in our engagement letter dated November 18, 2022, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

Our responsibility is to plan and perform the audit to obtain reasonable, but not absolute, assurance that the financial statements are free from misstatement.

As part of our audit, we will consider the internal control of the Township of Locke. Such considerations will be solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are responsible for communicating significant matters related to the audit that are, in our professional judgement, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures specifically to identify such matters.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the management's discussion and analysis and budgetary comparison information, which supplement the basic financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI will not be audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we will not express an opinion or provide any assurance on the RSI.

### Planned Scope and Timing of the Audit

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested.

Our audit will include obtaining an understanding of the Township and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Township or to acts by management or employees acting on behalf of the Township. We will generally communicate our significant findings at the conclusion of the audit. However, some matters could be communicated sooner, particularly if significant difficulties are encountered during the audit where assistance is needed to overcome the difficulties or if the difficulties may lead to a modified opinion. We will also communicate any internal control related matters that are required to be communicated under professional standards.

We expect to begin our audit in June of 2023 and issue our report by September 30, 2023. Aaron M. Stevens is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the use of the members of the Township Board and management of the Township of Locke and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Manes Costeiron PC*



**TREASURER'S REPORT**

6/30/2023

<b>GENERAL ACCOUNT</b> #4621	<u>Checking</u>	<u>Cash Sweep</u>	<u>Total</u>
Beginning Balance	\$1,000.00	\$520,362.56	
Deposits	\$70,204.04	\$48,026.00	
Interest (0.90%)		\$747.72	
Withdrawals (incl. IRS)	(\$70,204.04)	(\$24,152.92)	
IRS Tax Payment	\$0.00	\$1,389.08	
Ending Balance	\$1,000.00	\$544,983.36	<b>\$545,983.36</b>

<b>TAX ACCOUNT</b> #4618			
Beginning Balance	\$4,682.82		
Deposits (incl. interest)	\$0.00		
Interest			
Withdrawals	\$0.00		
Ending Balance	\$4,682.82		<b>\$4,682.82</b>

<b>HUNTINGTON</b> #1274			
Beginning Balance	\$195,697.69		
Deposits (incl. interest)	\$48.26		
Interest	\$48.26		
Withdrawals	\$0.00		
Ending Balance	\$195,745.95		<b>\$ 195,745.95</b>

Cash On Hand	\$20.00	<b>\$20.00</b>
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<b>GRAND TOTAL</b>		<b>\$746,432.13</b>
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Signed





## Who can talk to the Township Attorney

### • MCL 41.187:

The township board of a township **may** employ an attorney to **represent the township in civil matters** and in the prosecution of violations of township ordinances. The attorney shall receive the compensation determined by the township board. In prosecution of a violation of a township ordinance, the township attorney shall countersign the certificates of jurors and witnesses.

## Township Attorney

- Typically, the Township Attorney has institutional knowledge of the Township.
- Boards change over time, but a good Township Attorney may represent a Township for years, or decades.
- The Township Attorney should be someone you can trust.
- Develop a positive rapport and is available to you!
  - We get busy, but you should always have a way to get a hold of us.

## Township Attorney

- Every Township should have a Township Attorney.
- The Township Attorney should work to keep Townships OUT of court!
- We can't stop someone from suing the Township, but a good Township Attorney can recognize when litigation may occur.
- The Township Attorney should be proactive to resolve problems before litigation.
- WE TELL YOU WHAT YOU NEED TO HEAR, NOT WHAT YOU WANT TO HEAR
- **Don't be mad**
  - This comes back to trust. Hard conversations usually lead to positive results.

## Township Attorney

- When selecting a Township Attorney:
  - May consider a BEP
  - Consider the costs of the Township
    - One who you pay for but it must be reasonable
    - Don't be penny wise and a pound foolish
  - Township Attorney should be willing meet your Board or interview in person (no charge)
  - Review retainer agreement once you select your Township Attorney
    - Hourly rate
    - How is it billed - typically hourly rate - 1 hour increments
    - Minimum monthly retainer?
    - Mileage
    - Drive Time

## Who is authorized to Contact the Township Attorney?

- Determined by the Township Board
- Supervisor, Clerk, Treasurer – statutory duties
  - Trustees – Generally, Board decision
- Manger or Superintendent
- Planning Commission Chairperson
- ZBA Chairperson
- Ordinance Enforcement Officer
- Zoning Administrator
- Assessor

## Legal Matters

- Planning Commission – challenges or appeals
- Zoning Board of Appeals – appeals
- Police Prosecution
- Ordinance Enforcement
- Employment / Discrimination / Civil Rights / DOI
- Union or Collective Agreements / other contracts
- Tax Appeals – Tribunal
- General Municipal Matters

## Set Expectations:

- What is needed from those Departments and Offices?
- Speak with Department Heads; PC and ZBA.
- Set your budget for legal fees – did you amend it?
  - Spending too much?
  - Is it under utilized?
- Every Township has different needs.
- Assess your Township needs and utilize the Township Attorney accordingly.
- We are here for you! Use us as little or as much as you need!
- We typically represent many municipalities – ask us for advice!

## Township Board Members

- **Clerk:**
  - Maintains custody of all Township records – FOIA (liability)
  - Maintains general ledger
  - Prepares warrants for Township checks
  - Records and maintains Township meeting minutes
  - Responsible for regular and special meeting notices – OMA Compliance
  - Elections
  - Keeps Township ordinance book
  - Prepares financial statements
- **Comptroller:**

## Treasurer

- Collects real and personal property taxes.
- Keeps an account of Township receipts (revenues) and expenditures.
- Issues checks (clerk/treasurer working together)
- Invests Township funds in approved investment vehicles
- Responsible for jeopardy assessments in collecting delinquent personal property tax.

