

**LOCKE TOWNSHIP REGULAR BOARD MEETING AGENDA Sept. 12, 2023 7 PM**  
**LOCKE TWP HALL- 3805 BELL OAK RD, WMSTN 48895 517 468-3405**

1. Call to Order, Welcome, Pledge of Allegiance
2. Additions to agenda/approval of agenda
3. Action on August 08, 2023 meeting minutes
4. Action on Accts Payable Independent Bank checks #5990 - #60 \_\_\_ totaling \$ \_\_\_\_\_  
Note: [Amount paid to Foster Swift Apr-July 2023=\$7453.60]
5. Public Presentation – Dane Porter from Maner Costerisan-audit overview
- 5a. Public Comment [3 minute limitation]
  
6. Unfinished Business:
  - \*Resolution 2023-05 Acceptance of Payments by Financial Transaction Device  
[ survey results taken at Twp Hall = 10 favor 20 oppose 03 no opinion]
7. New Business:
  - \*Review of Hall Rental Agreement re: reoccurring rentals, price reduction, water testing
  - \*Discussion of where the PC is at with the Foster Swift solar/wind ordinances
  - \*Res. 2023-09 Glen Dor Street Lighting District Special Assessment
  - \*Res. 2023-10 Poverty Guidelines and Income/Asset Test [clarify Res. 2023-01] [green]
  - \*Early Voting Plan – includes site option for 9 days of early voting [Sat. Feb. 17-Sun. Feb. 25] for February 27, 2024 Presidential Primary Election only. [Plan notification to County by 9/30]
  - \*Declare 1 stacking chair/1 folding chair & 3 8’ tables of no value and dispose of thru recycling/trash
  - \*Ordinance #2023-?? Authorize and Regulate the Operation of ORV’s in Locke Twp
8. Reports:
  - Treasurer** – corrected 7/31 treas report; Aug 31 treas report; 8/9 attend MTA Now You Know: *Spending Public Money* [handout];received May/June Rev. Sharing \$30,714; 8/24 ,met w/assessor & Ing Co Drain Comm
  - Clerk** - Aug rev/exp report; Aug 8 Morrice School bond Election results; 8-23 Early Voting meeting w/Williamstown & Wheatfield Twps Clerks; 8-31 Clerk meeting @ Aleidon Twp Hall; 9-6 scheduled maintenance on election equip. @ County; 9-14 attending BS&A user group
  - Trustee** – Shepler:
  - Trustee** – Davis:
  - Supervisor** – attend Aug 10 NIESA Bd meeting & Aug 24 special NIESA Bd meeting; Aug NIESA report [pink]; attended MTA workshop *Emerging Issues in Emergency Services* in Frankenmuth Sept 12; completed MTA survey as State legislation expected to be introduced shortly eliminating ALL local authority over where wind/solar facilities can build and move control to the MI Public Service Comm.
  - Zoning Administrator** –Aug report; building permits update
  
9. Public Comment [3 minute limitation]
10. Communications, seminars, etc.
  - \*Ing Co Sheriff Dept Sgt Chad Doyle - July calls: Aug calls:
  - \*Tiffany Johnson, P.E., Lansing EGGLE – “Appreciated the opportunity to speak with the Board and citizens of Locke Twp. Please let us know if we can help with anything else in the future”.
  - \*Fleis & Vandenbrink, Parks & Recreation Master Plans flyer, 2023 Qtr 3
  - \*MTA Professional Development Retreats, Harbor Springs, Sept and Oct, \$365 + housing + mileage
  
11. Any Other Business / Board member comments
12. Adjournment

The Township will provide necessary reasonable services to individuals with disabilities at the Board meeting upon 3 days notice in writing or by calling the Locke Township Clerk at 517 468-3405.

## PUBLIC COMMENT GUIDELINES

Officials will listen carefully and respectfully, while allowing for differences of opinion.

Township meetings are for the purpose of conducting Board business, part of which allows for public comment. Therefore, each person who wishes to address the Board is permitted 3 minutes to do so during the Public Comment period of the meeting.

When addressing the Board, please state your name and address. Please observe rules of common courtesy.

Comments are to be directed to the Board. This is the purpose for the Public Comment period (that the Board may hear from the public). It is not the purpose of the Public Comment period to enter into a back-and-forth dialogue between the Board and the public. It is the public's turn to speak, and the Board's turn to listen. That said, questions may be asked by the Board in order to clarify what is said.

Those who have further questions or who wish to have conversations with the Board are welcome to contact Board members at times beyond the township meetings.

The Locke Township Board greatly appreciates your willingness to weigh in on issues, concerns, solutions. Your input is important to us.

# LOCKE TOWNSHIP

## RESOLUTION 2023-05

### FOR THE ACCEPTANCE OF PAYMENTS BY FINANCIAL TRANSACTION DEVICE

WHEREAS, Public Act 280 of 1995, MCL 129.221, et seq., authorizes a township board to adopt a resolution authorizing the acceptance of payments by financial transaction devices; and

WHEREAS, it has been determined by the treasurer of Locke Township that acceptable financial transaction devices include:

- VISA
- MASTERCARD
- DISCOVER
- AMERICAN EXPRESS

AND WHEREAS, the financial transaction devices that may be accepted comply with the Township's depository resolution under MCL 129.12 of the Michigan Compiled Laws,

NOW THEREFORE BE IT RESOLVED that effective \_\_\_\_\_ (*date*), the Locke Township Board authorizes the use of financial transaction devices and authorizes the treasurer to proceed to implement their use according to the following policy:

Financial transactions that *may* be made by a financial transmission device shall include:

- Real and personal property taxes
- Special assessments
- Zoning and special permits
- Building and trades permits
- Hall Rentals
- Burial rights certificates
- Other: \_\_\_\_\_

Financial transactions that *cannot* be made by a financial transmission device shall include:

\_\_\_\_\_  
\_\_\_\_\_

The following departments are authorized to accept such payments by financial transaction devices:

- All departments

The foregoing resolution was offered at the Locke Township Board meeting on \_\_\_\_\_ (date) by Board Member \_\_\_\_\_ (name) and supported by Board Member \_\_\_\_\_ (name).

Upon roll call vote, the following voted

“AYE”:

“NAY”:

Absent:

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
(Clerk)

\_\_\_\_\_  
(Attested to by: Dorothy G. Hart, Supervisor)

#### CERTIFICATION

STATE OF MICHIGAN

COUNTY OF INGHAM

I, Glenda S. Turner, Clerk of Locke Township do certify that the foregoing resolution was duly adopted by the Locke Township Board at a meeting held on \_\_\_\_\_ (date) and is on file in the records of this office.

\_\_\_\_\_  
Glenda S. Turner, Locke Township Clerk

OFFICE USE ONLY

DATE OF EVENT: \_\_\_\_\_ RENTAL AMOUNT: \_\_\_\_\_

KEY #: \_\_\_\_\_

SECURITY DEPOSIT: \_\_\_\_\_

\*\*\*\*\*

**RENTAL AGREEMENT**

This RENTAL Agreement ("Agreement") is entered into this \_\_\_ day of \_\_\_\_\_, 20\_\_.

by and between Locke Township ("Township"), located at: 3805 Bell Oak Road, Williamston, Michigan, and ("Renter") \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_ ("Renter") for the temporary occupancy of the Locke Township Hall located at: 3805 Bell Oak Road, Williamston, Michigan, for the purpose of:

\_\_\_\_\_ in accordance with the terms and conditions described herein. Renter understands it is not the intention of the Township to enter in to reoccurring rentals or sustaining use rentals. Instead, the Township intends for all rentals to be for occasional and non-occurring use only. ✓

Renter, as the person or group, has received and agrees to the Rules and Regulations for use of the Locke Township facilities. Violation of any of the Rules and Regulations shall be a violation of this agreement.

Renter agrees to pay the deposit of \$50.00 plus the rental fee of \$100.00 for a total of \$150.00. The deposit amount will be returned upon full compliance with this agreement, including compliance with the Rules and Regulations. Locke Township may retain all or part of the deposit, as well as pursue all other lawful remedies, upon breach of any part of this agreement.

I have read and understand the rules and regulations for the use of the Township Hall and agree to hold Locke Township harmless against any and all liability hazards to any person or property.

Date \_\_\_\_\_

\_\_\_\_\_  
Renter

\_\_\_\_\_  
Locke Township representative/title

Return signed agreement to:  
Locke Township Hall Office  
3805 Bell Oak Rd  
Williamston MI 48895  
Phone 517 468-3405  
Fax 517 468-0105

Office hours:  
Tuesdays & Thursdays  
10 AM - 4 pm  
  
Locke Township Clerk: Glenda Turner  
517 712-1105

## **RULES AND REGULATIONS FOR USE OF THE LOCKE TOWNSHIP HALL**

**1. PROPERTY RENTED.** Township does hereby rent to Renter, and Renter does hereby rent from Township, for the date(s) and upon the terms and conditions set forth in this Rental Agreement, the property identified as the Locke Township Hall located at 3805 Bell Oak Road, Williamston, Michigan. Township shall allow reasonable use of the Community room as well as common areas, including hallways, restrooms, sidewalks and parking areas, the extent of which shall only be used for the time and duration of the rented date and time, and shall not expand the use of the Community Room and common areas nor the contemplated activities.

### **2. RENTAL.**

2.1 Rental time for an all-day event is 7:00 a.m. to 12:00 midnight.

2.2 Renter agrees to pay to Township prior to date of reservation as Rental, the sum of one Hundred and 00/100 Dollars (\$100.00).

**3. SECURITY FEE.** Renter agrees to pay to Township at the address indicated above, prior to obtaining the building key, a Security Deposit of Fifty Dollars (\$50.00). The Security Deposit (\$50.00) will be refunded within 30 days after the event, provided that the Township rules are followed, and no damage has occurred. If the security fee is paid with a check, the security fee will be returned to the name and address appearing on the check.

**4. COMPLIANCE WITH LAW.** Renter shall fully and promptly comply with all applicable laws, ordinances, orders, and regulations related to the Agreement, and Township property. The foregoing shall specifically include, but shall not be limited to, Renter's compliance with all applicable policies of Township governing use of its properties.

### **5. USE OF TOWNSHIP HALL.**

5.1 The rental of the Township Hall for commercial purposes and the sale of goods or services are strictly prohibited.

5.2 Renter shall not allow the Maximum capacity of Community Room to exceed **100** persons.

5.3 Renter shall not permit hazardous substances to be located on Township property, or to be generated, treated, stored, disposed of or otherwise deposited on Township property.

5.4 Renter shall be responsible for any damages that it causes or allows to the Township Hall or Township property during the Term of this Agreement.

5.5 Renter shall not permit **ALCOHOL, ILLEGAL DRUGS, CONTROLLED SUBSTANCES** or **MARIJUANA** on Township property.

5.6 Renter shall not permit **TOBACCO USE** inside the Township Hall. If evidence of **TOBACCO USE** is detected, the Security Deposit shall be forfeited, and cleaning costs shall be assessed to Renter payable upon invoice.

5.7 Renter shall require that the Township Hall doors be closed at all times.

5.8 Renter shall not permit **ADULT THEMED ENTERTAINMENT, PORNOGRAPHIC, NUDE, OR PARTIALLY NUDE ACTIVITIES** in the Township Hall, or anywhere on Township property.

5.9 Renter shall not sub-let, assign, rent or lease the Township Hall or Township property.

5.10 Renter may use the Township's tables and chairs for their intended purpose(s). All tables and chairs shall be cleaned and reestablished prior to departure as found upon arrive

**6. CARE OF TOWNSHIP PROPERTY.**

6.1 Renter shall not undertake, permit, allow, or cause any act or deed to be performed or any practice to be adopted or followed in or about Township property which causes or is likely to cause injury or damage to any person or Township property, or in any way impairs the value of Township property.

6.2 Renter shall, prior to departure, sweep floors, place trash in dumpster, wipe and clean all tables and chairs, and place restrooms in clean order.

