LOCKE TOWNSHIP REGULAR BOARD MEETING AGENDA August 08, 2023 7 PM
LOCKE TWP HALL- 3805 BELL OAK RD, WMSTN 48895 517 468-3405

1. Call to Order, Welcome, Pledge of Allegiance
2. Additions to agenda/approval of agenda **w/Public Comment Guidelines on back**
3. Action on July 11, 2023 meeting minutes
4. **Action on** Accts Payable Independent Bank checks #5952 - #59___ totaling $ _____
Note: Foster Swift pmts to date total $6471.10 [Apr-June 2023]
J & M Well Drilling-emergency well repair-motor, switch, check valve, chlorination $1846.

5. Presentations: EGLE re: Landfill process [1 hr.] [NO application received/informational only]
5.a. Public Comment [3minute limitation]

6. Unfinished Business:
*Resolution 2023-05 Acceptance of Payments by Financial Transaction Device
What are the 12 requirements of PCI DSS Compliance? [from June] and Point & Pay [from May]
*Resolution 2023-06 ARPA funds obligation to road improvements *[yellow]*
7. New Business:
*action on approval of Treas registration for MTA 'Know You Know' webinar *Spending Public Money* $25, Aug. 9th
*action on L-4029 2023 Tax Rate Request [1 mil reduced to .9785 due to "headlee"]
*Resolution 2023-07 Authorize the Acceptance & Adoption of the 2023 Tri-County Hazard Mitigation Plan Update
*Resolution 2023-08 Cemetery Fees
*action on approval of Sprvsr $125 registration plus mileage to attend MTA workshop *Emerging Issues in Emergency Services,* Sept 12 in Frankenmuth 9am-4:45 pm
*Discussion of where the PC is at with the Foster Swift solar/wind ordinances

8. Reports:
Treasurer – July 31 treas report; 7/12 attend Cap. Area Treas mtg; 7/13 submitted qtr Census report; 7/19 attended CoreLogic webinar; registered for Now You Know: *Spending Public Money*
Clerk - July rev/exp report; preparing for Aug 8 Morrice School Election-mailed 26 AV ballots to registered voters in Morrice School district; attended 7/27 local Clerks meeting-Vevay Twp Hall; updated MTA database list of contacts
Trustee – Shepler:
Trustee – Davis:
Supervisor – July NIESA report [dk pink];
Zoning Administrator –July report; building permits update

9. Public Comment [3 minute limitation]
10. Communications, seminars, etc.
*Consumers Energy animal relocation update from pipeline replacement work
*Ing Co Sheriff Dept Sgt Chad Doyle - July calls:
*MI Twp Assoc, thank you for membership renewal letter
*MTA workshop *Emerging Issues in Emergency Services*, Frankenmuth Sept 12, $125 early bird reg.
11. Any Other Business / Board member comments
12. Adjournment

The Township will provide necessary reasonable services to individuals with disabilities at the Board meeting upon 3 days notice in writing or by calling the Locke Township Clerk at 517 468-3405.

Dorothy G Hart, Locke Township Supervisor **Next meeting – Sept. 12**

PUBLIC COMMENT GUIDELINES

Officials will listen carefully and respectfully, while allowing for differences of opinion.

Township meetings are for the purpose of conducting Board business, part of which allows for public comment. Therefore, each person who wishes to address the Board is permitted 3 minutes to do so during the Public Comment period of the meeting.

When addressing the Board, please state your name and address. Please observe rules of common courtesy.

Comments are to be directed to the Board. This is the purpose for the Public Comment period (that the Board may hear from the public). It is not the purpose of the Public Comment period to enter into a back and forth dialogue between the Board and the public. It is the public's turn to speak, and the Board's turn to listen. That said, questions may be asked by the Board in order to clarify what is said.

Those who have further questions or who wish to have conversations with the Board are welcome to contact Board members at times beyond the township meetings.

The Locke Township Board greatly appreciates your willingness to weigh in on issues, concerns, solutions. Your input is important to us.

LOCKE TOWNSHIP

RESOLUTION 2023-05

FOR THE ACCEPTANCE OF PAYMENTS BY FINANCIAL TRANSACTION DEVICE

WHEREAS, Public Act 280 of 1995, MCL 129.221, et seq., authorizes a township board to adopt a resolution authorizing the acceptance of payments by financial transaction devices; and

WHEREAS, it has been determined by the treasurer of Locke Township that acceptable financial transaction devices include:

- VISA
- MASTERCARD
- DISCOVER
- AMERICAN EXPRESS

AND WHEREAS, the financial transaction devices that may be accepted comply with the Township's depository resolution under MCL 129.12 of the Michigan Compiled Laws,