## Supervisor, Manger, Superintendent

- Moderates Board meetings.
- Chief assessing officer (if certified).
- Township's legal agent
- Develops Township budget.
- Appoints some commission members.
- May call special meetings – OMA compliance.
- Day-to-day Operations.

## Planning Commission - Chairperson

- Notice of public hearing – OMA compliance?
  - Remitting? Conditional rezoning? Zoning Ordinance Amendment
  - Processing Special Land Uses – marijuana / solar / gravel mines
  - Confirm notices are OMA compliant; timely published and mailed
- Attend Planning Commission meetings
- Review the record.
- Take meeting minutes (sometimes/all the time?).
- Prepare legal opinions when necessary.
- Prepare or review text amendment ordinances.

## Zoning Board of Appeals

- Chairperson
- Notice of Public Hearing – request for variance
  - Draft notices in compliance with the OMA
  - Ensure timely publication / mailed notice
- Assist in interpretations/appeals
- Prepare legal opinions – as needed
- Review record / assist with minutes
- Prepare notice of decision forms

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## Police Prosecution

- Do you enforce ordinances – criminal ordinances?
- Develop policy?
- Financially feasible?
- Work with the Police Chief and Township Attorney to prepare a plan for police prosecutions
- Makes presentation to the Township Board
- Board makes an informed decision

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## Ordinance Enforcement

- **General Ordinance Enforcement** – blight, junk cars, dangerous buildings
- **Zoning Ordinance Enforcement** – enforcement of all zoning ordinances
- Develop policy – what is the goal of ordinance enforcement? Compliance with ordinances!
- Works with ordinance officer to prepare file and issue citations – avoid getting beat on a technicality

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## Zoning Administrator

- Works with ZA to prepare for ZBA/PC meetings
- Helps ZA interpret zoning ordinance
- Gives direction on Zoning Enforcement
- Assists with Notice of Violation Letters
- Works with Zoning Administrator to prepare/advise on text amendments
- Answers general zoning questions

## Assessor

- Generally work with assessors when there are tax appeals:

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## Attorney-Client Privilege

- Communications between the Attorney and the Client are privileged.
- Exempt from FOIA. Exempt from discovery.
- Provides legal opinions and conclusions.
- Discusses Township liability
- Attorneys are bound not to disclose confidential information.
- Attorneys and clients must be able to speak in "confidence" to provide open opinions that may be detrimental if it was made public (think about why we can go into closed session).
- Townships must be open and honest with the Township Attorney, even if embarrassing.

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## Attorney-Client Privilege

- Privilege extends to Public Officials, employees, and agents of the Township.
- Don't disclose what we say to a third party! This may destroy the privilege → subject to FOIA; may reveal information detrimental to the Township
- Township Board may decide to waive the privilege, making these communications public.

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## Attorney-Client Privilege

- A Board member emails Township Attorney something confidential – who does the privilege belong to?
  - Belongs to the TOWNSHIP
  - Township Attorney IS NOT a township board member or other township employee or official's personal attorney.
  - Other board members may be entitled to see that communication because the privilege rests with the Township, not the individual.
  - Sometimes we are told things that must be disclosed to the rest of the Board – (involves litigation, potential civil liability)

## Waiving the Privilege

- Sometimes this happens
- It's a Board decision with consent of the Township Attorney
  - The privilege is between both parties
- Closed session – privileged communications – usually asked – what did you talk about??
- Attorney gives legal opinion and public wants to know, sometimes the communication is disclosed
- Communications: May be written (emails, text messages, memos or verbal)