6.3 Renter shall not permit RED PUNCH, PURPLE GRAPE JUICE, OR SIMILAR BEVERAGES, in the Township Hall. Renter shall be assessed additional charges as a result of any food/beverage spillage.

6.4 Renter shall not permit GLITTER OR OPEN FLAME in the Township Hall or on Township property.

6.5 Renter shall not permit any TAPING, TACKING OR STAPLING of DECORATIONS TO THE WALLS/DIVIDERS AND CEILING within the Township Hall.

6.6 Renter shall be responsible for all damage that it causes to the Property, including but not limited to, marks on floors and walls, and any damages to the Township Hall and Township property. Township shall not be responsible for any theft, destruction, or damage to any materials or equipment brought to the Township by Renter or others.

**7. INSURANCE.** Renter shall obtain and maintain insurance on its personal property as it deems necessary or desirable in its own discretion. Township shall obtain and maintain its normal property and other insurances. Nothing in this Agreement shall be construed to give any third party any claim to which the third party would not otherwise be entitled, nor shall it abrogate or diminish the defense of governmental immunity for any claim against Township or Renter.

**8. UTILITIES.** Township shall pay the costs of utilities at no additional cost to Renter. Township does not guarantee uninterrupted utilities.

**9. TRASH.** Township shall provide a dumpster for trash removal. Excess trash (that cannot be contained in the dumpster) shall be removed off the premises by the renter.

**10. SIGNS.** Renter shall have the right to erect or install temporary signs on Township property which are approved by Township. All signs shall be in good condition and must not contain profane language, gestures or suggestions.

**11. TERM AND TERMINATION.** This Agreement may be immediately terminated: (1) at any time by mutual written agreement of the parties; or (2) by the Township if the Renter, or its guests or those in attendance are in breach of this Agreement and said breach is not cured; or (3) if the Renter, or its guests or those in attendance cause damage to Township property or the reputation of the Township.

**12. WAIVER.** The failure of either party to insist upon strict performance of any covenants or conditions of this Agreement or to exercise any option herein conferred in any one or more instances shall not be construed as a waiver or relinquishment of any such covenants, conditions, or options, but the same shall be and remain in full force and effect. No covenant, term or conditions of this Agreement shall be deemed to have been waived by either party, unless such waiver be in writing by such party.

**13. NON-PERFORMANCE.**

If Township is unable to provide the rental premises and facilities to Renter as set forth in this rental Agreement due to circumstances beyond the reasonable control of Township, all money paid will be refunded to Renter with no further liability to Township, its Board Members, employees, agents or volunteers, consequential or otherwise.

**14. ENTIRE AGREEMENT.**

This Agreement sets forth all covenants, promises, agreements, conditions and understandings between Township and Renter concerning the rent of the Township property and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between Township and Renter other than are herein.

**15. AMENDMENTS.**

No subsequent alteration, amendment, change or addition to this Agreement shall be binding upon Township or Renter unless reduced to writing and signed by both parties.

**16. SEVERABILITY.**

If any term, covenant or condition of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement or the application of such term, covenant or condition to persons or circumstances, shall not be affected thereby and each term, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law unless removal of such term, covenant or condition materially impacts the general intent of the Agreement.

**17. RIGHT TO REFUSE.**

The Township reserves the right to refuse rental of the Township Hall.

**18. GOVERNING LAW.**

This Agreement shall be construed for all purposes in accordance with Michigan law in the County of Ingham.

**19. INDEMNIFICATION.**

Renter agrees to indemnify and hold harmless LOCKE TOWNSHIP, its Board, its Board members, employees, agents and volunteers from and against any and all claims, actions, damages, liability and expense in connection with illness, loss of life, personal injury and/or damage to property arising from or out of the occupancy or use by Renter of the Township Hall or any part of Township property occasional wholly or in part by any act or omission of Renter, its guests, agents, contractors or employees.



### *Fees, deposits and free use of hall*

★ A township may charge deposits and fees for use of a township facility. A township may also allow use of a township facility free of charge, as long as it is free to anyone. It would be legal for a township to allow service organizations to use a township facility for free if the township also allows private individuals to use the hall or facility for free.

★ Rental fees or use charges can be made part of the conditions for rental, but they must apply uniformly and cannot be discriminatory. The same rates should apply to all groups. Additionally, a deposit requirement must be uniformly applied and not distinguished among groups of users. For example, if a township requires a deposit and charges a rental fee for individual users of the facility, the township should also apply the same deposit and rental fee requirements to service groups, including church groups.

A township may set a non-discriminatory rate schedule that is based on rational distinctions, such as the amount of time the facility will be used or if the facility is going to be used to serve food.

### *Service organizations*

It is MTA Legal Counsel's opinion that a distinction between use by service groups and use by private individuals is not valid and does not justify free use for service organizations while requiring payment for use by individuals.

Just because a group may be a service organization, it does not lawfully have the right to receive special treatment by the township through use of the township hall (or other facility) free of charge. Allowing service organizations to use the township hall for free is tantamount to the unlawful donation of township property to such a group, unless the hall is made available to everyone for free.

There is no statutory authority authorizing a township to provide even recognized beneficial organizations with free benefits that are not offered to all other township residents.

### *Government*

A township may make a reasonable and legal distinction and allow a township facility to be used by governmental entities or agencies under different rules and conditions (i.e. for free or at a discounted rate) because intergovernmental cooperation and the provision of governmental services is a governmental function of a township.

### **Alcohol in Township Facilities**

MCL 436.1913 provides that no person shall lease premises to another for the purpose of drinking alcoholic liquor for any consideration, when those premises are not licensed under the Michigan Liquor Control Code of 1998, MCL 436.1101, *et seq.* This law does not prohibit private parties or organizational meetings at which alcoholic beverages are served if no fee is charged or other consideration paid. Stated in the affirmative, a township board may rent a township facility to an organization or a private party that serves alcoholic beverages to its guests, providing that the alcoholic beverages are served by the organization or private party without fee or charge of any kind.

Locke Twp new hall rentals (Living Church of God) [dog clubs]

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
JAN	2	05 [5]	05 [4]	0	2	1 2 c-W	0	2 [1 c-C]	2 [1 c-C]
FEB	3	04 [3]	07 [4]	1	1	6 [5]	0 1 c-C	3 [1]	4
MAR	8	06 [2]	03 [3]	1	2	0	0	3 [1c-C]	0
APR	8	09 [5]	11 [6]	3	4	0 3 c-C	1	6 [4]	5 [3]
MAY	6	07 [1]	07 [2]	5	5	0 5 c-C	3 1 c-C	5 [1] [1]	7 [1]
JUN	7	06 [1]	05 [0]	2	4	1 5 c-C	4	6	7
JUL	6	08 [2]	07 [3]	5	1	4 4 c-C	3	4 [1]	7 [5]
AUG	9	06 [2]	06 [2]	6	5 [1]	6	6	9 [1]	9 [3]
SEP	5	05 [3]	01 [0]	4	6 [2]	0 2 c-C	1	9 [1]	
OCT	7	08 [5]	02 [0]	2	7 [3] [3]	3 1 c-C	2	3	
NOV	5	06 [3]	05 [0]	1	8 [4]	0 1 c-C	1 1 c-C	4	
DEC	<u>8</u>	<u>12</u> [2]	<u>06</u> [0]	<u>7</u>	<u>8</u> [0]	<u>0</u> 7 c-C	<u>3</u>	<u>7</u>	
	74	82 [34]	65 [24]	37	53 [13]	21 30 cancel	24	61	

Per MDEQ water analysis testing form, our water would have to be tested at least quarterly if there



are 25 or more persons 60 days or more per year.

Tested: 2023Mar17 2020Jan06 2018Apr17

Currently 3 dog clubs: American Water Spaniel, MI Flyways Retriever, Marshbanks Golden Retriever

c-C = cancel-COVID [2020-2022]

c-W=cancel-weather

Updated 08-01-2023 Dorothy

LOCKE TOWNSHIP  
INGHAM COUNTY, MICHIGAN  
RESOLUTION 2023-09  
GLEN DOR STREET LIGHTING DISTRICT SPECIAL ASSESSMENT

WHEREAS, the Glen Dor Street Lighting Improvement District No. 1 was established under P.A. 188 on June 13, 2006 by a vote of the Locke Township Board following proper notices and public hearings for a portion of the costs of installation and operation of two 250 watt high pressure sodium luminare at the northeast corner of Grand River Avenue and Sharon Way and Skyway Drive; and

WHEREAS, the Locke Township Board shall annually determine the amount to be assessed to the Glen Dor Street Lighting Special Assessment Roll. The special assessments shall be made in a column provided in the regular winter tax roll. Installments shall be billed and collected with the Township winter taxes. Each installment may be paid in full on or before February 14 following the due date without interest or penalty. If an installment of the special assessment is not paid when due, the installment shall be considered to be delinquent and there shall be collected, in addition to the installment, a penalty of 3% plus interest at the rate of 1% for each month, or fraction of a month, that the installment remains unpaid, and the delinquent amount shall be returned in the same manner for nonpayment as general property taxes.

WHEREAS, Locke Township parcels in the Glen Dor Street Lighting District Special Assessment are:

33 04 04 31 376 002	33 04 04 31 451 006	33 04 04 31 452 003
33 04 04 31 376 004	33 04 04 31 451 007	33 04 04 31 452 004
33 04 04 31 451 001	33 04 04 31 452 001	33 04 04 31 453 001
33 04 04 31 451 005	33 04 04 31 452 002	

WHEREAS, information requested from Special Assessment District administrator, Leroy Township, has submitted documentation of DTE invoices paid/estimated and payment received from Locke Township.

Locke Twp underpaid balance as of March 2023	[\$11.88]
Locke Twp estimated overpaid balance as of March 2024	\$2.75

NOW, THEREFORE BE IT RESOLVED, by the Locke Township Board, Ingham County, Michigan that the estimated assessment for this eighteenth year is in the total amount of **\$192.50**, to be assessed against each of the eleven (11) parcels of land within said district (**\$17.50 per parcel x 11 parcels = \$192.50**). The assessment is such relative portion of the whole sum levied against all parcels of land in said district as the benefit to such parcels bears to the total benefit to all parcels of land in said district.

Motion:

Second:

Yeas:

Nays:

Absent:

I certify that this is a true copy of a resolution adopted by the Locke Township Board at its regular meeting held on September 12, 2023.

\_\_\_\_\_  
Glenda S Turner, Locke Township Clerk

attested to by: \_\_\_\_\_  
Dorothy G Hart, Locke Township Supervisor



TOWNSHIP OF LOCKE  
RESOLUTION #2023-10 [addition/clarification of Res. 2023-01]  
POVERTY GUIDELINES and INCOME/ASSET TEST

WHEREAS, the adoption of guidelines for poverty exemptions, *required by Section 7u of the General Property Tax Act, Public Act 206 of 1893*, is within the purview of the Township Board; and

WHEREAS, the homestead of persons who, in the judgment of the Supervisor and Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390, 1994, Locke Township, Ingham County adopts the following guidelines for the Supervisor and Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, ~~files~~ *filed* in the current or immediately preceding year. To be eligible, a person shall do all of the following on an annual basis:

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the Supervisor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) Produce a valid drivers' license or other form of identification, if requested.
- 4) Produce a deed, land contract or other evidence of ownership of the property, if requested.
- 5) Income Test: Meet the Federal Poverty Income Standards as defined and determined annually by the United States Department of Health and Human Services under the authority of 42 U.S.C. 9902(2):

Poverty (Hardship) Exemptions for 2023	
<u>size of family unit</u>	<u>poverty guidelines</u>
1	\$13590
2	\$18310
3	\$23030
4	\$27750
5	\$32470
6	\$37190
7	\$41910
8	\$46630
for each additional person	\$4720

6) The application for an exemption shall be filed after January 1 and before the day prior to the last day of Board of Review.

7) Asset Test: To be eligible for a 100% poverty exemption for 2023, residents shall have a maximum of \$50,000 in net assets, excluding their principal residence, retirement accounts, and accounts having a substantial penalty for withdrawals.