NOW THEREFORE BE IT RESOLVED that effective _____ *(date)*, the Locke Township Board authorizes the use of financial transaction devices and authorizes the treasurer to proceed to implement their use according to the following policy:

Financial transactions that *may* be made by a financial transmission device shall include:

- Real and personal property taxes
- Special assessments
- Zoning and special permits
- Building and trades permits
- Hall Rentals
- Burial rights certificates
- Other: _____

Financial transactions that *cannot* be made by a financial transmission device shall include:

_____

_____

The following departments are authorized to accept such payments by financial transaction devices:

- All departments

The foregoing resolution was offered at the Locke Township Board meeting on _____ *(date)* by Board Member _____ *(name)* and supported by Board Member _____ *(name).*

Upon roll call vote, the following voted

"AYE":

"NAY":

Absent:

The Supervisor declared the resolution adopted.

_____

(Clerk)

_____

(Attested to by: Dorothy G. Hart, Supervisor)

CERTIFICATION

STATE OF MICHIGAN

COUNTY OF INGHAM

I, Glenda S. Turner, Clerk of Locke Township do certify that the foregoing resolution was duly adopted by the Locke Township Board at a meeting held on _____ (date) and is on file in the records of this office.

_____

Glenda S. Turner, Locke Township Clerk

LOCKE TOWNSHIP, INGHAM COUNTY, MICHIGAN
RESOLUTION 2023-06 American Rescue Plan Act [ARPA]

WHEREAS, Locke Township is designated a non-entitlement unit of government [NEU]. Locke Township is registered and active in the U.S. federal government's System for Award Management [SAM] and has a current DUNS number. Locke Township has complied with the annual reporting requirements set forth in the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2CFR Part 200.

WHEREAS, APRA funds received in detail:

10/27/2021	$97237.00	EFT 271 220000059025
01/25/2022	$391.52	EFT 271 220000295566
06/30/2022	$97626.31	EFT 271 220000689669

Funds were placed in a separate interest-bearing bank account at Huntington Bank.

WHEREAS, the issuance of the final rule by the U. S. Department of Treasury on January 6, 2022, effective on April 1, 2022, allows the Township to elect a standard allowance, an automatic revenue loss of up to $10 million to use for the provision of government services. Road paving and road building/maintenance would be included under the classification of government services.

NOW, THEREFORE, BE IT RESOLVED the Township of Locke approves a strategic plan to identify priorities with the greatest impact within our community and utilize the full amount of ARPA funds distributed from this unprecedented opportunity. Locke Township allocates all ARPA funds for road paving and maintenance.

Motion _____ Second _____
to adopt Resolution 2023-06 American Rescue Plan Act.

AYES:
NAYS: ABSENT:

The Supervisor declared the resolution adopted.

_____ _____
Glenda S Turner, Clerk attested to by: Dorothy G Hart, Supervisor

CERTIFICATION

STATE OF MICHIGAN
COUNTY OF INGHAM
I, Glenda S Turner, Clerk of Locke Township do hereby certify that the foregoing resolution was duly adopted by the Locke Township Board at a meeting held on July 11, 2023 and is on file in the records of this office.

_____
Glenda S Turner, Locke Township Clerk

Michigan Department of Treasury
614 (Rev. 01-23)

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

2023 Tax Rate Request (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes	2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023
Ingham	**94,261,964**
Local Government Unit Requesting Millage Levy	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricutlural, Qualified Forest, Industrial Personal and Commercial Personal Properties.
Locke Township	

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	Operating		1.0000	.9785	1.0000	.9785	1.0000	.9785	0.0000	.9785	NA

Prepared by	Telephone Number	Title of Preparer	Date
John Cunningham	**(517) 468-3405**	**Assessor**	

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

	Signature	Print Name	Date
☒ Clerk ☐ Secretary		**Glenda Turner, Clerk**	
☒ Chairperson ☐ President		**Dorothy Hart, Supervisor**	

** Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.*

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

LOCKE TOWNSHIP, INGHAM COUNTY, MICHIGAN
RESOLUTION 2023-07
Authorize the Acceptance and Adoption of the 2023
Tri-County Hazard Mitigation Plan Update

WHEREAS, the Counties and Communities in the Tri-County Region of Clinton, Eaton and Ingham Counties have gathered information and prepared an update to the 2015 Tri-County Hazard Mitigation Plan; and

WHEREAS, the 2023 Tri-County Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000 and Title 44 Code of Federal Regulations [CFR], Part 201; and

WHEREAS, Title 44 CFR, Chapter 1, Part 201.6(c)(5)requires each local government participating in the preparation of a Multi-Jurisdictional Mitigation Plan or Plan Update to accept and adopt such plan; and

WHEREAS, the Township of Locke, has reviewed the 2023 Tri-County Hazard Mitigation Plan Update, has found the document to be acceptable, and as a local unit of government, has afforded its citizens an opportunity to comment and provide input regarding the Plan Update and the actions included in the Plan; and

WHEREAS, the Township of Locke, will consider the 2023 Tri-County Hazard Mitigation Plan Update during the implementation and updating of local planning mechanisms, and will incorporate the hazard assessment data, hazard vulnerabilities and mitigation actions in these mechanisms, where applicable.