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REVENUE AND EXPENDITURE REPORT FOR LOCKE TOWNSHIP  
 PERIOD ENDING 06/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE 06/30/2023 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BGD USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
Fund 101 - GENERAL							
Revenues							
Dept 000							
101-000-402	PROPERTY TAXES	85,000.00		6,505.21	6,505.21	78,494.79	7.65
101-000-447	TAX ADMINISTRATION FEE	34,000.00		0.00	0.00	34,000.00	0.00
101-000-448	SUMMER TAX COLLECT REIMB	2,700.00		0.00	0.00	2,700.00	0.00
101-000-478	ZONING PERMITS	3,000.00		110.00	0.00	2,890.00	3.67
101-000-490	BUILDING PERMITS	10,000.00		3,576.20	790.00	6,423.80	35.76
101-000-528	OTHER GRANT FUNDS	195,000.00		0.00	0.00	195,000.00	0.00
101-000-546	METRO ACT REIMBURSEMENT	5,000.00		6,695.67	6,695.67	(1,695.67)	133.91
101-000-548	GRANT REIMBURSEMENT	0.00		0.00	0.00	0.00	0.00
101-000-574	REVENUE SHARING	160,000.00		60,519.00	31,575.00	99,481.00	37.82
101-000-576	ELECTION REIMBURSEMENT	500.00		0.00	0.00	500.00	0.00
101-000-626	CEMETERY BURIAL	6,000.00		2,295.00	672.00	3,705.00	38.25
101-000-628	PLANNING COMMISSION REIMBURSE	0.00		0.00	0.00	0.00	0.00
101-000-629	ZONING REIMBURSEMENT	0.00		0.00	0.00	0.00	0.00
101-000-642	SALE OF CEMETERY LOTS	1,500.00		1,400.00	700.00	100.00	93.33
101-000-644	INTEREST	5,000.00		2,569.08	795.98	2,430.92	51.38
101-000-665	HALL RENTAL	5,500.00		1,000.00	300.00	4,500.00	18.18
101-000-670	LAND RENTAL	0.00		0.00	0.00	0.00	0.00
101-000-674	CONTRIBUTIONS	0.00		0.00	0.00	0.00	0.00
101-000-675	MISCELLANEOUS INCOME	0.00		170.00	0.00	(170.00)	100.00
101-000-677	ESCROW REFUND	0.00		0.00	0.00	0.00	0.00
101-000-687	INSURANCE REFUNDS	0.00		0.00	0.00	0.00	0.00
101-000-693	SALE OF FIXED ASSETS	0.00		0.00	0.00	0.00	0.00
Total Dept 000		513,700.00		84,840.16	48,033.86	428,859.84	16.52
TOTAL REVENUES		513,700.00		84,840.16	48,033.86	428,859.84	16.52
Expenditures							
Dept 101 - TOWNSHIP BOARD							
101-101-709	NIESA REP WAGE	960.00		240.00	80.00	720.00	25.00
101-101-710	PER DIEM	4,250.00		984.00	328.00	3,266.00	23.15
101-101-711	NON STATUTORY WAGE	400.00		0.00	0.00	400.00	0.00
101-101-712	OFFICE MANAGER WAGE	0.00		0.00	0.00	0.00	0.00
101-101-713	MEDICARE-SS	430.00		93.62	31.22	336.38	21.77
101-101-727	OFFICE SUPPLIES	2,000.00		742.82	350.31	1,257.18	37.14
101-101-818	LEGAL	13,000.00		520.00	440.00	12,480.00	4.00
101-101-820	AUDIT	7,600.00		0.00	0.00	7,600.00	0.00
101-101-822	TECH ADMIN/SUPPORT	3,000.00		2,808.75	2,808.75	191.25	93.63
101-101-860	TRAVEL	300.00		0.00	0.00	300.00	0.00
101-101-901	PRINTING AND PUBLISHING	500.00		326.50	326.50	173.50	65.30
101-101-955	MEMBERSHIPS AND DUES	1,700.00		1,751.08	1,751.08	(51.08)	103.00
101-101-956	WORKERS COMP INS	1,200.00		4.50	1.50	1,195.50	0.38
101-101-957	EDUCATION-TRAINING	600.00		0.00	0.00	600.00	0.00
101-101-958	MISC EXP	0.00		0.00	0.00	0.00	0.00
101-101-972	CAPITAL OUTLAY	5,000.00		0.00	0.00	5,000.00	0.00
Total Dept 101 - TOWNSHIP BOARD		40,940.00		7,471.27	6,117.36	33,468.73	18.25
Dept 171 - SUPERVISOR							
101-171-702	SALARY	13,044.00		3,261.00	1,087.00	9,783.00	25.00
101-171-713	MEDICARE-SS	998.00		249.48	83.16	748.52	25.00
101-171-727	OFFICE SUPPLIES	300.00		100.94	73.20	199.06	33.65
101-171-821	ACCOUNTING ASSISTANCE	200.00		0.00	0.00	200.00	0.00

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 06/30/2023 (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2023 INCREASE (DECREASE)	AVAILABLE BALANCE (ABNORMAL)	BDCST % USED
<b>Fund 101 - GENERAL</b>						
<b>Expenditures</b>						
101-171-860	TRAVEL	200.00	0.00	0.00	200.00	0.00
101-171-955	MEMBERSHIPS AND DUES	50.00	0.00	0.00	50.00	0.00
101-171-956	WORKERS COMP INS	0.00	61.35	20.45	(61.35)	100.00
101-171-957	EDUCATION-TRAINING	300.00	0.00	0.00	300.00	0.00
101-171-971	CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
<b>Total Dept 171 - SUPERVISOR</b>		<b>15,592.00</b>	<b>3,672.77</b>	<b>1,263.81</b>	<b>11,919.23</b>	<b>23.56</b>

<b>Dept 215 - CLERK</b>						
101-215-702	SALARY	19,932.00	5,283.00	1,561.00	14,649.00	26.51
101-215-703	DEPUTY SALARY	3,500.00	531.25	89.25	2,968.75	15.18
101-215-713	MEDICARE-SS	1,800.00	444.79	126.24	1,355.21	24.71
101-215-727	OFFICE SUPPLIES-POSTAGE	1,200.00	377.38	146.40	822.62	31.45
101-215-821	ACCOUNTING ASSISTANCE	200.00	0.00	0.00	200.00	0.00
101-215-850	PHONE	0.00	0.00	0.00	0.00	0.00
101-215-860	TRAVEL	300.00	0.00	0.00	300.00	0.00
101-215-955	MEMBERSHIPS AND DUES	100.00	0.00	0.00	100.00	0.00
101-215-956	WORKERS COMP INS	0.00	99.37	29.36	(99.37)	100.00
101-215-957	EDUCATION AND TRAINING	300.00	0.00	0.00	300.00	0.00
101-215-971	CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
<b>Total Dept 215 - CLERK</b>		<b>27,832.00</b>	<b>6,735.79</b>	<b>1,952.25</b>	<b>21,096.21</b>	<b>24.20</b>

<b>Dept 247 - BOARD OF REVIEW</b>						
101-247-702	SALARY	800.00	0.00	0.00	800.00	0.00
101-247-713	MEDICARE-SS	60.00	0.00	0.00	60.00	0.00
101-247-860	TRAVEL	100.00	0.00	0.00	100.00	0.00
101-247-901	PRINTING-PUBLISHING	300.00	0.00	0.00	300.00	0.00
101-247-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00
101-247-957	EDUCATION AND TRAINING	250.00	0.00	0.00	250.00	0.00
<b>Total Dept 247 - BOARD OF REVIEW</b>		<b>1,510.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,510.00</b>	<b>0.00</b>