8) Any additional eligibility requirements as determined by the Township Board.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption. ~~, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these are communicated in writing to the claimant.~~

The foregoing resolution offered by Board Member \_\_\_\_\_ and seconded by Board Member \_\_\_\_\_.

Upon roll call vote, the following voted:

Aye:

Nay:

Absent:

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
Glenda S Turner, Clerk

\_\_\_\_\_  
attested to by: Dorothy G Hart, Supervisor

CERTIFICATION

I hereby certify, as the duly qualified and acting Clerk of Locke Township, Ingham County, Michigan, that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Locke Township Board held on September 12, 2023; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by the Open Meetings Act.

\_\_\_\_\_  
Clerk

## Early Voting Plan

No later than 120 days before the first statewide or federal election in each even numbered year, the clerk of the municipality is responsible for ensuring an Early Voting Plan is filed with the county clerk of the county in which the municipality is located.

Not less than 45 days before the first early voting day allowed by statute, the clerk will be responsible for providing the Secretary of State any changes made to a previously submitted Early Voting Plan that affect the locations, dates, and hours of operation for each early voting site operated by the municipality. This ensures that the correct information is posted on the Michigan Voter Information Center (MVIC) portion of the Department of State's website.

**Plan Coverage:** Single Municipal

### Municipality Information:

Name of municipality	Clerk of municipality	Number of precincts in municipality	Number of registered electors in municipality
LOCKE TOWNSHIP	GLENDAS TURNER	1	1524

### Early Voting Information:

	Early voting site #1	Early voting site #2	Early voting site #3
Location of site	LOCKE TOWNSHIP HALL		
Number of Election Workers at site	3		
Is this an EV site for all 9 days of Constitutionally-required early voting? (Y/N)	Y		
Hours for 9 days of Constitutionally-required early voting	9-5		
How many (if any) additional days of early voting will be provided at this site?	0		
Hours for any additional days of early voting	N/A		
Is this site ADA compliant?	YES		
In selecting this site, did you take into account expected turnout, population density, public transportation, accessibility, travel time, travel patterns, and any	YES		

other relevant considerations?			
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**Early Voting Equipment Information:**

Early Voting Site #	Number of Tabulators	Number of Early Voting Poll Book Laptops
1	1	1
2		
3		

**Early Voting Site Supervisors:**

	Supervisor at Early Voting site #1	Supervisor at Early Voting site #2	Supervisor at Early Voting site #3
Early Voting Day 1	GLENDAS TURNER		
Early Voting Day 2	GLENDAS TURNER		
Early Voting Day 3	GLENDAS TURNER		
Early Voting Day 4	GLENDAS TURNER		
Early Voting Day 5	GLENDAS TURNER		
Early Voting Day 6	GLENDAS TURNER		
Early Voting Day 7	GLENDAS TURNER		
Early Voting Day 8	GLENDAS TURNER		
Early Voting Day 9	GLENDAS TURNER		

**Describe the communication strategy for informing electors of their opportunity for early voting:**

Postcards to be mailed to each registered voter in Locke Township.

Notice posted at Township Hall, website.

Published in the Lansing State Journal with Notice of Registration.

\_\_\_\_\_  
Printed name of Clerk

\_\_\_\_\_  
Signature of Clerk

\_\_\_\_\_  
Date



**LOCKE TOWNSHIP**  
**Ingham County, Michigan**

**ORDINANCE #2023-??**

**AN ORDINANCE AUTHORIZING AND REGULATING THE OPERATION OF OFF-ROAD VEHICLES (ORVs) ON STREETS IN LOCKE TOWNSHIP**

**THE TOWNSHIP OF LOCKE ORDAINS:**

**Section 1. Definitions**, As used in this ordinance, the following definitions shall apply:

- a) "ATV" means a vehicle with 3 or more wheels that is designed for off-road use, has low-pressure tires, has a seat designed to be straddled by the rider, and is powered by a 50cc to 1,000cc gasoline engine or an engine of comparable size using other fuels.
- b) "Visual Supervision" means the direct visual observation of the operator with the unaided or normally corrected eye, where the observer is able to come to the immediate aid of the operator.
- c) "Driver's License" means any driving privileges, license, temporary instruction permit or temporary license issued under laws of any state, territory or possession of the United States, Indian country, as defined in 18 USC 1152, the District of Columbia, and the Dominion of Canada pertaining to the licensing of persons to operate motor vehicles.
- d) "Maintained Portion" means the street and any shoulder of a street.
- e) "Operate" means to ride in or on, and be in actual physical control of, the operation of an ORV.
- f) "ORV" means a motor-driven off-road recreation vehicle capable of cross-country travel without benefit of a road, street or trail, on or immediately over land, snow, ice, marsh, swampland, or other natural terrain. ORV includes, but is not limited to, a multitrack or multiwheel drive vehicle, or other means of transportation. An ATV is an ORV; ORV does not include a snowmobile, a farm vehicle being used for farming, a vehicle used for military, fire, emergency, or law enforcement purposes, a vehicle owned by a utility company or an oil or gas company when performing maintenance on its facilities or on property over which it has an easement, a construction or logging vehicle used in the performance of its common function, or a registered aircraft.
- g) "Street" or "Streets" means an Ingham County primary road or county local road as described in Section 5 of 1951 PA 51, MCL 247.655, which is not specifically exempted from this Ordinance.

- h) "Safety Certificate" means a certificate issued pursuant to 1994 PA 451, as amended, MCL 324.81130, or a comparable ORV safety certificate issued under the authority of another state or a province of Canada.
- i) "Code" means the Michigan Motor Vehicle Code, 1949 PA 300, MCL 257.1 et seq., as amended.

**Section 2. Operating Conditions.** Except as set forth herein or otherwise provided by law, an ORV meeting all of the following conditions may be operated on all Streets in the Township of Locke:

- a) At a speed of no more than 25 miles per hour, or a lower posted ORV speed limit.
- b) On the far right-hand side of the maintained portion of the Street.
- c) With the flow of traffic.
- d) In a manner which does not interfere with traffic on the street.
- e) Traveling single file, except when overtaking and passing another ORV.
- f) While displaying a securely attached white-lighted headlight and red-lighted taillight with brake light at all times.
- g) By a person not less than 12 years of age.
- h) An ORV shall not be operated pursuant to this ordinance during the period of 30 minutes before sunset to 30 minutes after sunrise or when visibility is substantially reduced due to weather conditions unless displaying a lighted headlight and lighted taillight.
- i) A child who is less than 16 years of age shall not operate a 3-wheeled ORV.
- j) The ORV shall be equipped with a braking system that may be operated by hand or foot, capable of producing deceleration at 14 feet per second on level ground at a speed of 20 miles per hour: a red brake light, brighter than the taillight, visible from behind the vehicle when the brake is activated, and a throttle so designed that when the pressure used to advance the throttle is removed, the engine speed will immediately and automatically return to idle.
- k) The ORV shall be equipped with at least one mirror securely mounted and positioned on the ORV in such a manner to be able to clearly view traffic approaching from behind.

- l) While the ORV is equipped with a spark arrester type United States Forest Service approved muffler in good working order and in constant operation.
- m) Pursuant to noise emission standards defined by law.
- n) ORVs must not be operated in a manner that will cause damage to the street surface or shoulder. In this regard, prohibited activity includes, but is not limited to actions such as "fishtailing" and spinning of tires that disperses gravel and creates ruts and other damage.

**Section 3. License; Safety Certificate.** A person less than 16 years of age shall not Operate an ORV on a street in the Township unless the person is in possession of a Valid driver's license or unless the person is under the visual Supervision of a parent or Guardian and has in his or her possession an ORV Safety Certificate.

**Section 4. Registered Motor Vehicle.** Unless a person possesses a valid Driver's License, a person shall not operate an ORV on a Street in the Township of Leroy if the ORV is registered as a motor vehicle, and either is more than 60 inches wide or has three wheels.

**Section 5. Evidence.** In a court action in this state, if competent evidence demonstrates That a vehicle that is permitted to operate on a highway pursuant to the Michigan Vehicle Code, 1949 PA 300, MLC 257.1 et seq., as amended, was in a collision with an ORV on a Street that is not recognized under the Code, the operator of the ORV shall be considered prima facie negligent.

**Section 6. Penalties.**

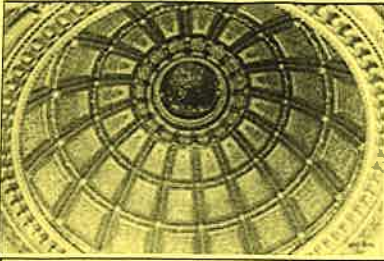
- a) A person who violates any provision of this ordinance shall be responsible For a municipal civil infraction and shall be subject to a civil fine of not more than Five Hundred and 00/00 (\$500.00) Dollars.
- b) In addition to the fine specified above, the court may order a person who Causes damage to the environment, a street or other property as a result of the Operation of an ORV to pay full restitution for that damage above and beyond the Penalties for civil fines.

**Section 7. Repealer Clause.** All Ordinances in conflict herewith are hereby repealed Only to the extent necessary to give this Ordinance full force and effect.

**Section 8. Validity and Severability.** Should any portion of this Ordinance be found invalid for any reason, such a holding not be construed as affecting the validity of the remaining portions of this Ordinance.

**Section 9. Effective Date.** This Ordinance shall be effective immediately after publication of notice of adoption.

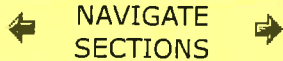




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## Section 324.81131

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### NATURAL RESOURCES AND ENVIRONMENTAL PROTECTION ACT (EXCERPT) Act 451 of 1994

**324.81131 Ordinance allowing disabled person to operate ORV; notice of public hearing; closure of county road to operation of ORVs; operation of ORVs on highway; operation of ORV with flow of traffic; maintaining county road or street or highway not required; immunity from tort liability; "gross negligence" defined; operator of ORV as prima facie negligent; violation as municipal civil infraction; deposit of fines; violation as state civil infraction.**

Sec. 81131.

(1) A municipality may pass an ordinance allowing a permanently disabled person to operate an ORV in that municipality.

(2) Subject to subsection (4), a county board of commissioners may adopt an ordinance authorizing the operation of ORVs on 1 or more county roads located within the county. Not less than 45 days before a public hearing on the ordinance, the county clerk shall send notice of the public hearing, by certified mail, to the county road commission, to the legislative body of each township and municipality located within the county, to the state transportation department if the road intersects a highway, and, if state forestland is located within the county, to the department. If the county is a southern county, before adopting an ordinance under this subsection, the county board of commissioners shall consult with the board of county road commissioners.

(3) Subject to subsection (4), the legislative body of a township or municipality may adopt an ordinance authorizing the operation of ORVs on 1 or more county roads located within the township or municipality, respectively. Not less than 28 days before a public hearing on the ordinance, the clerk of the township or municipality shall send notice of the public hearing, by certified mail, to the county road commission, to the county board of commissioners, to the legislative body of every other township and municipality located within the county, to the state transportation department if the road intersects a highway, and, if state forestland is located within the township or municipality, to the department. If the township or municipality is located in a southern county, before adopting an ordinance under this subsection, the legislative body of the township or municipality shall consult with the board of county road commissioners. This subsection does not apply to a township or municipality until 1 year after the effective date of the amendatory act that first authorized the county in which that township or municipality is located to adopt an ordinance under subsection (2).

(4) The board of county road commissioners may close a county road to the operation of ORVs otherwise authorized pursuant to subsection (2) or (3). A county road commission shall not under this subsection close more than 30%

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mcl 324 81131

of the linear miles of county roads located within the county to the operation of ORVs otherwise authorized pursuant to subsection (2) or (3). The legislative body of a township or municipality may adopt an ordinance to close a county road located in the township or municipality to the operation of ORVs otherwise authorized pursuant to subsection (2). The legislative body of a village may adopt an ordinance to close a county road located in the village to the operation of ORVs otherwise authorized by the township pursuant to subsection (3). A county road may be closed to the operation of ORVs under this subsection only to protect the environment or if the operation of ORVs poses a particular and demonstrable threat to public safety.