NOW, THEREFORE, BE IT RESOLVED that the Township of Locke, as a participating jurisdiction, adopts the 2023 Tri-County Hazard Mitigation Plan Update, dated August 8, 2023.

Motion _____ Second _____
to adopt Resolution 2023-07 to Authorize the Acceptance and Adoption of the 2023 Tri-County Hazard Mitigation Plan Update.

AYES:
NAYS: ABSENT:

The Supervisor declared the resolution adopted.

_____ _____
Glenda S Turner, Clerk attested to by: Dorothy G Hart, Supervisor

CERTIFICATION

STATE OF MICHIGAN
COUNTY OF INGHAM
I, Glenda S Turner, Clerk of Locke Township do hereby certify that the foregoing resolution was duly adopted by the Locke Township Board at a meeting held on August 8, 2023 and is on file in the records of this office.

_____
Glenda S Turner, Locke Township Clerk

ADOPTED – MARCH 28, 2023
AGENDA ITEM NO. 21

Introduced by the Law & Courts Committee of the:

INGHAM COUNTY BOARD OF COMMISSIONERS

RESOLUTION TO AUTHORIZE ACCEPTANCE AND ADOPTION OF THE 2023 TRI-COUNTY HAZARD MITIGATION PLAN UPDATE

RESOLUTION #23 – 136

WHEREAS, Ingham County, with Eaton and Clinton counties, previously accepted the 2018 Pre-Disaster Mitigation Grant (Resolution #20-438) to update the Tri-County Hazard Mitigation Plan; and

WHEREAS, Ingham County contracted with Tidal Basin Group and Adjusters International for consulting services to update the Tri-County Hazard Mitigation Plan (Resolution #21-338); and

WHEREAS, the counties and communities in the Tri-County Region of Clinton, Eaton, and Ingham counties have gathered information and prepared an update to the 2015 Tri-County Hazard Mitigation Plan; and

WHEREAS, the 2023 Tri-County Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000 and Title 44 Code of Federal Regulations (CFR), Part 201; and

WHEREAS, the 2023 Tri-County Hazard Mitigation Plan has been approved by the Michigan State Police Homeland Security and Emergency Management Division and "approved pending adoption" by the Federal Emergency Management Agency (FEMA); and

WHEREAS, Title 44 CFR, Chapter 1, Part 201.6(c)(5) requires each local government participating in the preparation of a Multi-Jurisdictional Mitigation Plan or Plan Update to accept and adopt such plan; and

WHEREAS, Ingham County has reviewed the 2023 Tri-County Hazard Mitigation Plan Update, has found the document to be acceptable, and as a local unit of government, has afforded its citizens an opportunity to comment and provide input regarding the Plan Update and the actions included in the Plan; and

WHEREAS, Ingham County will consider the 2023 Tri-County Hazard Mitigation Plan Update during the implementation and updating of local planning mechanisms, and will incorporate the hazard assessment data, hazard vulnerabilities, and mitigation actions in these mechanisms, where applicable.

THEREFORE BE IT RESOLVED, that County of Ingham, as a participating jurisdiction, adopts the 2023 Tri-County Hazard Mitigation Plan Update.

LAW & COURTS: Yeas: Polsdofer, Lawrence, Celentino, Trubac, Cahill, Johnson, Pawar, Schafer
Nays: None **Absent:** None **Approved 03/16/2023**