<b>Dept 253 - TREASURER</b>						
101-253-702	SALARY	18,060.00	4,515.00	1,505.00	13,545.00	25.00
101-253-703	DEPUTY SALARY	1,000.00	85.00	85.00	915.00	8.50
101-253-710	PER DIEM	0.00	0.00	0.00	0.00	0.00
101-253-713	MEDICARE-SS	1,450.00	351.89	121.63	1,098.11	24.27
101-253-727	OFFICE SUPPLIES-POSTAGE	2,500.00	1,569.13	577.20	930.87	62.77
101-253-821	ACCOUNTING ASSISTANCE	300.00	0.00	0.00	300.00	0.00
101-253-850	PHONE	0.00	0.00	0.00	0.00	0.00
101-253-860	TRAVEL	600.00	0.00	0.00	600.00	0.00
101-253-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00
101-253-957	EDUCATION AND TRAINING	300.00	50.00	0.00	250.00	16.67
101-253-971	CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
<b>Total Dept 253 - TREASURER</b>		<b>24,710.00</b>	<b>6,571.02</b>	<b>2,288.83</b>	<b>18,138.98</b>	<b>26.59</b>

<b>Dept 257 - ASSESSOR</b>						
101-257-727	OFFICE SUPPLIES-POSTAGE	1,500.00	565.94	73.20	934.06	37.73
101-257-818	CONTRACT ASSESSING	24,000.00	3,600.00	1,800.00	20,400.00	15.00
101-257-971	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE 06/30/2023	ACTIVITY FOR MONTH 06/30/2023	AVAILABLE		BUDGET USED
		AMENDED BUDGET	NORMAL (ABNORMAL)			NORMAL (ABNORMAL)	BALANCE	
Fund 101 - GENERAL Expenditures								
Total Dept 257 - ASSESSOR		25,500.00		4,165.94	1,873.20	21,334.06		16.34
Dept 262 - ELECTIONS								
101-262-702	SALARY	2,500.00		857.00	0.00	1,643.00		34.28
101-262-713	MEDICARE-SS	0.00		26.61	0.00	(26.61)		100.00
101-262-727	ELECTION SUPPLIES	1,981.00		136.20	136.20	1,844.80		6.88
101-262-818	ELECTION CONTRACT	0.00		0.00	0.00	0.00		0.00
101-262-860	TRAVEL	500.00		0.00	0.00	500.00		0.00
101-262-901	PRINTING-PUBLISHING	800.00		0.00	0.00	800.00		0.00
101-262-956	WORKERS COMP INS	0.00		0.00	0.00	0.00		0.00
101-262-971	CAPITAL OUTLAY	500.00		0.00	0.00	500.00		0.00
Total Dept 262 - ELECTIONS		6,281.00		1,019.81	136.20	5,261.19		16.24
Dept 265 - BUILDING/GROUNDS								
101-265-702	SALARY	2,500.00		527.00	204.00	1,973.00		21.08
101-265-713	MEDICARE-SS	200.00		40.32	15.60	159.68		20.16
101-265-731	MAINTENANCE SUPPLIES	2,500.00		444.97	53.60	2,055.03		17.80
101-265-818	BLDG/GRND CONTRACT	12,000.00		240.00	160.00	11,760.00		2.00
101-265-850	PHONE/INTERNET	3,500.00		835.88	283.96	2,664.12		23.88
101-265-920	UTILITIES	6,600.00		1,183.06	400.91	5,416.94		17.93
101-265-955	INSURANCE	9,000.00		8,284.00	0.00	716.00		92.04
101-265-956	WORKERS COMP INS	0.00		0.00	0.00	0.00		0.00
101-265-971	CAPITAL OUTLAY	6,000.00		0.00	0.00	6,000.00		0.00
Total Dept 265 - BUILDING/GROUNDS		42,300.00		11,555.23	1,118.07	30,744.77		27.32
Dept 302 - TRI COUNTY METRO APPROPRIATION								
101-302-818	TRI COUNTY METRO APPROP	0.00		0.00	0.00	0.00		0.00
101-302-823	HAZMAT APPROPRIATION	500.00		0.00	0.00	500.00		0.00
Total Dept 302 - TRI COUNTY METRO APPROPRIATION		500.00		0.00	0.00	500.00		0.00
Dept 371 - CONTRACT INSPECTOR								
101-371-818	CONTRACT INSPECTOR	10,000.00		1,669.00	1,257.00	8,331.00		16.69
Total Dept 371 - CONTRACT INSPECTOR		10,000.00		1,669.00	1,257.00	8,331.00		16.69
Dept 445 - DRAINS APPROPRIATION								
101-445-818	DRAINS/PUBLIC BENEFIT APPROP	10,000.00		0.00	0.00	10,000.00		0.00
Total Dept 445 - DRAINS APPROPRIATION		10,000.00		0.00	0.00	10,000.00		0.00
Dept 446 - HIGHWAYS/STREETS/BRIDGES								
101-446-819	HIGHWAYS/STREETS/BRIDGES	304,500.00		0.00	0.00	304,500.00		0.00
Total Dept 446 - HIGHWAYS/STREETS/BRIDGES		304,500.00		0.00	0.00	304,500.00		0.00