(5) The legislative body of a municipality may adopt an ordinance authorizing the operation of ORVs on 1 or more streets within the municipality.

(6) The legislative body of a local unit of government may request the state transportation department to authorize the local unit of government to adopt an ordinance authorizing the operation of ORVs on a highway, other than an interstate highway, located within the local unit of government. The request shall describe how the authorization would meet the requirements of subsection (7). The state transportation department shall solicit comment on the request from the department, ORV clubs, and local units of government where the highway is located. The state transportation department shall consider comments received on the request before making a decision on the request. The state transportation department shall grant the request in whole or in part or deny the request not more than 60 days after the request is received. If the state transportation department grants a request in whole or in part under this subsection, the local unit of government that submitted the request may adopt an ordinance authorizing the operation of ORVs on the highway that was the subject of the request. A county may submit a request for authorization under this subsection on behalf of 1 or more local units of government located within that county if requested by those local units of government. Before January 1, 2015, the state transportation department may authorize the operation of ORVs on a highway as provided in this subsection and subsection (7) on the department's initiative and without having received a request from a local unit of government.

(7) The state transportation department shall authorize operation of an ORV under subsection (6) only on a highway that is not an interstate highway and that meets 1 or more of the following requirements:

(a) Serves as a connector between ORV areas, routes, or trails designated by the department or an ORV user group.

(b) Provides access to tourist attractions, food service establishments, fuel, motels, or other services.

(c) Serves as a connector between 2 segments of the same county road that run along discontinuous town lines and on which ORV use is authorized pursuant to subsection (2) or (3).

(d) Includes a bridge or culvert that allows an ORV to cross a river, stream, wetland, or gully that is not crossed by a street or county road on which ORVs are authorized to operate under subsection (2), (3), or (5).

(8) The state transportation department may close a highway to the operation of ORVs otherwise authorized pursuant to subsection (6) after written notice to the clerk of each local unit of government where the highway is located and the senate and house committees with primary responsibility for natural resources, recreation, and transportation. The notice shall be in writing and sent by first-class United States mail or personally delivered not less than 30 days before the adoption of the rule or order closing the highway. The notice shall set forth specific reasons for the closure.

(9) Subject to subsection (4), if a local unit of government adopts an ordinance pursuant to subsection (2), (3), or (5), a person may operate an ORV with the flow of traffic on the far right of the maintained portion of the street or county road covered by the ordinance. If the operation of ORVs on a highway is authorized pursuant to subsection (6), a person may operate an ORV with the flow of traffic as follows:

(a) On the right shoulder of the highway.

(b) If there is not a right shoulder or the right shoulder is not of adequate width, on the right unmaintained portion of the highway.

(c) On the far right of the right traffic lane of the highway, if necessary to cross a bridge or culvert and if the operator brings the ORV to a complete stop before entering and yields the right-of-way to an approaching vehicle on that traffic lane.

(10) A person shall not operate an ORV as authorized pursuant to subsection (2), (3), (5), or (6) at a speed greater than 25 miles per hour or a lower posted ORV speed limit or in a manner that interferes with traffic on the street, county road, or highway.

(11) Unless the person possesses a license as defined in section 25 of the Michigan vehicle code, 1949 PA 300, MCL 257.25, a person shall not operate an ORV as authorized pursuant to subsection (2), (3), (5), or (6) if the ORV is registered as a motor vehicle under chapter II of the Michigan vehicle code, 1949 PA 300, MCL 257.201 to 257.259, and either is more than 65 inches wide or has 3 wheels. ORVs operated as authorized pursuant to subsection (2), (3), (5), or (6) shall travel single file, except that an ORV may travel abreast of another ORV when it is overtaking and passing, or being overtaken and passed by, another ORV.

(12) A person shall not operate an ORV as authorized pursuant to this section without displaying a lighted headlight and lighted taillight.

(13) A person under 18 years of age shall not operate an ORV as authorized pursuant to this section unless the person is in possession of a valid driver license or under the direct supervision of a parent or guardian and the person has in his or her immediate possession an ORV safety certificate issued pursuant to this part or a comparable ORV safety certificate issued under the authority of another state or a province of Canada. A person under 12 years of age shall not operate an ORV as authorized pursuant to this section. The requirements of this subsection are in addition to any applicable requirements of section 81129.

(14) A township that has authorized the operation of ORVs on a county road under subsection (3) does not have a duty to maintain the maintained portion or unmaintained portion of the county road in a condition reasonably safe and convenient for the operation of ORVs. This state does not have a duty to maintain a highway in reasonable repair so that it is reasonably safe and convenient for the operation of ORVs except ORVs registered and operated as motor vehicles as provided in the code. A board of county road commissioners, a county board of commissioners, or a municipality does not have a duty to maintain the maintained portion or unmaintained portion of a county road or street under its jurisdiction in a condition reasonably safe and convenient for the operation of ORVs, except the following ORVs:

(a) ORVs registered and operated as motor vehicles as provided in the code.

(b) ORVs operated as authorized pursuant to subsection (1).

(15) Subject to section 5 of 1964 PA 170, MCL 691.1405, this state, a board of county road commissioners, a county board of commissioners, and a local unit of government are immune from tort liability for injuries or damages sustained by any person arising in any way out of the operation or use, on the maintained portion or unmaintained portion of a highway, road, or street, of an ORV that is not registered under the code or that is registered under the code but is operated as authorized pursuant to subsection (2), (3), (5), or (6). The immunity provided by this subsection does not apply to actions of an employee of this state, an employee of a board of county road commissioners, an employee of a county board of commissioners, or an employee of a local unit of government that constitute gross negligence. As used in this subsection, "gross negligence" means conduct so reckless as to demonstrate a substantial lack of concern for whether an injury results.

(16) In a court action in this state, if competent evidence demonstrates that a vehicle that is permitted to operate on a road, street, or highway pursuant to the code was in a collision on a roadway with an ORV that is not registered under the code, the operator of the ORV shall be considered prima facie negligent.

(17) A violation of an ordinance described in this section is a municipal civil infraction. The ordinance may provide for a fine of not more than \$500.00 for a violation of the ordinance. In addition, the court shall order the defendant to pay the cost of repairing any damage to the environment, a street, county road, or highway, or public property as a result of the violation.

(18) The treasurer of the local unit of government shall deposit fines collected by that local unit of government under section 8379 of the revised judicature act of 1961, 1961 PA 236, MCL 600.8379, and subsection (17) and damages collected under subsection (17) into a fund to be designated as the "ORV fund". The legislative body of the local unit of government shall appropriate revenue in the ORV fund as follows:

(a) Fifty percent to the county sheriff or police department responsible for law enforcement in the local unit of government for ORV enforcement and training.

(b) Fifty percent to the board of county road commissioners or, in the case of a city or village, to the department responsible for street maintenance in the city or village. However, if a fine was collected for a violation of an ordinance adopted under subsection (6), 50% of the fine revenue shall be appropriated to the state transportation department. Revenue appropriated under this subdivision shall be used for repairing damage to streets, county roads, or highways and the environment that may have been caused by ORVs and for posting signs indicating ORV speed limits or indicating whether streets, county roads, or highways are open or closed to the operation of ORVs under this section.

(19) A person who violates a rule promulgated or order issued under subsection (6) is responsible for a state civil infraction and may be ordered to pay a civil fine of not more than \$500.00. In addition, the court shall order the defendant to pay the cost of repairing any damage to the environment, a highway, or public property as a result of the violation.

**History:** Add. 1995, Act 58, Imd. Eff. May 24, 1995 ;-- Am. 2008, Act 240, Imd. Eff. July 17, 2008 ;-- Am. 2009, Act 175, Imd. Eff. Dec. 15, 2009 ;-- Am. 2011, Act 107, Imd. Eff. July 19, 2011 ;-- Am. 2013, Act 117, Imd. Eff. Sept. 25, 2013 ;-- Am. 2013, Act 118, Imd. Eff. Sept. 25, 2013

**Popular Name:** Act 451

**Popular Name:** NREPA

**Popular Name:** Off-Road Vehicle Act

**Popular Name:** ORV

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## Information on ORVs on Michigan County Roads

[Back to our ORV Trail Guide](#) (maps, photos & video)

**Public Act 240 of 2008** enabled counties and townships in Michigan to allow ORVs to travel upon roads under their jurisdiction. Each has to enact an ordinance allowing for this, else their roads remain closed to ORVs. Subsequent legislation has granted this power to all counties within the State.

**State and Federal Highways are not** under the jurisdiction of the counties. These are roads such as "M-33" and "US-2" and "I-75". Counties can petition MDOT to open up select portions of State Highways.

**Forest roads** on both State and Federal Land, are **NOT covered** by these ordinances. Some forest roads are graveled or easily traveled by car yet they are not a county road. A good map is the only way to know which is which (our GPS Maps visually show which county roads are open).

There are three National Forests in the State (Ottawa, Huron-Manistee and Hiawatha). Each of these has claimed ownership of some county roads and thus "supersede" the local ordinance. We do not show these county roads as open to ORVs. If you can explain how the USFS can claim a road and a county can claim the same road yet they have different laws applied, we would like to know.

Generally speaking in the counties that allow ORVs on their roads, the rules are:

- Max speed of 25MPH
- Operate on the far right of the maintained portion of the road (not the shoulder, not the ditch).
- Single file.
- Lights required front and rear.
- Children 12 and up are allowed if under direct adult supervision; 16 to 18 need a driver's license if not under adult supervision.
- Helmet and eye protection required
- ORV Sticker from DNR

Some counties vary from the original legislation, we've attempted to point out those differences in the table below.

The following table lists each county that has adopted an ordinance allowing ORV travel on their roads. Linked is a map that shows open county roads as defined by the county's ordinance as interpreted by VVMapping. **No guarantee of accuracy is given or implied.**

We believe the information is true and correct as of the date of their publication but have not verified every road depicted. State and Federal highways are included in the maps for reference - they are not open to ORVs. All county roads not included in each ordinance are excluded from the map. Forest roads are also excluded.

The designated ORV System that intersects the county is included on the maps.

Counties/Townships that we do not have a copy of the actual ordinance do not have a link to our maps. We'll update as often as possible.

[News on what's happening](#) these days.