2	2.9	Electronic infrastructure surge protection	Eaton County	
2	2.1	Critical facility backup power	Eaton County	
2	2.11	Retrofit critical structures to increase resistance to storm hazards and promote hazard-resistant construction.	Eaton County	
2	2.12	Ensure all public electronic infrastructure is protected with surge protectors.	Ingham County	
2	2.13	Identify backup sources of power for critical facilities.	Ingham County	
3	3.1	Develop drought communication plan to facilitate timely communication of relevant information to officials, decision makers, emergency managers, and the general public	Eaton County	
3	3.2	Educate residents about tornado safety.	Eaton County	
3	3.3	Educate residents on personal wildfire mitigation techniques, including defensible space and fire loading.	Eaton County	
3	3.4	Educate residents about good burning practices and burn bans, mitigating the risk of starting wildfires.	Eaton County	
3	3.5	Encourage citizens to take water-related measures such as installing low-flow toilets and showerheads, adjusting sprinklers to water the law instead of the sidewalk, and other water conservation methods.	Eaton County	
3	3.6	Develop a public awareness campaign around DAFN populations and needs during a disaster.	Eaton County	
3	3.7	Tree pruning and burn practices	Locke Township	
3	3.8	Champion crop insurance across the township	Locke Township	
3	3.9	Educate residents about good burning practices and burn bans	Williamstown Township	
3	3.1	Sycamore Creek Cleanup	Ingham County	
3	3.11	Develop drought communication plan to facilitate timely communication of relevant information to officials, decision makers, emergency managers, and the general public.	Ingham County	
3	3.12	Remain compliant with regulations of National Flood Insurance Program.	Ingham County	
3	3.13	Provide support to NFIP-participating communities in Eaton County to ensure continued compliance with the program.	Eaton County	
3	3.14	Ensure adequate backup copies of data exist.	Ingham County	
3	3.15	Develop a public awareness campaign for personal preparedness.	Ingham County	
3	3.16	Develop public awareness around freezing pipes and insulation techniques.	Ingham County	
3	3.17	Develop public awareness around encouraging residents to relocate utilities and water heaters above base flood elevation and using tank-less heaters in limited spaces.	Ingham County	
3	3.18	Educate citizens about flood risks, flood conditions, and safe conduct during an incident.	Ingham County	
3	3.19	Encourage residents to implement mitigation techniques such as metal roofs, shutters, hail-resistant glass, hail resistant siding and electronic surge protectors.	Ingham County	
3	3.2	Educate residents about tornado safety.	Ingham County	
3	3.21	Educate residents about good burning practices and burn bans.	Ingham County Fire Departments	

3	3.22	Encourage citizens to take water-related measures such as installing low-flow toilets and showerheads, adjusting sprinklers to water the lawn instead of the sidewalk, and other water conservation methods.	Ingham County	
3	3.23	Develop a public awareness campaign around DAFN populations and needs during a disaster.	Ingham County	
3	3.24	Increase number of outdoor warning systems	Delhi Township	
3	3.25	Ensure adequate backup copies of data exist for public entities, and provide information to private entities on backups to mitigate data loss from disasters.	Eaton County	
3	3.26	Logjam clearance on major streams/rivers in Ingham County	Ingham County	
3	3.27	Educate residents on personal wildfire mitigation techniques, including defensible space and fire loading.	Eaton County	
3	3.28	Develop a public awareness campaign for personal preparedness, with emphasis on personal actions residents can take to mitigate vulnerabilities to hazards in their homes and property.	Eaton County	
3	3.29	Develop public awareness campaigns around freezing pipes and insulation techniques.	Eaton County	
3	3.3	Develop public awareness around encouraging residents to relocate utilities and water heaters above base flood elevation and using tank-less heaters in limited spaces.	Eaton County	
3	3.31	Educate citizens about flood risks, flood conditions, and safe conduct during an incident.	Eaton County	
3	3.32	Encourage residents to implement mitigation techniques such as metal roofs, shutters, hail-resistant glass, hail resistant siding and electronic surge protectors.	Eaton County	
3	3.33	Continue to implement and remain in good standing with the National Flood Insurance Program (NFIP)	Victor Township	
3	3.33	Continue to implement and remain in good standing with the National Flood Insurance Program (NFIP)	Delhi Township; East Lansing; Locke Township; Meridian Township; Williamstown Township	
3	3.34	Continue to implement and remain in good standing with the National Flood Insurance Program (NFIP)	Delta Township	
3	3.35	Integrate the hazard mitigation plan with other community planning initiatives.	All	

TOWNSHIP OF LOCKE
RESOLUTION 2023-08
CEMETERY FEES

WHEREAS, the Locke Township Board has established rules and regulations relating to the operation, control and management of cemeteries owned by the Township of Locke , Ingham County, State of Michigan; and

WHEREAS, the Locke Township Cemetery Ordinance **2018-02**, Section 9, states that cemetery purchase prices and transfer fees shall be set by resolution of the Township Board; and

WHEREAS, the Township Board may periodically alter by resolution the fees to accommodate increased costs and needed reserve funds for cemetery maintenance and acquisition.