GL NUMBER	DESCRIPTION	AMENDED BUDGET	2023-24	YTD BALANCE	06/30/2023	MONTH	ACTIVITY FOR	AVAILABLE	BALANCE	* BDC
						06/30/2023	(DECREASE)	(ABNORMAL,	(ABNORMAL,	USED
<b>Fund 101 - GENERAL</b>										
<b>Expenditures</b>										
<b>Dept 567 - CEMETERY</b>										
101-567-702	SALARY-MAINTENANCE	5,000.00	1,778.09	520.09	3,231.91	35.56				
101-567-703	SALARY-SEXTON	2,500.00	300.00	0.00	2,200.00	12.00				
101-567-713	MEDICARE-SS	380.00	124.55	28.31	255.45	32.78				
101-567-737	OPERATING SUPPLIES	1,000.00	620.73	579.08	379.27	62.07				
101-567-818	CONTRACT GROUNDS MAINTENANCE	30,000.00	6,800.00	4,250.00	23,200.00	22.67				
101-567-860	TRAVEL	100.00	40.87	13.62	59.13	40.87				
101-567-955	MEMBERSHIP AND DUES	35.00	0.00	0.00	35.00	0.00				
101-567-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00				
101-567-971	CAPITAL OUTLAY	2,000.00	0.00	0.00	2,000.00	0.00				
<b>Total Dept 567 - CEMETERY</b>		<b>41,015.00</b>	<b>9,664.24</b>	<b>5,391.10</b>	<b>31,350.76</b>	<b>23.56</b>				
<b>Dept 701 - PLANNING</b>										
101-701-702	PER DIEM	5,500.00	1,710.00	530.00	3,790.00	31.09				
101-701-710	PER DIEM	0.00	0.00	0.00	0.00	0.00				
101-701-713	MEDICARE-SS	420.00	130.82	40.54	289.18	31.15				
101-701-727	OFFICE SUPPLIES-POSTAGE	500.00	11.88	11.88	488.12	2.38				
101-701-818	PROFESSIONAL SERVICES	30,000.00	66.00	66.00	29,934.00	0.22				
101-701-860	TRAVEL	200.00	0.00	0.00	200.00	0.00				
101-701-901	PRINTING-PUBLISHING	500.00	211.90	0.00	288.10	42.38				
101-701-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00				
101-701-957	EDUCATION	500.00	0.00	0.00	500.00	0.00				
<b>Total Dept 701 - PLANNING</b>		<b>37,620.00</b>	<b>2,130.60</b>	<b>648.42</b>	<b>35,489.40</b>	<b>5.66</b>				
<b>Dept 702 - ZONING</b>										
101-702-702	SALARY	10,000.00	2,160.00	720.00	7,840.00	21.60				
101-702-703	DEPUTY ZONING ADM WAGE	2,000.00	0.00	0.00	2,000.00	0.00				
101-702-710	PER DIEM	2,000.00	0.00	0.00	2,000.00	0.00				
101-702-713	MEDICARE-SS	1,100.00	165.24	55.08	934.76	15.02				
101-702-727	OFFICE SUPPLIES-POSTAGE	200.00	0.00	0.00	200.00	0.00				
101-702-818	PROFESSIONAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00				
101-702-901	PRINTING-PUBLISHING	300.00	0.00	0.00	300.00	0.00				
101-702-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00				
101-702-957	EDUCATION	300.00	0.00	0.00	300.00	0.00				
<b>Total Dept 702 - ZONING</b>		<b>20,900.00</b>	<b>2,325.24</b>	<b>775.08</b>	<b>18,574.76</b>	<b>11.13</b>				
<b>Dept 901 - CAPITAL OUTLAY</b>										
101-901-971	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00				
101-901-972	CAPITAL OUTLAY-TWP HALL	0.00	0.00	0.00	0.00	0.00				
<b>Total Dept 901 - CAPITAL OUTLAY</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>				
<b>TOTAL EXPENDITURES</b>										
<b>609,200.00</b>		<b>56,980.91</b>	<b>22,821.32</b>	<b>552,219.09</b>	<b>9.35</b>					
<b>Fund 101 - GENERAL:</b>										
<b>TOTAL REVENUES</b>										
<b>513,700.00</b>		<b>84,840.16</b>	<b>48,033.86</b>	<b>428,859.84</b>	<b>16.52</b>					
<b>609,200.00</b>		<b>56,980.91</b>	<b>22,821.32</b>	<b>552,219.09</b>	<b>9.35</b>					
<b>NET OF REVENUES &amp; EXPENDITURES</b>		<b>(95,500.00)</b>	<b>27,859.25</b>	<b>25,212.54</b>	<b>(123,359.25)</b>	<b>29.17</b>				



NIESA report

June 2023

Thurs June 01 7 calls – Medical: 3 Wmstown, 2 Vlg, 1 Whtfld Fire: 1 Vlg  
 Fri June 2 3 calls – 1 Wmstown utility investigation, 1 Vlg medical, **1 Locke vehicle response**  
 Sat June 3 9 calls – 1 Whtfld citizen assist, 3 City-[1 med. & 2 utility investigation], 1 Wmstown med., 4 mutual aid Okemos [1 fire, 3 medical]

Sun June 6 6 calls - 3 Leroy medical, 2 City medical, 1 mutual aid Stockbridge vehicle response  
 Mon June 5 8 calls - 2 Vlg medical, 4 Leroy [2 med, 2 citizen assist], 1 Wmstown med, **1 Locke med**  
 Tues June 6 4 calls – 1 City med, 1 Leroy med, 1 Vlg med, 1 Wmstown fire

Wed June 7 6 calls – Medical: 2 Wmstown [1med/1citizen assist], 1 Whtfld, 1 City, 1 Vlg, 1 Leroy  
 Thurs June 8 5 calls – Medical: 2 City, 2 Vlg Fire: 1 Wmstown  
 Fri June 9 6 calls – Medical: 1 City, 1 Whtfld, 1 Wmstown, **1 Locke**, 2 Vlg  
 Sat June 10 7 calls – Medical: 1 Whtfld, 2 City, 1 Leroy, 2 Wmstown, 1 Leroy

Sun June 11 3 calls – Medical: 1 Wmstown, 1 mutual aid Dansville, 1 City citizen assist  
 Mon June 12 2 calls – Medical: 1 Leroy, **1 Locke**  
 Tues June 13 4 calls – Medical: 1 Whtfld, 2 Vlg, 1 Wmstown Fire: 1 Wmstown  
 Wed June 14 2 calls – Medical: 1 Leroy, 1 City  
 Thurs June 15 6 calls – Medical: **1 Locke**, 3 City, 1 Vlg, 1 Wmstown  
 Fri June 16 5 calls – Medical: 2 Wmstown [1 citizen assist], 2 Vlg [1 citizen assist], 1 City  
 Sat June 17 1 call – Medical: Whtfld