**Use Shoulder of Roads:** Y = If the road has a shoulder (ie paved road), then you must be on the shoulder; N = Do NOT use the shoulder; blank means no preference defined. *Some counties say only on the shoulder, others say not on the shoulder.*

County <small>Maps &amp; Info</small>	Roads	Date	County Web Site	Ordinance	Current As Of	County Wide Ordinance	Speed Limit	Minimum Age	Use Shoulder of Road	Special Notes
<a href="#">Alcona</a>	All	6/3/09	<a href="http://www.alconacountymi.com">www.alconacountymi.com</a>	<a href="#">PDF</a>	6/1/2014	Yes	25	12	Y	
<a href="#">Alger</a>	All	6/13/05	<a href="http://www.algercounty.com">www.algercounty.com</a>	<a href="#">PDF</a>	6/1/2014	Yes	20		Y	
<a href="#">Alpena</a>	All	10/28/08	<a href="http://www.alpenacounty.org">www.alpenacounty.org</a>	<a href="#">PDF</a>	6/1/2014	Yes	25	12	Y	
<a href="#">Antrim</a>	Some	5/15/09	<a href="http://www.antrimcounty.org">www.antrimcounty.org</a>	<a href="#">PDF</a>	6/1/2014	Yes	25	12		
<a href="#">Arenac</a>	All	10/14/08	<a href="http://www.arenacountygov.com">www.arenacountygov.com</a>	<a href="#">PDF</a>	6/1/2014	Yes	25	12		
<a href="#">Baraga</a>	All	5/14/09	<a href="http://www.baragacounty.org">www.baragacounty.org</a>	<a href="#">PDF</a>	6/1/2014	Yes	25	12		
<a href="#">Barry</a>	Most	4/12/16	<a href="http://www.barrycounty.org">www.barrycounty.org</a>	<a href="#">PDF</a>	12/1/2016	Yes	25	12		Mirror Required
<a href="#">Bay</a>	Some		<a href="http://www.baycounty-mi.gov">www.baycounty-mi.gov</a>	<a href="#">PDF</a> , <a href="#">PDF</a> , <a href="#">PDF</a>	6/1/2014	NO	25	12		Townships create their own
<a href="#">Benzie</a>	Some	8/1/14	<a href="http://www.benzieco.net">www.benzieco.net</a>	<a href="#">PDF</a>	8/1/2014	Yes	25	12	Y	30 minutes before sunrise until 11PM; Residents can get special permit for access to closed roads.
<a href="#">Charlevoix</a>	All	4/9/09	<a href="http://www.charlevoixcounty.org">www.charlevoixcounty.org</a>	<a href="#">PDF</a>	4/1/2016	Yes	25	12		
<a href="#">Cheboygan</a>	All	7/9/09	<a href="http://www.cheboygancounty.net">www.cheboygancounty.net</a>	<a href="#">PDF</a>	6/1/2014	Yes	25	12	Y	
<a href="#">Chippewa</a>	All	10/13/08	<a href="http://www.chippewacountymi.gov">www.chippewacountymi.gov</a>	<a href="#">PDF</a>	6/1/2014	Yes	25	12		
<a href="#">Clare</a>	Most	10/15/08	<a href="http://www.clareco.net">www.clareco.net</a>	<a href="#">PDF</a>	6/1/2014	Yes	25	12		
<a href="#">Crawford</a>	Some	2/16/11	<a href="http://www.crawfordco.org">www.crawfordco.org</a>	<a href="#">PDF</a>	4/1/2016	Yes	25	12	Y	Stay off county roads closed with military gates
<a href="#">Delta</a>	Most	9/24/08	<a href="http://www.deltacountymi.org">www.deltacountymi.org</a> <a href="http://www.deltami.org">www.deltami.org</a>	<a href="#">PDF</a>	6/1/2014	Yes	25	12		CR414 only closed during school hours;



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[Information](#) regarding ORV use in Michigan

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											15MPH in subdivisions
Dickinson	All	10/27/08	<a href="http://www.dickinsoncountymi.gov">www.dickinsoncountymi.gov</a>	PDF	6/1/2014	Yes	25	12			
Emmet	Some	8/13/09	<a href="http://emmetcounty.org">emmetcounty.org</a>	PDF	6/1/2014	Yes	25	12	Y		
Genesee	Some	1/6/20	<a href="http://www.geneseecountymi.gov">www.geneseecountymi.gov</a>	PDF		Yes	25	12			Must have Drivers License
Gladwin	All	3/10/09	<a href="http://www.gladwinco.com">www.gladwinco.com</a>	PDF	4/1/2016	Yes	25	12			
Gogebic	All	10/22/08	<a href="http://www.gogebic.org">www.gogebic.org</a>	PDF	6/1/2014	Yes	25	12			
Grand Traverse	Some	8/26/09	<a href="http://www.co.grand-traverse.mi.us">www.co.grand-traverse.mi.us</a>	PDF	6/1/2014	Yes	25	12			
Gratiot	All	10/11/11	<a href="http://www.gratiotmi.com">www.gratiotmi.com</a>	PDF	6/1/2014	Yes	25	12			
Hillsdale	Some	9/23/14	<a href="http://www.co.hillsdale.mi.us">www.co.hillsdale.mi.us</a>	PDF	4/15/15	Yes	25	16			Must have drivers license; closed roads must be posted closed
Houghton	All	10/21/08	<a href="http://www.houghtoncounty.net">www.houghtoncounty.net</a> <a href="http://www.houghtoncountyroads.org">www.houghtoncountyroads.org</a>	PDF	6/1/2014	Yes	25	12	N		Road Commission closed most Primary Roads
Huron	All	6/22/10	<a href="http://www.co.huron.mi.us">www.co.huron.mi.us</a>	PDF	6/1/2014	Yes	25	14			
Ionia	Most	3/24/15	<a href="http://www.ioniacounty.org">www.ioniacounty.org</a>	PDF	4/15/15	Yes	25	12			
Iosco	Some	1/7/09	<a href="http://iosco.m33access.com">iosco.m33access.com</a>	PDF	6/1/2014	Yes	25	12			
Iron	All	12/23/08	<a href="http://www.iron.org">www.iron.org</a>	PDF	6/1/2014	Yes	25	12			
Isabella	All	2/23/12	<a href="http://www.isabellacounty.org">www.isabellacounty.org</a>	PDF	6/1/2014	Yes	25	12			
Kalkaska	All	2/10/09	<a href="http://www.kalkaskacounty.net">www.kalkaskacounty.net</a>	PDF	6/1/2014	Yes	25	12			
Keweenaw	All	12/1/08	<a href="http://www.keweenawcountyonline.org">www.keweenawcountyonline.org</a>	PDF	6/1/2014	Yes	25	16	N		6AM to 12AM
Lake	Most	4/11/13	<a href="http://www.lakecountymichigan.com">www.lakecountymichigan.com</a> <a href="http://lakecountyorv.com">lakecountyorv.com</a> <a href="http://www.lakecounty-michigan.com">www.lakecounty-michigan.com</a>	PDF	1/6/2020	Yes	25	12	N		
Lapeer	Most	4/30/14	<a href="http://lapeercountyweb.org">lapeercountyweb.org</a>	PDF	6/1/2014	Yes	25	16			Must have drivers license
Leelanau	All	9/6/12	<a href="http://www.leelanau.cc">www.leelanau.cc</a>	PDF	6/1/2014	Yes	25	12			
Luce	Most	11/13/08	<a href="http://www.informi.com/county/luce/">www.informi.com/county/luce/</a>	Unavailable	6/1/2014	Yes	25	12			
Mackinac	All	10/9/08	<a href="http://www.mackinaccounty.net">www.mackinaccounty.net</a>	PDF	6/1/2014	Yes	25	12			
Manistee	Some		<a href="http://www.manisteecounty.com">www.manisteecounty.com</a>	PDF, PDF	6/1/2014	NO	25	12	N		Townships create their own & varies by township; residents can use closed roads to access open roads; April 1 to November 30
Mason	Some		<a href="http://www.masoncounty.net">www.masoncounty.net</a>	PDF	6/1/2014	NO	25	12	Y		Townships create their own; 6AM to 11PM
Marquette	Some	11/18/08	<a href="http://www.co.marquette.mi.us">www.co.marquette.mi.us</a>	PDF	6/1/2014	Yes	25	12			
Mecosta	All	9/18/11	<a href="http://www.co.mecosta.mi.us">www.co.mecosta.mi.us</a>	PDF	0/1/2014	Yes	25	12			
Menominee	Some	12/23/08	<a href="http://www.menomineecounty.com">www.menomineecounty.com</a>	PDF	6/1/2014	Yes	25	12			
Midland	All	12/20/11	<a href="http://www.co.midland.mi.us">www.co.midland.mi.us</a>	PDF	6/1/2014	Yes	25	12			
Missaukee	All	10/14/08	<a href="http://www.missaukee.org">www.missaukee.org</a>	PDF	6/1/2014	Yes	25	12			
Montcalm	All	6/28/10	<a href="http://www.montcalm.org">www.montcalm.org</a>	PDF	6/1/2014	Yes	25	12			
Montmorency	Most	4/28/09	<a href="http://www.montmorencycounty.michigan.us">www.montmorencycounty.michigan.us</a>	PDF	6/1/2014	Yes	25	12	Y		
Newaygo	All	2/22/12	<a href="http://www.countyofnewaygo.com">www.countyofnewaygo.com</a>	PDF	6/1/2014	Yes	25	12			
Oceana	Some		<a href="http://oceana.mi.us">oceana.mi.us</a>	PDF, PDF	6/1/2014	NO	25	12	Y		Townships create their own
Ogemaw	Some	9/11/08	<a href="http://www.ogemawcountymi.gov">www.ogemawcountymi.gov</a>	PDF	6/1/2014	Yes	20	12	Y		
Ontonagon	Most	10/21/08	<a href="http://www.ontonagonmi.org">www.ontonagonmi.org</a>	PDF	6/1/2014	Yes	25	12			
Osceola	All	11/4/08	<a href="http://www.osceola-county.org">www.osceola-county.org</a>	PDF	6/1/2014	Yes	25	12			
Oscoda	All	4/14/09	<a href="http://www.oscodacountymi.com">www.oscodacountymi.com</a>	PDF	6/1/2014	Yes	20	12	Y		
Otsego	Some	5/26/09	<a href="http://www.otsegocountyymi.gov">www.otsegocountyymi.gov</a>	PDF	6/1/2014	Yes	25	16	Y		
Presque Isle	All	1/9/09	<a href="http://www.presqueislecounty.org">www.presqueislecounty.org</a>	PDF	6/1/2014	Yes	25	12	Y		
Roscommon	All	10/8/08	<a href="http://www.roscommoncounty.net">www.roscommoncounty.net</a>	PDF	6/1/2014	Yes	25	12			
Saginaw	All	12/5/13	<a href="http://www.saginawcounty.com">www.saginawcounty.com</a>	PDF	6/1/2014	Yes	25	12			
Sanilac	Most	6/9/10	<a href="http://www.sanilaccounty.net">www.sanilaccounty.net</a>	PDF	6/1/2014	Yes	25	12			Primary County Roads only for access to Secondary
Schoolcraft	All	10/31/08	<a href="http://www.schoolcraftcounty.net">www.schoolcraftcounty.net</a>	PDF	6/1/2014	Yes	25	12			

<u>Shiawassee</u>	All	7/19/18	<a href="http://www.shiawassee.net">www.shiawassee.net</a>	<a href="#">PDF</a>		Yes	25	16		
St Clair	Some		<a href="http://www.stclaircounty.org">www.stclaircounty.org</a>	<a href="#">PDF</a>	6/1/2014	NO	25	12		Townships create their own
St Joseph	All	4/16/19	<a href="http://www.stjosephcounty.mi.org">www.stjosephcounty.mi.org</a>	<a href="#">PDF</a>		Yes	25	12		
Tuscola	All	1/1/13	<a href="http://www.tuscolacounty.org">www.tuscolacounty.org</a>	<a href="#">PDF</a>	6/1/2014	Yes	25	16		Note Road Commission map shows open roads within most municipalities but were not able to clarify when we called. Our maps show those as not open.
Van Buren	Some	4/8/19	<a href="http://www.vbco.org">www.vbco.org</a>			Yes	25	16		Townships create their own
<u>Wexford</u>	All	4/15/09	<a href="http://wexfordcounty.org">wexfordcounty.org</a>	<a href="#">PDF</a>	6/1/2014	Yes	25	12	Y	

Do you know of a township that opened or a county that adopted an ordinance we don't have listed? Please [let us know!](#) Staying on top of these changes is difficult at best.



Corrected: I accidentally included the \$1000.00 in the Cash Sweep column last month. I discovered it while doing the August report.