NOW, THEREFORE, BE IT RESOLVED:
Section 1: Fee schedule. The Locke Township Board sets the following fee schedule:

CEMETERY LOT RIGHT OF BURIAL FEE: $400 *[currently $350]*
[for each cemetery lot right of burial-resident/non-resident]

CEMETERY BURIAL FEE: *[currently $500]*
$600.00 for opening/closing adult/child (Same rate for weekend/holiday. No major holiday burials.)
[$750 for winter burial (Dec 15-Mar 15)– plowing cemetery drive/thawing burial space]

1. mark burial space $50
2. open burial space $250
3. on site for vault & burial $100
4. close burial space $150
5. twp processing $50

$300.00 for opening/closing cremation/infant (Same rate for weekend/holiday. No major holiday burials)
[$450 for winter burial (Dec 15-Mar15) – plowing cemetery drive/thawing burial space]
[$75 extra charge for oversize, larger than 10" cube, cremains container]
[$125 extra charge for each additional cremains container in same opening]

1. mark burial space $50
2. open burial space $75
3. on site for burial $75
4. close burial space $50
5. twp processing $50

MARKER FOUNDATION FEE: $.50 PER SQ INCH [.25 twp/.25 sexton **OR .18 sexton if cement delivered**]
TRANSFER OF BURIAL RIGHT FEE: $25. **per each burial right transferred**

Section 2: Repealer. All Resolutions or portions of Resolutions in conflict herewith are hereby repealed.

Section 3: Effective date. This resolution shall become effective August 08, 2023.

Moved by: Second:
ADOPTED: Yeas:
Nays: Absent:

CLERKS CERTIFICATION: I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Locke Township Board at a meeting held on August 08, 2023, the original of which is part of the Townships Board's minutes.

Glenda S Turner, Locke Township Clerk

attested to by Dorothy G Hart, Locke Twp Supervisor

NIESA report July 2023

Sat July 01	6 calls – medical: 3 City, 2 Leroy, 1 Wmstn [citizen assist]
Sun July 02	3 calls – medical: 1 City-citizen assist, 1 Leroy-citizen assist / Fire: 1 mutual aid Fwlrvl
Mon July 03	1 call - medical: 1 Wmstown
Tues July 04	4 calls – medical: 1 Wmstown, 1 Vlg, 1 Whtfld / Fire: 1 mutual aid Okemos
Wed July 05	7 calls – medical: 3 Wmstown [1 citizen assist], 2 Whtfld, 1 City, 1 Vlg
Thur July 06	5 calls – medical: 2 City [1 citizen assist], 2 Wmstown, 1 Leroy
Fri July 07	5 calls – medical: 3 City, 2 Wmstown
Sat July 08	3 calls – medical: 1 Whtfld, 2 City [1 citizen assist]
Sun July 09	4 calls – medical: 1 Vlg, 2 Leroy, 1 City
Mon July 10	5 calls – medical: 1 Wmstown, 1 Whtfld, 1 City, 1 mutual aid Dansville, **1 Locke-vehicle accident- cancelled before on scene**
Tues July 11	6 calls – medical: 3 City, 3 Wmstown
Wed July 12	5 calls – medical: 1 Whtfld, 1 City, 1 Leroy, **1 Locke**, 1 mutual aid Okemos
Thur July 13	5 calls – medical: 3 Wmstown, 1 City, 1 Vlg
Fri July 14	1 call – medical: Whtfld
Sat July 15	3 calls – medical: 2 Leroy, 1 City
Sun July 16	4 calls – medical: 1 Whtfld, 1 Vlg, 1 City, 1 Leroy
Mon July 17	3 calls – medical: 2 City, 1 mutual aid Stockbridge
Tues July 18	1 call – medical: Whtfld-citizen assist
Wed July 19	5 calls – medical: 2 Whtfld, 3 City
Thur July 20	8 calls – medical: 1 Leroy, 3 City, 3 Wmstown, 1 Whtfld
Fri July 21	4 calls – medical: 1 Wmstown, 1 Vlg, 1 City, **1 Locke**
Sat July 22	9 calls – medical: 3 Whtfld, **1 Locke**, 3 City, 1 Leroy, 1 mutual aid Okemos
Sun July 23	3 calls – medical: 1 City, 1 Wmstown, 1 Leroy
Mon July 24	6 calls – medical: 1 Leroy, 4 City, 1 Vlg
Tues July 25	5 calls – medical: 2 City, 2 Whtfld, 1 Vlg
Wed July 26	
Thur July 27	
Fri July 28	
Sat July 29	
Sun July 30	
Mon July 31	

LOCKE TOWNSHIP ZONING ADMINISTRATOR, JULIE A. MOORE
July 2023 Zoning Administrator report

Land Use Permits issued
2023 LU 018

phone/meetings/site visits
07-04-23 Closed/Holiday
07-06-23 Off
07-11-23 Opened emails.
07-11-23 Filed Final Bldg. Permits
07-11-23 processed maintenance permit for 2566 Donna Drive & emailed to AGS.
07-11-23 Reviewed Article "Breaking the Zoning Code".
07-11-23 Added Bldg Permit 23-018 to permit list.