Sun June 18 5 call - Medical: 2 Leroy [1 citizen assist], 1 Whtfld, 1 City, 1 mutual aid Dansville  
 Mon June 19 3 calls – Medical: 2 Vlg, **1 Locke-motorcycle accident**  
 Tues June 20 4 calls – Medical: 3 City, 1 mutual aid Stockbridge  
 Wed June 21 4 calls – Medical: 1 Leroy [citizen assist] Fire: 1 City, 1 Whtfld, 1 mutual aid SSES  
 Thurs June 22 12 calls - Medical: 3 City, **2 Locke**, 3 Leroy, 2 Wmstown [1 citizen assist], 1 Whtfld  
 Fire: 1 Whtfld [investigation]

Fri June 23 6 calls – Medical: 1 Wmstown, 2 Leroy, 2 City, 1 Vlg  
 Sat June 24 5 calls – Medical: 1 Leroy[citizen assist], 3 City[1 citizen assist], 1 mutual aid White Oak

Sun June 25 4 calls – Medical: 3 City, 1 Whtfld  
 Mon June 26 4 calls – Medical: 2 Wmstown, 1 Vlg, 1 Leroy  
 Tues June 27 5 calls – Medical: 3 City, **1 Locke** Fire: 1 Vlg  
 Wed June 28 2 calls – Medical: both Leroy  
 Thurs June 29 3 calls – Medical: 1 City, 1 Leroy Fire: 1 Leroy  
 Fri June 30 5 calls – Medical: 2 Leroy[1 citizen assist], 1 Whtfld, **1 Locke-utility response**, 1 Wmstown

Conferences attended this year - theme: Active Violence

Attended June 22 meeting with NIESA Director

Attended June 26 meeting with City of Wmstn, NIESA Director & Deputy Director



**LOCKE TOWNSHIP ZONING ADMINISTRATOR, JULIE A. MOORE**  
June 2023 Zoning Administrator report

**Land Use Permits issued**

2023 LU 014 Willson, Timbre 5894 S. Lovejoy, Perry 10-200-009  
2023 LU 015 Lee, Kevin 4841 W. Haslett Rd., Perry 11-400-022  
2023 LU 016 Holbrook, Gary 3685 Morrice Rd. Webberville 34-400-001  
2023 LU017 Smith, Roger 3118 Rowley Rd., Williamston 32-300-014

**phone/meetings/site visits**

06-01-12 Opened emails  
06-01-23 Emailed Absolute Htg. & Vent. That Mech. Permit & Check 3826 came to Locke Twp. Incorrectly. Returned both via mail to Absolute htg.  
06-01-23 Bldg Permit/ 23-015 for 5894 S. Lovejoy Perry, is ready for pick up and fee of 151.00 needs to be paid.  
06-01-23 Notified Mi. Demo. that Bldg. Permit 23-014 is ready for pick up.  
06-01-23 Email to Atty. T. Hitch regarding HB 5947 – does that override zoning ordinance that an event barn shall have 600' of continuous frontage along M-52, re: 3671 Morrice Rd.  
06-01-23 Reviewed Planning Commission – drafts of solar & wind ordinance.

06-06-23 Mark Clouse dropped off death cert. re: cemetery plot – gave to G. Turner  
06-06-23 Opened emails  
06-06-23 Rec'd Soil Erosion Waiver Permit 23-0099 for T. Wilson 5894 S. Lovejoy Perry, put in file.  
06-06-23 printed revocable trust agreement for Linda Sober, emailed [clofton91@gmail.com](mailto:clofton91@gmail.com) if land division app. is required.  
06-06-23 Rec'd Bldg Permit 23-016 for 4841 E. Haslett Rd Perry – Notified AGC ready for pickup. AGS paid 199.00 & picked up Bldg. permit.  
06-06-23 T. Wilson paid 247.00 & picked up Bldg. Permit 5894 S. Lovejoy Perry.  
06-06-23 Roger Smith. 3118 Rowley Rd questions regard if permit is needed for barn on AG land to store farm equipment, set back requirements, and is soil erosion permit needed if barn is 150' from squaw creek which is not on his property.  
06-06-23 Ret. Call to D. Fulghum re: purchase of 17 acres at 5535 M 52 and the keeping of horses/sheep/goats.  
06-06-23 Opened Locke Township Hall and attended Planning Commission Mtg.

06-08-23 TCF/TCT Brad Trademark Bldg. Comp. – advised 11500 Morley Rd. is not located in Locke Township.  
06-08-23 Opened emails.  
06-08-23 Sent email to Roger Smith re: Bldg. Barn on 3118 Rowley Rd. Attached LU App & set back requirements. Will forward Soil Erosion App, once rec'd from Ing. Drain Commission.  
06-08-23 Emailed [Clofton91@gmail.com](mailto:Clofton91@gmail.com) – Land Division App. & advised Exhibit A was not attached to her original email with L. Sober Trust Agreement.  
06-08-23 TCF Gary Holbrook wanting requirements for bldg. deck. Emailed Bldg. Application.

06-13-23 Opened emails

06-13-23 Rec'd Residential Soil Erosion Permit App. & emailed it to R. Smith.

06-13-23 Rec'd pmt. For Elec. Permit 4925 E. Allen Rd. Webberville, emailed to AGS.

06-13-23 Rec'd & processed Bldg. Permit for 3685 Morrice Rd. Williamston, Holbrook. Issued LU Permit 23-015 & emailed packet to AGS for approval. TCT G. Holbrook advising aforementioned.

06-13-23 Mailed Bldg. Permit 23-014 for 2711 E. Rowley Rd to B. VanOrder Mi. Demo. 4788 Cornell Okemos.

06-13-23 Rec'd. Elec. Permit from AGS for 4925 E. Allen Rd. 34-400-031 O'Dell & filed.

06-15-23 Opened emails.