**TREASURER'S REPORT**

7/31/2023

Sheri Rambo

<b>GENERAL ACCOUNT #4621</b>	<u>Checking</u>	<u>Cash Sweep</u>	<u>Total</u>
Beginning Balance	\$1,000.00	\$544,983.36	
Deposits	\$21,564.42	\$1,483.60	
Interest (0.90%)		\$791.96	
Withdrawals (incl. IRS)	(\$21,564.42)	(\$21,564.42)	
IRS Tax Payment	\$0.00		
Ending Balance	\$1,000.00	\$525,694.50	<b>\$526,694.50</b>

<b>TAX ACCOUNT #4618</b>			
Beginning Balance	\$4,682.82		
Deposits (incl. interest)	\$127,084.70		
Interest			
Withdrawals	(\$64,098.97)		
Ending Balance	\$67,668.55		<b>\$67,668.55</b>

<b>HUNTINGTON #1274</b>			
Beginning Balance	\$195,745.95		
Deposits (incl. interest)	\$49.87		
Interest	\$49.87		
Withdrawals	\$0.00		
Ending Balance	\$195,795.82		<b>\$ 195,795.82</b>

<b>Cash On Hand</b>	\$20.00	<b>\$20.00</b>
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<b>GRAND TOTAL</b>		<b>\$790,178.87</b>
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Signed Sheri P. Rambo, Treasurer



**TREASURER'S REPORT**

8/31/2023

<b>GENERAL ACCOUNT #4621</b>	<u>Checking</u>	<u>Cash Sweep</u>	<u>Total</u>
Beginning Balance	\$1,000.00	\$525,694.50	
Deposits	\$60,768.62	\$36,192.00	
Interest (0.90%)		\$762.49	
Withdrawals (incl. IRS)	(\$60,768.62)	(\$25,136.62)	
IRS Tax Payment	\$0.00		
Ending Balance	\$1,000.00	\$537,512.37	<b>\$538,512.37</b>

<b>TAX ACCOUNT #4618</b>			
Beginning Balance	\$67,668.55		
Deposits (incl. interest)	\$224,379.00		
Interest			
Withdrawals	(\$175,181.48)		
Ending Balance	\$116,866.07		<b>\$116,866.07</b>

<b>HUNTINGTON #1274</b>			
Beginning Balance	\$195,795.82		
Deposits (incl. interest)	\$49.89		
Interest	\$49.89		
Withdrawals	\$0.00		
Ending Balance	\$195,845.71		<b>\$ 195,845.71</b>

<b>Cash On Hand</b>	\$20.00	<b>\$20.00</b>
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<b>GRAND TOTAL</b>		<b>\$851,244.15</b>
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Signed *Sheri P. Rambo, Treasurer*





1

# Spending Public Money

## Understanding Lawful Expenditures

2023  
Catherine Mullhaupt  
Staff Attorney  
MTA Member Information Services

1

2

## When You Assume Public Office ...

- You enter a whole new world of Public:
  - Policy
  - Participation
  - Perception
  - Conduct
  - Transparency
  - Expenditures

2

## What works for “private” may not work for “public”

### • Private

- Decisions may be made in private
- Decisions may be made by one
- Decisions not necessarily open to question
- “Because I said so...”
- Private interest
- Finances mostly private
- Few limits on how to spend money
- Long-term ownership

### ■ Public

- Decisions must be made in public at scheduled meetings
- Decisions mostly made by several
- Decisions open to public question
- Because the law says so
- Public interest
- Finances public
- Many limits on how to spend money
- Sometimes limited tenure or changing administrations

3

## Why all the restrictions?

- Because it’s “other people’s money” ...
- and property, and freedoms ...
- taken under threat of law and loss of property or freedom.
- You are the government.

4

## Why all the restrictions? Because it's "other people's money" ...

- Public money cannot be used for a private interest.
  - Justice Cooley on taxation and using public funds for a private purpose:

"It must be imposed for a public, and not for a mere private purpose. Taxation is a mode of raising revenue for public purposes only, and ... when it is prostituted to objects in no way connected with the public interests or welfare, it ceases to be taxation and becomes plunder."

*People ex rel. Detroit & H.R. Co. v. Salem Township Bd. (20 Mich. 452, 1870)*

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## Lawful expenditures

- Townships Don't Donate.
  - You cannot make a gift of public money or property (give it for less than equal or better value in return).
- Public money can be used Only for Public Purposes.
  - How do you know it's a "public purpose"? Because a law says it is.
- Townships need statutory authority to spend public money: "Simon Says!"
  - Townships do not have general authority to spend money for any "good" purpose. You must be able to point to a law that says a township can perform a specific function or service.
- Townships Can Contract.
  - If a township can perform a function or service, it may contract for that function or service.

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- **UNLAWFUL EXPENDITURES BY A GOVERNMENTAL UNIT  
(Treasury Bulletin for Audits of Local Units of Government)**
- Contributions or appropriations, which are not specifically authorized by the Constitution or State statute, cannot be authorized **regardless of the worthiness of the cause.**
- Examples of such prohibited expenditures where there is no contract for specific services ... are as follows:
  - Contributions to churches, veterans, non-profit organizations. Payment of funeral expenses for a person injured on government property.
  - Donations to a private ambulance or EMS service not under contract with the governmental unit.
  - Donations, including use of property or equipment to Little League, Scouts, Big Brothers/Sisters.
  - Donations to community organizations.
  - Expenses for private road construction or maintenance.
  - Office refreshments, picnics.
  - Presents to officials and employees or retirement recognition events.
  - Flowers to the sick or departed (AGO 2346 dated July 18, 1956).

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## Keep It in Perspective

- Townships do not exist to “do good.” They exist to perform specific governmental functions.
- Other organizations exist to “do good.”
- The fact that a township may have to say no to a good cause is not a reflection on that cause. It’s a reflection on the public’s trust that their money will be used for public purposes.
- You can always make a personal donation if you feel strongly about a cause.
- But while you’re wearing your “township hat,” you have a duty to the public’s trust.

8

## Township Functions

- **Mandatory**
  - Elections
  - Assessing
  - Tax Collecting
  - Township Board Legislative Functions
  - Open Meetings Act, Freedom of Information Act and public records compliance
  - Accounting, Audit, and Financial Reporting
- **Permissive**
  - Roads
  - Fire Protection
  - Police Protection
  - Emergency Medical
  - Water / Sewer
  - Parks and Recreation
  - Planning and Zoning
  - Code Enforcement
  - Ordinance Enforcement
  - Liquor Inspections
  - Library
  - Cemetery
  - Etc. ...

## Township Public Purposes

*(not exhaustive)*

- |                                   |                                |   |
|-----------------------------------|--------------------------------|---|
| Advertising the Township          | Fire Protection                | Public Improvements                         |
| Agricultural Interests            | Fireworks Regulation (limited) | Public Transportation                       |
| Airports                          | Historical Interests           | Roads                                       |
| Ambulance/EMS Services            | Hospitals                      | Senior Citizens                             |
| Animal Control                    | Housing                        | Solid Waste and Recycling                   |
| Band/Concerts                     | Internet Access (limited)      | Stormwater Discharge & Pollution Prevention |
| Blight Elimination                | Lake Issues                    | Streetlights                                |
| Cable/Video Services Franchising  | Law Enforcement                | Trees                                       |
| Celebrations                      | Libraries                      | Utilities (operating & franchising)         |
| Cemeteries                        | Liquor Control (limited)       | Veterans                                    |
| Community Centers                 | Marijuana Licensed Facilities  | Water/Sewer Services                        |
| Construction Code Enforcement     | Newsletter                     | Website                                     |
| Domestic Violence Victim Services | Nuisance Abatement             | Weeds (noxious weeds)                       |
| Economic Development              | Non-zoning Ordinances          | Youth at Risk                               |
| Emergency/Disaster Management     | ORV Regulation                 | Zoning                                      |
| Energy Conservation               | Parks and Recreation           |   |
| Environmental Issues              | Planning (Land Use)            |   |

## How to Pay for those Things?

- **General operating revenues (General Fund)**
  - General operating allocated millage/charter millage
  - Revenue sharing payments
  - Donations (without restriction on purpose/use)
- **Specific, restricted revenues (track in Special Fund)**
  - Property Taxes (millages) for specific voted purposes
  - Special Assessments for specific purposes
  - Fees/Cost Recovery to recover actual, incremental costs
  - Donations for specific purposes
  - Grants

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## Contracting & Intergovernmental Agreements

- The Michigan Constitution of 1963 and statutes provide many ways for local governments to cooperate, share and jointly provide governmental programs and services.
- Townships are not required to enter into cooperative arrangements, but they are very common.

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## Contracting & Intergovernmental Agreements

- If something is a lawful purpose/expenditure for a township, then the township board can contract with “someone else” to provide that purpose.

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## Contracting & Intergovernmental Agreements

- **Township board must vote at a meeting to enter into any contract, agreement**
- A township must get equal value or better in return for any expenditure of township funds
- Must be in writing (contract, agreement)
- Document the:
  - Consideration paid (money, in-kind)
  - Description of contracted-for program or service expected in return
  - Expectations or other terms of how, how often, etc.
  - Termination procedures

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## Contracting & Intergovernmental Agreements

- **Joint Entity** (multi-unit fire department)
- **Authority** (a statutory entity called an “authority”)
- Must be in writing (contract, agreement, articles of incorporation, bylaws)
- Document the:
  - Consideration paid (money, in-kind)
  - Who is in charge—makes decisions? (joint board, new board)
  - Who administers (employer, does payroll, makes payments)
  - Who owns what?
  - Termination/dissolution procedures

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## “Who You Gonna Call?”

- (No, not the Ghostbusters...)
- **Township Attorney**, especially if any contract or agreement or joint entity is involved. Entering into contracts/agreements/joint entities involves practice of law. Can be very complicated/confusing, so you want attorney advocating for your township’s interests (and helping to determine if it IS a lawful expenditure).
- **Township Auditor**. The concept of “unlawful/lawful expenditures” is in the Michigan Department of Treasury’s Audit Manual and is one of the things that your auditor is auditing during your audit. They are responsible for reporting unlawful expenditures to Treasury.
- **MTA Member Information Services**. We can help you with general information, but we will likely refer you to both of the above!

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# Smart Steps to Lawful Expenditures

## 1. Townships Don't Donate.

A township cannot make a gift of public money, property or other assets. It's a gift if the township gets less than equal value in return.

## 2. Public Money Can Be Used Only For Public Purposes.

Public money cannot be used for a private interest.

### **Justice Cooley on taxation and using public funds for a private purpose:**

"It must be imposed for a public, and not for a mere private purpose. Taxation is a mode of raising revenue for public purposes only, and ... when it is prostituted to objects in no way connected with the public interests or welfare, it ceases to be taxation and becomes plunder."  
*People ex rel. Detroit & H.R. Co. v. Salem Township Bd.* (20 Mich. 452, 1870)

## 3. Townships Need Statutory Authority to Spend Public Money. "Simon Says!"

If a law says or implies that a township may spend public money on an activity, then it is a lawful expenditure (as long as you get equal value or better in return).

But if you can't point to a statute that authorizes townships to spend money on a particular activity, then you have no statutory authority. It's an unlawful expenditure.

**Keep it in perspective:** Townships were not created to "Do Good." Townships exist to assess property, levy taxes, administer elections, and provide other public services.

Many other organizations do exist to "Do Good." The fact that a township board must decline to spend public money on a private activity does not mean that there is anything wrong with the activity or the organization that asked for help. Individual board members can always reach into their own pockets if they feel strongly about an activity or cause.

## 4. Townships Can Contract.

If it is lawful for a township to spend public money on an activity, then a township may contract with another entity to provide that activity.

But remember—a township cannot make a gift of public money. So you must get equal or better value in return for township money. A written contract can help establish the value the township is getting for its residents.

—Catherine Mullhaupt, MTA Staff Attorney, Revised March 2016  
(517) 321-6467, [www.michigantownships.org](http://www.michigantownships.org)

**A township can spend public money only for public purposes that are expressly authorized or implied by the Michigan Constitution and statutes.**

Article VII, §34 of the Michigan Constitution of 1963 states, “The provisions of this constitution and law concerning counties, townships, cities and villages shall be liberally construed in their favor. Powers granted to counties and townships by this constitution and by law shall include those fairly implied and not prohibited by this constitution.”

The Michigan Supreme Court also stated in *Hanselman v Killeen*, 419 Mich. 168 (1984), that “local governments have no inherent powers and possess only those limited powers which are expressly conferred upon them by the state constitution or state statutes or which are necessarily implied therefrom.”

**A township cannot make a gift of public money or assets. The township must receive equal or better value in exchange for public money or assets.**

Article VII, § 26 states: “Except as otherwise provided in this constitution, no city or village shall have the power to loan its credit for any private purpose or, except as provided by law, for any public purpose.” According to the Supreme Court in *In re Request for Advisory Opinion on Constitutionality of 1986 PA 281*, 430 Mich. 93 (1988), this applies to townships.