07-13-23 Opened emails.
07-13-23 Rec'd bldg.. permit 23-05 31-452-001 2566 Donna Dr. , filed
07-13-23 Rec'd Cert. of Occup. 33-300-014 permit 23-03 and filed.
07-13-23 Rec'd call, Caitlynn Merrit purchasing 5 acres off Royce/Harrington Road and wanted address. Advised address can't be given until buyer gets approval from ICRD for placement on road.
07-13-23 Worked with person who is interested in purchasing property from 18-200-002.
07-13-23 reviewed Section 28.12 Temporary Dwellings with regards to 09-300-011

07-18-23 Opened emails.
07-18-23 Doc. Pd. 199 Bldg. Permit 23-18 & emailed to AGS. Mailed Bldg. Permit to Midwest Pools.
07-18-23 TCF Heidi ATA National re: 23-200-010 advised summer taxes are due.
07-18-23 TCF Mike 20-100-020 advised property inactive.
07-18-23 Land Division Permit 23-011 Sober
07-18-23 Attended Planning Commission Mtg.

07-20-23 Opened emails.
07-20-23 Attended meeting with Omega Owners/Jorgansen inquiring on division of Jorgansen land to be purchased by Omega for business venue.
07-20-23 Assisted with receiving tax payments.
07-20-23 Began LD permit for Sober/Farhat 01-100-003
07-20-23 Processed electrical permit for 23-010, letter sent to contractor notifying of overpayment, refund due of 63.60.

07-25-23 Opened emails.
07-25-23 Checked 23-011, 23-005, 22-014 no pending permits for Ayers basement. TCT to Ben with Ayers basement 517-336-3189 advising of such.
07-25-23 Reconciled AGS billing receipt with permit list.
07-25-23 Bldg. Permit application started for Marsh 12-400-008 advising a well & septic permit is required prior to Bldg. permit being issued.
07-25-23 Returned 2 permits apps & 1 check to Absolute Heating & Ventiliation 4330 17 Mile Rd Cedar Springs, MI 49319 advising both addressed were no in Locke Township.

07-25-23 TCF Mike Johnson inquiring about 50X90 pole barn on 3222 Haslett Rd, wants to convert into residence/garage – advised to contact Bldg. Inspector.
07-25-23 Reviewed 3-5 Violations, Penalities, Fines regarding complaint at 5691 M-52 Perry, MI

07-27-23 Opened emails
07-27-23 Completed Notice of Zoning Ordinance Violation for 09-300-011 Diem.
07-27-23 TCF Bob Mraver re: Roberta Bailey property and selling of farm house, advised 5 acres with 330 frontage required.
07-27-23 TCF/TCT Caitlynn Merritt – advised to send driveway permit and site plan before we can assign an address.
07-27-23 Delivered Zoning Ordinance Violation to Diem residence 09-300-011 @ 5691 S M-52, Perry.MI

🗁2023 LOCKE TOWNSHIP BUILDING PERMITS

Dec/Jan☒ Jan/Feb# Feb/Mar🔔 Mar/Apr+ Apr/May 🗁
May/Jun^ Jun/Jul☺ Jul/Aug% Aug/Sep☼ Sep/Oct♥ Oct/Nov@ Nov/Dec♣

JAN						
Consumers Energy FNL	23-001	3245 Rowley	48895	32 200 003	pd $151	House/Garage Demo#
FEB						
Andrsyszyn, C Temp CO 6/21	23-003	3611 M 52	48895	33-300-016	pd $247	Finish Existing Home#
Vanwert, Alex	23-002	3778 Rowley	48895	33 400 013	pd $247	1500 Sq. Pole Barn🔔
Penner, Don	23-001	5327 Harris Rd.	48895	18-200-003	$0	Maint. Windows Replace#
Barrows, Jamie	23-002m	5880 Shaftsburg	48895	07-100-003	$0	Maint. Re-roof🔔
MAR						
Meldrum, Francis	23-003m	6457 S. Corey	48872	02-200-001	$0	Maint Re-roof🔔
APR						
McKenzie, Robert FNL	23-006	4437 Webberville	48892	27-200-015	pd $151	Roof Mount Solar🗁
Coe, Jean & Tom FNL	23-005	4535 Allen	48892	35-300-010	pd $151	Basmnt. Reinforcing🗁
Turner, Glenda & Amos	23-007	4157 Moyer	48895	27-100-004	pd $247	16X24 pole barn+
Turner, Glenda & Amos	23-008	4157 Moyer	48895	27-100-004	pd $151	10X32 Greenhouse+
Medina, Ben	23-004	2900 Rowley Rd	48895	31-426-002	pd $199	800 Sq. in ground pool🗁
🗁Penner, Karen	23-009	5327 Harris Rd	48895	18-200-003	pd $199	14 X 90 Deck🗁
Smith, Jamie	23-001C	2652 Haslett Rd	48895	18-100-007	pd $199	Daycare int. remodel^
Pinckney, Duane	23-010	5650 Scofield	48872	10-400-002	pd $350	deck & doorwall🗁
MAY						
Bloom, Scott FNL	23-011	3055 Rowley	48895	32-100-001	pd $199	Basement piers🗁
Horstman, Larry FNL	23-012	5078 Horstman	48895	17-400-014	pd $151	Roof solar array^
Rockey, Joshua	23-013	4856 Dietz Rd	48895	21 100 017	pd $247	Pole Barn^
Poland, Marilyn FNL	23-014	2711 E. Rowley	48895	31-201-002	pd $151	Garage demo^
JUNE						
Willson, Timbre	23-015	5894 S. Lovejoy	48872	10-200-009	pd $247	Pole Barn
Lee, Kevin FNL	23-016	4841 E. Haslett Rd	48872	11-400-022	pd $199	Res. Add. Deck
Holbrook, Gary	23-017	3685 Morrice Rd	48892	35-400-001	pd $199	Deck Replace.
Lackey, Daren	23-004m	5129 Morice Rd	48892	14 400 013	$0	Maint. Re-roof
JULY						
Thelen, Carl & Beth	23-018	4171 Dietz Rd	48895	29 400 07	pd $199	Ingrd. Pool
Clarke, Shirley	23-005	2566 Dona Dr.	48895	31-452-001	$0	Main. Re-roof