06-15-23 Rec'd Cert. of Occ. For 4794 Dietz Rd, 22-024 filed in 22-100-008

06-15-23 Rec'd Bldg. Permit 23-017 for 3685 Morrice Rd, tct G. Holbrook advising permit ready for pick up, amt. due. 199.00.

06-20-23 Opened emails.

06-20-23 Documented Bldg. Permit 22-017 for 3685 Morrice Road, Paid 199.00

06-20-23 Issued LU017 for 32-300-014 for 3118 Rowley Rd., Williamston. Pd \$55 for LU Permit & mailed copy to R. Smith.

06-20-23 Folded Locke Township Newsletters

06-22-23 Opened emails

06-22-23 Emailed AGS Pd. Bldg. Permits for 015, 016, 017

06-22-23 TCF Dave Solar Solutions wanting Site Plan/Final Appr., Bldg. Permit for 5228 Shaftsburg Rd . Emailed to [Dwhitney@michigansolarsolutions.com](mailto:Dwhitney@michigansolarsolutions.com)

06-22-23 TCF Steve Jones advised he needs to schedule final inspection through AGS.

06-22-23 Sent AGS Elec. Permit for 2652 Haslett Rd. Paid 145.20

06-22-23 Worked on Land Division app. for Linda Sober Trust.

06-27-23 Opened emails

06-27-23 Elec. Permit 21-100-017 J. Rockey 4856 Dietz Rd Pd. 48. Emailed to AGS.

06-27-23 Rec'd Temp CO for 33-300-014 3611 M52 C. Andrusyszyn & gave copy to Assessor, Filed.

06-27-23 Rec'd Elec. Permit 23-01 for 2652 Haslett Rd, filed 18-100-007.

06-27-23 Rec'd Maint. Permit for 5129 Morrice Rd Webberville, - emailed to AGS.

06-27-23 TCF Kevin Winiarski with questions regarding building of house on Herrington Rd, he will forward plans.

06-27-23 Bldg. Permit App for 4171 Dietz Rd, Issued LU Permit 018 29-400-007 C. Thelen, emailed to AGS.

06-27-23 AGS Billing verified payments.

06-27-23 Rec'd Elec. Permit 23-009 from AGS for 4856 Dietz Rd, Filed.

06-27-23 Rec'd email from K. Winiarski with house plans.

06-27-23 Rec'd Bldg. Permit 23-004 C from AGS for 5129 Morrice Rd. 14-400-013 & Filed.

06-29-23 Opened emails

06-29-23 Emailed K. Winiarski LU Site Develop. Req. & Sing. Fam. Dwelling Standards

06-29-23 Emailed to C. Lofton listing items needed for completion prior to issuance of Land Division permit.

06-29-23 Rec'd Mech & Elec. Permit from AGS for J. Rockey 23-009 both paid. Filed.

## 2023 LOCKE TOWNSHIP BUILDING PERMITS

Dec/Jan☒ Jan/Feb# Feb/Mar☒ Mar/Apr+ Apr/May☒

May/Jun^ Jun/Jul☒ Jul/Aug% Aug/Sep☒ Sep/Oct♥ Oct/Nov@ Nov/Dec♣

### JAN

Consumers Energy FNL 23-001 3245 Rowley 48895 32 200 003 pd \$151 House/Garage Demo#

### FEB

Andrsyszyn, C Temp CO 6/21 23-003 3611 M 52 48895 33-300-016 pd \$247 Finish Existing Home#

Vanwert, Alex 23-002 3778 Rowley 48895 33 400 013 pd \$247 1500 Sq. Pole Barn☒

Penner, Don 23-001 5327 Harris Rd. 48895 18-200-003 \$0 Maint. Windows Replace#

Barrows, Jamie 23-002m 5880 Shaftsburg 48895 07-100-003 \$0 Maint. Re-roof☒

### MAR

Meldrum, Francis 23-003m 6457 S. Corey 48872 02-200-001 \$0 Maint Re-roof☒

### APR

McKenzie, Robert 23-006 4437 Webberville 48892 27-200-015 pd \$151 Roof Mount Solar☒

Coe, Jean & Tom 23-005 4535 Allen 48892 35-300-010 pd \$151 Basmt. Reinforcing☒

Turner, Glenda & Amos 23-007 4157 Moyer 48895 27-100-004 pd \$247 16X24 pole barn+

Turner, Glenda & Amos 23-008 4157 Moyer 48895 27-100-004 pd \$151 10X32 Greenhouse+

Medina, Ben 23-004 2900 Rowley Rd 48895 31-426-002 pd \$199 800 Sq. in ground pool☒

☒ Penner, Karen 23-009 5327 Harris Rd 48895 18-200-003 pd \$199 14 X 90 Deck☒

Smith, Jamie 23-001C 2652 Haslett Rd 48895 18-100-007 pd \$199 Daycare int. remodel^

Pinckney, Duane 23-010 5650 Scofield 48872 10-400-002 pd \$350 deck & doorwall☒

### MAY

Bloom, Scott 23-011 3055 Rowley 48895 32-100-001 pd \$199 Basement piers☒

Horstman, Larry 23-012 5078 Horstman 48895 17-400-013 pd \$151 Roof solar array^

Rockey, Joshua 23-013 4856 Dietz Rd 48895 21 100 017 pd \$247 Pole Barn^

Poland, Marilyn 23-014 2711 E. Rowley 48895 31-201-002 pd \$151 Garage demo^

### JUNE

Willson, Timbre 23-015 5894 S. Lovejoy 48872 10-200-009 pd \$247 Pole Barn

Lee, Kevin 23-016 4841 E. Haslett Rd 48872 11-400-022 pd \$199 Res. Add. Deck

Holbrook, Gary 23-017 3685 Morrice Rd 48892 35-400-001 pd \$199 Deck Replace.