Article IX, §18 also states, “The credit of the state shall not be granted to, nor in aid of any person, association or corporation, public or private, except as authorized in this constitution.” The Supreme Court held in *Black Marsh Drainage District v Rowe*, 350 Mich. 470 (1958), that this applies to townships. According to the Court in *Kaplan v City of Huntington Woods*, 357 Mich. 612 (1959), a gift or donation of money or other property by a municipality constitutes a violation of this constitutional prohibition.

If a township is asked for money, a board should follow these steps:

**1. Determine if a township is authorized by law to spend money for the purpose involved.** Look for a law that authorizes or requires a township to spend money for that purpose.

**2. Determine if the township board wants to contract to have the service or activity done.** If a township is authorized to spend money to perform a service or activity, then a board may choose to contract with another governmental unit, public or private organization, or person to do so. But remember—the board still decides where and how it will use township money. Simply because a township **could** contract for a service does **not** mean it must. Board members have a duty to decide how to best use public resources for the township as a whole.

If a township contracts with a private entity, the township may fund or help to fund projects or programs that the township itself would have lawful authority to perform. That means there may be some activities a township might not be able to fund through a private organization. For example, a township can contract with Meals on Wheels to provide meals to senior citizens, because townships are specifically authorized by law to provide services to senior citizens. But a township cannot contract with Meals on Wheels to provide meals to people who are not senior citizens, because no law authorizes townships to do that.

Depending on the program or project done with a private entity, there may also be increased exposure to liability, because although the township has governmental immunity, a private entity does not. A township should work closely with its legal counsel to determine what risks, if any, might arise from the type of program/project being considered.

**3. Ensure that the township is receiving an equal or better value for its money.** A township cannot give public money with no expectation in return. Even if it is for a valid, public purpose, a township cannot make a gift of public money or assets—it must receive at least the same value in return.

With either a public or private entity, there must be some form of agreement/contract that makes it clear that the money is being spent on a township public purpose and the township is receiving equal or better value in return. The contract need not be lengthy or involved; it can be a simple written agreement describing what will be done and how much the township will pay.

[Excerpted from "Appendix H: Planning the Compliance Portion of the Audit" of the *Bulletin for Audits of Local Units of Government*, Michigan Department of Treasury]

#### **AUTHORITY FOR THE ACTIVITY BEING PAID FOR BY THE GOVERNMENT**

#### **Advertising the Agricultural, Industrial, Commercial, Educational or Recreational Advantages of the State, County or Local Unit**

COUNTIES (MCL 46.161) by special tax levy or general fund appropriation

CITIES & VILLAGES (MCL 123.881) from a specific tax levy

TOWNSHIPS (MCL 41.110c) by appropriation

#### **Places of Recreation, Parks**

##### **COUNTIES**

(MCL 46.351) County board to appoint a 10-member commission to oversee the operation of parks and places of recreation. County commissioners set policy, approve budget, debt, and tax levy. Also authorizes regional commissions with the funds on deposit with the county treasurer of the largest county.

(MCL 123.61 et al.) County board to appoint 3 member commission (county road commissioners) to operation parks and places of recreation. County commissioners approve rules, approve budget, debt, and tax levy.

(Opinion of the Attorney General, 1945-46, No. 0-2850[A] p. 135) County road commissioners may use park funds of the county for purchase of golf balls to be resold at the county park and may operate usual concessions at such park.

##### **CITIES & VILLAGES**

(Constitution: Art. 7 Sec. 23) Any city or village may acquire, own, establish and maintain, within or without its corporate limit, parks, boulevards, cemeteries, hospitals and all works which involve the public health or safety.

(MCL 41.428) may appropriate to a township to acquire and operate free recreational facilities. Contributions to be made to the township park commission.

##### **TOWNSHIPS**

(MCL 41.421 et seq.) Townships may establish a park commission to acquire, maintain, manage and control township parks and recreational facilities.

##### **CITY, VILLAGE, COUNTY OR TOWNSHIP**

(MCL 123.51) may operate a system of public recreational facilities.

#### **Armistice, Independence, Memorial Days, Diamond Jubilee or Centennial Celebrations**

CITY, TOWNSHIP OR VILLAGE (MCL 123.851) may expend money for observances, under the control of the governmental unit, to celebrate armistice, independence, memorial days, diamond jubilee or centennials. These claims shall be paid in the same manner as other expenses of the unit.

#### **Armistice Day**

COUNTIES (MCL 46.11a) County board of commissioners are authorized to appropriate such sum, as they deem fit for public celebration on Armistice Day, in a matter the board may determine.

**NOTE:** It is improper for a unit of government to expend public money for an annual picnic, golden jubilee or other celebration that is not specifically authorized by law.

#### **Community College Maintained by a School District**

COUNTY, TOWNSHIP, OR OTHER GOVERNMENTAL UNIT (MCL 380.1607) by action of its governing body may contribute annually towards the support of a community college maintained by a school district.

### **Libraries**

CITY, TOWNSHIP OR VILLAGE--(MCL 397.201 et al.) may establish and maintain a public library.

CITY--may, without vote of the electorate, levy one mill for the library.

CITY, TOWNSHIP OR VILLAGE--after voter approval, may levy up to two mills to establish, operate and maintain a library.

COUNTY LIBRARY--(MCL 397.301)

SCHOOL LIBRARIES--Under boards of education (MCL 397.261 et al.)

NOTE: Several other statutes may authorize contributions to established libraries for library services to its inhabitants or the consolidation of library services.

REGIONAL LIBRARIES (MCL 387.151 et seq.)

DISTRICT LIBRARIES (MCL 397.171 et seq.)

LIBRARY NETWORK ACT (MCL 397.131 et seq.)

### **Hospitals**

COUNTY (MCL 331.151) May establish and operate a county hospital after vote of the electorate.

PROHIBITED from contributing to a private, nonprofit corporation operating a hospital. (AGO 4851 dated Nov. 4, 1974)

May contract for services (AGO 5083) with a private, nonprofit corporation to provide health or welfare services to persons who are the proper concern of the county pursuant to guidelines and where final authority to take discretionary action remains with the public body.

COUNTY, CITY, VILLAGE (MCL 331.1101) Municipal Health Facilities Corporations Act--County board, city or village council may incorporate 1 or more corporations under this act. **NOTE:** A health care corporation established under this act is a discretely presented component unit of the incorporating unit.

Joint Municipal (Community) Hospitals-- (MCL 331.1 et seq.) Two or more CITIES, TOWNSHIPS AND VILLAGES, or any combinations may incorporate a hospital authority to establish, expand and/or operate a hospital or health care facilities.

TOWNSHIP (MCL 41.712) board may, by majority vote, pay from unexpended balances in its contingent fund to any hospital, a sum that fairly represents the reasonable share of the township in the maintenance and support of the hospital whose facilities are made available to the residents of the township at standard rates. However, the hospital and township board shall agree upon the number of residents of the township to which the hospital shall make facilities available during each year.

### **Historical Activities, Commissions, Districts**

TOWNSHIPS (MCL 399.161) may appropriate money that the township board believes advances and fosters historical interests of the township.

CITIES, COUNTIES, TOWNSHIPS and VILLAGES (MCL 399.171 et al.) (Historical Commissions) may individually or jointly appropriate money to or by ordinance, create a commission to advance the historical interests of the unit or units.

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 399.201 et al.) may by ordinance establish historical districts and a commission to preserve and refurbish historical structures.

### **Juvenile Delinquency--Curbing**

CITY, COUNTY, TOWNSHIP, or VILLAGE (MCL 123.461) may levy taxes and appropriate funds for operating centers open exclusively to youths under 21 years of age and aimed at curbing juvenile delinquency within the community. May require a vote of electors.

### **Economic Development**

COUNTY (MCL 125.1231 et al.) commissioners may create a county commission to promote economic development and provide in the county budget for the expenses of the commission.

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 125.1601 et al.) may approve an application to incorporate an economic development corporation, file articles of incorporation and fund projects of said EDC, which are for a public benefit and as approved by the legislative bodies.

### **Tax Tribunal (SEV) Appeals**

COUNTY and all SCHOOL BOARDS [211.44(3)] may contribute to the defense of tax tribunal issues defended by a local tax assessing unit to the extent that the cost of the appeal exceeds 1 percent of the administration fee available to the tax assessing unit.

### **Senior Citizens/Older Persons**

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 400.571 et al.) authorizes a legislative body to appropriate funds to a public or private non-profit organization for the purpose of providing services to older persons 60 years or older. Appropriations to a private organization must be specified in a contract. The terms of the contract must be published within 10 days of its approval in a local newspaper specifying the terms of and services to be performed.

### **COFFEE/MEALS**

The purchase of coffee, donuts and sandwiches must be for a public, not an individual or private group or purpose. These expenditures for use at a regular or special meeting, for fire fighters, volunteer or full time employees, when working an extended period of time or when dedicating public buildings are normally considered expenditures for a public purpose.

Coffee and donuts for employees use during normal working hours is considered personal, not for a public purpose, and improper unless specifically provided for in a collective bargaining agreement or duly adopted employment policy of the governmental unit (fringe benefit).

### **RETIREMENT/RECOGNITION FUNCTIONS**

Retirement functions, gifts or plaques for employees or officials, recognition dinners for volunteer fire fighters or ambulance staff are usually not for a public purpose, therefore not an allowable expense. Travel and meals as part of the cost of training volunteers to perform emergency services within the township are deemed a public purpose, payable as an expense when properly budgeted, authorized and approved.

A TOWNSHIP board may, by resolution, establish retirement, health, and life and/or accident insurance benefits for township officials and employees. (MCL 41.110b) The board may provide that officials or employees pay a portion of the premium and deduct that cost by payroll deduction.

COUNTY RETIREMENT (MCL 46.12a) County commissioners may by resolution establish retirement systems.

ALL LOCAL UNITS (MCL 38.1501 et seq.)

### **Legal Expenses**

A governmental unit is not authorized to expend public money to assist residents with legal costs in defending the homeowners from possible civil action by a neighboring city to condemn their property for public use by the city. We are unable to see a "public purpose" for the township in this expenditure. Also this expenditure may be prohibited under the provisions of Article 9, Section 18 of the 1963 Michigan Constitution that prevents a governmental unit from lending its credit to the aid of any person, association or corporation, public or private, except as authorized in the Constitution.

### **Other Lawful Expenditures**

Contracts with public or private, profit or nonprofit organizations for a specific public service or benefit that the unit can legally perform, and money is available within the budgeted appropriations. These may include contracts for fire protection, ambulance service, assessing and tax collections, trash/rubbish collections, employee benefits, etc. Contracts should address financial reporting, auditing, review of records and related matters.

Membership dues to governmental associations as MTA, MML, MAC, and similar organizations that advise, inform and educate officials and employees. (See court decision *Hayes v City of Kalamazoo*, 316 Mich. 443).

Meals and refreshments during extended working hours for emergency services by firefighters, police officers and for authorized seminars of an educational nature to officials and employees.

Registration fees, lodging and travel for attendance at useful public informational or educational workshops and seminars.

#### **UNLAWFUL EXPENDITURES BY A GOVERNMENTAL UNIT**

Contributions or appropriations, which are not specifically authorized by the Constitution or State statute, cannot be authorized regardless of the worthiness of the cause. Examples of such prohibited expenditures where there is no contract for specific services to lawful wards or functions of the local unit have been negotiated are as follows:

Contributions to churches, veterans, non-profit organizations.

Payment of funeral expenses for a person injured on government property.

Donations to a private ambulance or EMS service not under contract with the governmental unit.

Donations, including use of property or equipment to Little League, Scouts, Big Brothers/Sisters.

Donations to community organizations.

Expenses for private road construction or maintenance.

Office refreshments, picnics.

Presents to officials and employees or retirement recognition events.

Flowers to the sick or departed (Attorney General Opinion 2346 dated July 18, 1956).