2023 Locke Twp-plumbing/mechanical/electrical permits

01-10-23 Delacruz, Jan	23-002	4492 Harris Rd.	48895	29 100 0	pd $48	mech ☒
01-10-23 June, Joshua	23-001	3248 Rowley Rd.	48895	32 400 008	pd $48	mech ☒
01-12-23 Boehme, Scott	22-033 re inspect	4400 Moyer	48895	27 400 006	pd $48	mech reinspect ☒
01-19-23 Coykendall, Shannon	23-0003	4356 Harris	48895	29 100 007	pd$48	mech #
01-31-23 Cole, Ron	23-004	4230 Rowley Rd	48895	34 300 003	pd $49	mech #
02-02-23 Rockey, Joshua	23-005	4856 Dietz Rd	48895	21 100 017	pd $114	mech #+
01-31-23 Andrsyszyn, C.	23-006	3611 M -52	48895	33 300 016	pd$114	mech #
03-21-23 Stein, David	23-007	4794 Dietz	48895	21 100 008	pd $114	mech #
05-09-23 Medina, Ben	23-008	2900 Rowley Rd	48895	31 426 002	pd $114	mech🗁
06-28-23 Rockey, Joshua	23-009	4856 Dietz Rd	48895	21 100 017	pd$ $48	mech

01-10-23 Smith, Moriah	23-001	6175 Corey	48872	02 400 010	pd $114	elect ☒+VOID REF
01-31-23 Andrsyszyn, C.	23-002	3611 M-52	48895	33 300 016	pd $114	elect #
02-14-23 Fuller, Julie FNL	23-003	4230 Rowley	48895	34-300-003	pd $114	elect (ref 66)#
03-11-23 Fuller, Julie	23-003 Reinspect	4230 Rowley	48895	34-300-003	pd $48	elec.reinspect +
03-08-23 TDS	22-001 Reinspect	3895 Morrice	48895	35-200-004	pd $48	elect reinspect+
03-08-23 TDS	22-002 Reinspect	6194 Morrice	48895	01-300-004	pd $48	elect reinspec+t
04-04-23 McKenzie, Robert	23-005	4437 Webberville	48892	27-200-015	pd $48	elec. ..🗁

04-06-23 Medina, Ben	23-004	2900 Rowley Rd	48895	31-426-002	pd $60 elec (ref $12)+
04-25-23 Medina, Ben	23-006	2900 Rowley Rd	48895	31-426-002	pd $96 elec.
05-25-23 Horstman, L.	23-007	5078 Horstman	48895	17-400-013	pd $48 elec^
06-13-23 O'Dell	23-008	4925 E. Allen Rd	48892	35-400-031	pd $48 Elec. ^
06-22-23 Milestone Pro	23-001C	2652 Haslett Rd	48895	18-100-007	pd $145.20 Elec.
06-21-23 Rockey, Joshua	23-009	4856 Dietz	48895	21 100 017	pd $48 Elec.Barn
07-17-23 Pfeifles, Keith	23-010	4855 Harris Rd	48895	19 200 009	Pd.$111.60 Elec. Garage(Ref. 63.60)

01-12-23 Rockey, Joshua	23-001	4856 Dietz	48895	21 100 017	pd $114 plumb
01-31-23 Andrsyszyn	23-002	3611 M-52	48895	33 300 016	pd $114 plumb#
02-07-23 Andrsyszyn	23-002 reinspect	3611 M-52	48895	33 300 016	pd $48 plumb reinspec#
03-21-23 Schotzko	23-004	4201 Harris Rd	48895	30-400-005	pd $48 plumb+
03-21-23 Stein, David	23-003	4794 Dietz	48895	21-100-008	pd $114 plumb+
04-04-23 Coe, Jean & Tom	23-005	4535 Allen	48892	35-300-010	pd $101 plumb (ref 53)+
07-11-23 Andrusyszyn, C	23-002	3611 M-52	48895	33-300-014	pd $48.00 Plumb reinspec.