Lackey, Daren 23-004m 5129 Morice Rd 48892 14 400 013 \$0 Maint. Re-roof

## 2023 Locke Twp-plumbing/mechanical/electrical permits

01-10-23	Delacruz, Jan	23-002	4492 Harris Rd.	48895	29 100 0	pd \$48	mech ☒
01-10-23	June, Joshua	23-001	3248 Rowley Rd.	48895	32 400 008	pd \$48	mech ☒
01-12-23	Boehme, Scott	22-033 re inspect	4400 Moyer	48895	27 400 006	pd \$48	mech reinspect ☒
01-19-23	Coykendall, Shannon	23-0003	4356 Harris	48895	29 100 007	pd\$48	mech #
01-31-23	Cole, Ron	23-004	4230 Rowley Rd	48895	34 300 003	pd \$49	mech #
02-02-23	Rockey, Joshua	23-005	4856 Dietz Rd	48895	21 100 017	pd \$114	mech #+
01-31-23	Andrsyszyn, C.	23-006	3611 M -52	48895	33 300 016	pd\$114	mech #
03-21-23	Stein, David	23-007	4794 Dietz	48895	21 100 008	pd \$114	mech #
05-09-23	Medina, Ben	23-008	2900 Rowley Rd	48895	31 426 002	pd \$114	mech☒
06-28-23	Rockey, Joshua	23-009	4856 Dietz Rd	48895	21 100 017	pd\$ \$48	mech
01-10-23	Smith, Moriah	23-001	6175 Corey	48872	02 400 010	pd \$114	elect ☒+VOID REF
01-31-23	Andrsyszyn, C.	23-002	3611 M-52	48895	33 300 016	pd \$114	elect #
02-14-23	Fuller, Julie FNL	23-003	4230 Rowley	48895	34-300-003	pd \$114	elect (ref 66)#
03-11-23	Fuller, Julie	23-003 Reinspect	4230 Rowley	48895	34-300-003	pd \$48	elec.reinspect +
03-08-23	TDS	22-001 Reinspect	3895 Morrice	48895	35-200-004	pd \$48	elect reinspect+
03-08-23	TDS	22-002 Reinspect	6194 Morrice	48895	01-300-004	pd \$48	elect reinspect+
04-04-23	McKenzie, Robert	23-005	4437 Webberville	48892	27-200-015	pd \$48	elec. ...☒
04-06-23	Medina, Ben	23-004	2900 Rowley Rd	48895	31-426-002	pd \$60	elec (ref \$12)+
04-25-23	Medina, Ben	23-006	2900 Rowley Rd	48895	31-426-002	pd \$96	elec. ☒
05-25-23	Horstman, L.	23-007	5078 Horstman	48895	17-400-013	pd \$48	elec^

06-13-23 O'Dell	23-008	4925 E. Allen Rd	48892	35-400-031	pd \$48 Elec. ^
06-22-23 Milestone Pro	23-001C	2652 Haslett Rd	48895	18-100-007	pd \$145.20 Elec.
06-21-23 Rockey, Joshua	23-009	4856 Dietz	48895	21 100 017	pd \$48 Elec.Barn
01-12-23 Rockey, Joshua	23-001	4856 Dietz	48895	21 100 017	pd \$114 plumb ☒
01-31-23 Andrsyszyn	23-002	3611 M-52	48895	33 300 016	pd \$114 plumb#
02-07-23 Andrsyszyn	23-002 reinspect	3611 M-52	48895	33 300 016	pd \$48 plumb reinspect#
03-21-23 Schotzko	23-004	4201 Harris Rd	48895	30-400-005	pd \$48 plumb+
03-21-23 Stein, David	23-003	4794 Dietz	48895	21-100-008	pd \$114 plumb+
04-04-23 Coe, Jean & Tom	23-005	4535 Allen	48892	35-300-010	pd \$101 plumb (ref 53)+

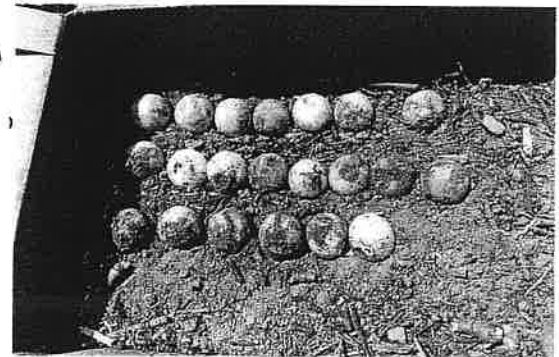
Good evening,

Consumers Energy is replacing 55 miles of gas pipeline in Washtenaw, Livingston, Ingham, Shiawassee and Clinton counties. We're taking a 20-inch pipe from the 1940s and replacing it with 36-inch pipeline to provide gas safely to the communities we serve.

As you might imagine, we encounter a variety of wildlife during a major pipeline construction project. Consumers Energy is dedicated to the planet and our crews are doing whatever we can to protect our furry and aquatic friends.

In the past month, we have:

- Rescued more than 2,100 amphibians and reptiles, comprised of 23 species, have been rescued from the construction right-of-way or protected by environmentally friendly wildlife barrier fencing. This includes a clutch of snapping turtle eggs; a picture is here.
- Discovered a fox family on the right-of-way and have inserted a photo of one of the baby foxes, known as kits. We worked in other areas of the right of way for several weeks to allow the kits to leave the den and not be disturbed during construction.



- Spotted multiple whitetail deer fawns and bird nests that were avoided by construction crews and machinery. A picture of a fawn is below.



This project is so large, that it's broken down into two separate phases. Phase 1 stretches from Chelsea to Williamston in 2023. Next year, in 2024, the project will go from Williamston to Ovid.

To learn more about the project, visit [ConsumersEnergy.com/MidMichPipeline](https://ConsumersEnergy.com/MidMichPipeline)

If you have questions, please let me know. I am always happy to answer those questions or to connect you with the project manager to better understand our work.