TDS Webmail **locketwpsupervisor@tds.net**

Animal Update from Consumers Energy CRM:0050018

From : Jessica E. Tramontana <Jessica.Tramontana@cmsenergy.com>

Mon, Jul 24, 2023 01:53 PM

3 attachments

Subject : Animal Update from Consumers Energy CRM:0050018

Good afternoon.

It's time for your monthly animal update from Consumers Energy!

Consumers Energy is continuing critical work to replace 30 miles of natural gas pipeline running from Chelsea to Williamston this summer. Start to finish, we're committed to operating as good environmental stewards and protecting the wildlife we see along our path.

During a major pipeline construction project, we see a LOT of furry and aquatic friends. Consumers Energy is dedicated to the planet and our crews are doing whatever we can to protect these animals. Since we began work on the project in 2023, we have:

- Rescued or protected more than 4,630 amphibians and reptiles, comprised of 25 species, from the construction right of way.
- This includes a Blanding's turtle, which is Michigan's "special concern" species list. A picture is below.

- An adult gray tree frog is pictured below. This frog was relocated outside of our work along the construction route.

- A Northern ribbon snake was also relocated into a nearby wetland habitat. Please see the picture below.

In total, Consumers Energy is replacing 55 miles of gas pipeline in Washtenaw, Livingston, Ingham, Shiawassee and Clinton counties in two phases. Phase 1 is this year from Chelsea to Williamston and the project continues from Williamston to Ovid in 2024.

To learn more about the project, visit ConsumersEnergy.com/MidMichPipeline

If you have questions, please let me know. I am always happy to answer those questions or to connect you with the project manager to better understand our work.

Warmly,

Jessica Tramontana
Community Affairs Manager Ingham, Clinton, Eaton and Ionia Counties

MICHIGAN TOWNSHIPS ASSOCIATION

Dear MTA Member Board:

On behalf of the Michigan Townships Association Board of Directors and staff, thank you for renewing your Association membership. We are grateful for the opportunity to continue to serve you and your entire township team, as you serve your community. In the membership year ahead, you can count on MTA to provide the advocacy, information and connection needed as you navigate public service in today's often-changing environment. Your MTA membership offers your township benefits that you simply cannot get anywhere else—and we are always working to enhance and ensure exceptional value to our members. MTA provides:

- **A voice at the state Capitol**—advocating tirelessly on your behalf to ensure that lawmakers keep townships top of mind when creating and debating new laws impacting local government. We seek support for laws to benefit, protect and expand township authority and opportunities, and fend off harmful legislation that threatens your community and how you serve your residents. Our partners at the national level—the National Association of Town and Townships—advocate for our country's small communities and provide federal information and resources to you.
- **Timely resources and updates you need**—created with only Michigan townships in mind. This year, you have received breaking information on the changes resulting from Proposition 2 as well as other statutory changes and requirements, trends and issues important to your township. We ensure our members are informed—from our weekly *Township Insights* enewsletter, monthly *Township Focus* magazine and our publications, as well as our website, www.michigantownships.org—which has been completely redone to be even more accessible and beneficial to you. Our knowledgeable, experienced Member Information Services staff are available to assist you on any facet of township governance and administration.
- **Opportunities to connect and learn**—providing both education and peer connections that are invaluable to your township service. More than 1,500 people were at our 2023 Annual Conference & Expo to learn, network and celebrate. This year, we hold our full lineup of seminars and special events – this Fall, please plan to join us for the Professional Development Retreat for your role. Would you please mark your calendars for our 2024 Annual Conference and Expo, returning to the Grand Traverse Resort April 22-25. Our MTA Online subscriptions offer on-demand online learning for your entire township team, and monthly lunchtime webinars offer affordable, accessible updates. Whether in person or virtual, we have the education you need.

MTA is proud to create a community of Michigan's 1,240 townships, 6,500 elected officials, and thousands more who serve their own communities. We are honored to represent the government closest to the people, and are here for you in every way. Thank you for your support and your dedication to township government. A current tab is enclosed that may be affixed to your MTA membership plaque. We appreciate the opportunity to be of service to you!

Sincerely,

Neil Sheridan

Neil Sheridan
Executive Director