Mileage of officials (except county finance committee and board of commissioners. See MCL 46.52 and 46.62) and employees to and from their residence to the city, township or village hall, county building or meeting rooms. (Mileage paid to county commissioners must, of course, be included on their W-2 as taxable income.)

Per diem compensation to township supervisor, clerk and treasurer on a salary basis for attending township board meetings. (Check city and village charters for their compensation procedures or restrictions.) Extra compensation for summer tax collections unless part of the initial salary resolution or is authorized within statutory procedures for an increase in salary.

Extra compensation for special elections unless part of initial salary resolution or is authorized under statutory procedures for an increase in salary.

NIESA report

August 2023

Wed July 26 2 calls – Medical: 1 Leroy, 1 City  
 Thur July 27 3 calls – Medical: 1 Wmstown, 1 City, 1 Vlg  
 Fri July 28 8 calls – Medical: **2 Locke**, 1 Wmstown, 3 City, 1 Vlg, 1 Leroy  
 Sat July 29 2 calls - Medical: 1 Wmstown, 1 Whtfld  
 Sun July 30 5 calls – Medical: 1 City, 2 Wmstown, **1 Locke**, 1 citizen assist mutual aid Meridian  
 Mon July 31 6 calls – Medical: 2 Leroy, 1 Wmstown, **1 Locke**, 1 City Fire: 1 Whtfld  
 Tues Aug 01 1 call – Medical: City-citizen assist  
 Wed Aug 02 5 calls – Medical: 2 City, 1 Leroy, 2 Whtfld  
 Thur Aug 03 2 calls – Medical: 1 Vlg / Fire: 1 City  
 Fri Aug 04 3 calls - Medical: 1 City, 1 Wmstown, 1 Vlg  
 Sat Aug 05 5 calls – Medical: 2 City, 1 Wmstown, 1 Whtfld / Fire: 1 City  
  
 Sun Aug 06 5 calls – Medical: 2 Wmstown, 1 City, 1 Whtfld / Fire: 1 City  
 Mon Aug 07 2 calls - Medical: 1 Wmstown, 1 Whtfld  
 Tues Aug 08 7 calls - Medical: 3 Leroy, 1 Whtfld, 2 City / Fire: 1 mutual aid Dansville  
 Wed Aug 09 3 calls – Medical: 1 Wmstown, 2 Whtfld  
 Thurs Aug 10 3 calls – Medical: 1 Whtfld, 1 Leroy, 1 mutual aid Okemos  
 Fri Aug 11 5 calls – Medical: 1 Vlg, 1 City, 2 Leroy, 1 Wmstown  
 Sat Aug 12 4 calls – Medical: 2 Wmstown, **1 Locke**, 1 City  
 Sun Aug 13 5 calls – Medical: 1 Wmstown, 1 Whtfld, 2 City, 1 mutual aid Okemos  
 Mon Aug 14 0 calls – Medical:  
 Tues Aug 15 3 calls – Medical: 1 Leroy, 2 City  
 Wed Aug 16 4 calls – Medical: 2 City, 2 Leroy  
 Thurs Aug 17 7 calls – Medical: 2 Vlg, 2 Wmstown, 2 Leroy / Fire: 1 mutual aid Fowlerville  
 Fri Aug 18 6 calls – Medical: 3 Whtfld, 2 Wmstown / Fire: 1 Vlg [hazard waste spill]  
 Sat Aug 19 5 call – Medical: 2 City, 1 Vlg, **1 Locke [vehicle accident]**, 1 mutual aid Mason  
  
 Sun Aug 20 4 call - Medical: 1 Whtfld, 1 Leroy, 1 Vlg, 1 mutual aid East Lansing citizen assist  
 Mon Aug 21 5 calls – Medical: 2 Leroy, 1 City, 1 Whtfld, 1 Wmstown  
 Tues Aug 22 4 calls – Medical: 1 Leroy, 3 City  
 Wed Aug 23 5 calls – Medical: 3 City, 1 Vlg, 1 mutual aid Mason  
 Thurs Aug 24 **11 calls** - Medical: 1 Vlg, 1 City, 3 Leroy, 3 Whtfld, 2 Wmstown / Fire: 1 City  
 Fri Aug 25 **32 calls** – **3 Locke[utility]**; 13 Leroy[1 fire,7 utility,3 vehicle accidents,2 med];  
 6 Whtfld[4utility,1 med.,1 hazardous waste spill]; 6 City[1 utility, 3 fire, 2 med];  
 2 Wmstown[1 fire,1 med]; 2 Vlg[1 utility, 1 med]  
 Sat Aug 26 **24 calls** – 7 City[1 fire,4 med,2 utility]; **5 Locke**[2 Co2 alarm,2 med,1 utility]; 5 Wmstown  
 [1 fire, 2 Co2 alarm,1 utility,1med]; 2 Whtfld[1 Co2 alarm, 1med]; 4 Leroy[2med,  
 1 utility,1 Co2 alarm]; 1 Vlg [vehicle accident]  
 Sun Aug 27 **13 calls** – **1 Locke** [utility]; 2 Leroy [1 med, 1 vehicle accident]; 4 Whtfld [1 fire, 3 utility];  
 1 Wmstown [med]; 2 City [1 med, 1 Co2 alarm]; 3 Vlg [1 utility, 2 med]  
 Mon Aug 28 **9 calls** – **1 Locke** [fire]; 4 City[2 med, 1 Co2 alarm, 1 Hazard waste spill]; 1 Wmstown  
 [citizen assist]; 2 Leroy [utility]; 1 Vlg [med]

Thurs July 27 helped with a VBS event for Williamston Free Methodist Church

Mon July 31- Aug 05 worked at the Ingham County Fair

Tues Aug 1 joined with the Police Dept at the National Night Out in McCormick Park & Volunteers

Community Park. Also made an appearance at the football fields to encourage the players.Sat

Aug 5 participated in the Dog days of summer w/ladder truck, sprayed kids w/water





**LOCKE TOWNSHIP ZONING ADMINISTRATOR, JULIE A. MOORE**

August 2023 Zoning Administrator report

**Land Use Permits issued**

2023 LU 019	Merritt, Caitlyn	5353 Herrington	18 200 022
2023 LD 020	Sober II, Dale	6365 Morrice	01 100 003
2023 LU 021	Thelen, Carl	4171 Dietz	29 400 007
2023 LD 021	Prossen, Cynthia	5593 Morrice	11 400 017
2023 LU 022	Miller, Steven	4912 Bell Oak	23 200 010
2023 LU 023	McElroy, Rodney	5649 S M-52	09 300 001
2023 LU 024	Sesti, Kristin	5180 Shaftsburg	18 300 010
2023 LU 025	Marsh, Adam	5721 Herrington	12 400 008
2023 LU 026	Diem, James	5691 S M-52	09 300 011

**phone/meetings/site visits**

08-01-23 Opened emails.

Printed ZA Mo. Report & Bldg. Permits

Called Kevin Lee (517) 625-7810, spoke to son in law advised keeping of chicken on vacant land is not permitted.

Provided Notice of Zon. Ordinance Viol. Re: Diem 5691 M-52 letter to Clerk & Attny Hitch.

Assigned address to 13-200-022, Caitlyn Merritt of 5353 Herrington Rd. Merrit will drop of 55.00 check for LU Permit application.

Advised D. Piper that a survey will be need to conducted 18-400-015 for land division & he will need to submit permit application to the ICRD.

08-03-23 Opened emails.

Rec'd LU Application for 5353 Herrington Rd Webberville, along with 55.00 pymt. Issued LU Permit & emailed to applicant.

Rec'd Soil Erosion Permit Waiver for 5180 Shaftsburg Rd, Will. Waiting on App for LU Permit.

08-08-23 Opened emails.

08-08-23 Started Bldg. Permit for 13-200-022 5353 Herrington Rd, & emailed Caitlynn Merritt requesting contractor's address/info., well & septic permit and soil erosion permit. Documented payment of Mech., elec. Plumbing permits. Forwarded checks to clerk.

08-08-23 Rec'd ICRD LD permit 020 for parcel 01-100-003, Sober Trust. Sent email to R. Piner requesting county cert. for current tax status.

08-08-23 Rec'd, Mech. Permit 23-010 for 27-300-003, 4166 Moyer Rd, J. Slayton, documented & file.

08-10-23 Opened emails

08-10-23 Rec'd email from Caitlynn Merritt that they will be the contractors on their new residence. Reminded her we still need soil erosion permit & well & septic permit. Emailed soil erosion permit waiver form to Merritt.

08-10-23 Completed LD permit for 6365 S. Morrice Rd. Perry, Sober – emailed LD permit 020 & survey to [Csabatini@ingham.org](mailto:Csatatini@ingham.org)

08-10-23 Mailed LD application fo Jean Roll

08-10-23 Mailed LD application for Cynthia Prossen to ICRD with her check of 175.00

08-10-23 Rec'd soil erosion permit for 4171 Dietz Rd for Carl Thelen.

08-15-23 – Vacation

08-17-23 – Vacation

08-22-23 Opened emails

08-22-23 Rec'd Soil erosion permit 13-200-033 Merritt

08-22-23 Processed Bldg. permit & plumbing permit for 09-300-001 5649 S M -52, Emailed to AGE. Need payment for plumbing permit & Bldg. Permit. Emailed lkester @ Ayers re: payment of Bldg. permit.

08-22-23 Rec'd parcel numbers for LD 020 Sober/Farhat. Gave copies to assessor, Sober, Farhat.

08-22-23 Recorded and file electricl permit 23-012- 34 100-006

08-24-23

Opened emails

Rec'd sewer permit & soil erosion permit for 5353 Herrington Rd – Merritt. Send App. to AGS & TCT to K. Merritt advising AGS issues Bldg Permit.

Processed Bldg. permit for 5180 Shaftsburg Rd Williamston – Sesti 18-300-010. Advised Lot Diagram is needed & emailed [Kristinmsesti@gmail.com](mailto:Kristinmsesti@gmail.com).

Emailed [lkester@goayers.com](mailto:lkester@goayers.com) notifying building permit is ready for picke for 09-300-001 5649 M-52 & \$247.00 is owed for Bldg. permit & plumbing permit.

Rec'd plumbing permit 23-006 for 11-200-009 Meaton 4842 Colby Rd Perry & filed.

Assigned address of 4912 Bell Oak Webberville to parcel 23-200-010 conducted site view, Sent letter to owner & assessor.

Reconciled AGS Aug. Report

Processed Bldg permit for 200-100-016 4774 Harris Rd Williamsotn, Gallinger. Sent to AGS.

Processed Bldg permit for 12-400-008 5721 Herrington Rd Webberville & sent to AGS.

08-29-23

Opened emails.

Rec'd Bldg Permit for 13-200-002, Emailed Caitlyn Merrit Bldg Permit ready for pick up – owes 607.00

Rec'd 96.00 check 23602 from All star alarm for 18-100-007. Emailed payment to AGS & [dave@allstaralarmllc.com](mailto:dave@allstaralarmllc.com).

Rec'd & processed plumbing permit appl. & payment of \$48.00 for 30-100-010 2534 E. Sherwood & emailed to AGS.

Steven Miller bldg. permit 24-X36 (517 599-0046 – emailed AGS – they did not receive application 23-200-010.

Sent Bldg permit application to Todd Nelson @ Ntodd911 @gmail.com

Processed Bldg. permit appl. For 5691 S M52 Perry, - Diem, 09-300-011, issued LU permit 026, emailed soil erosion waiver/affidavit to jlynn & emailed appl to AGS.

08-31-23

Opened emails.

Rec'd plumb. Permit for 2534 E. Sherwood Rd, L. Tarnish, 30-100-010 & filed.

Rec'd Bldg. Permit 23-021, Merritt, 13-200-022, recorded & emailed AGS paymt. Rec'd. 607.

Rec'd Bldg. Permit 23-022, Miller, 23-200-010, recorded & emailed AGS paymt. Rec'd 649.

Rec'd Bldg. Permit 23-023, Marsh, 12-400-008, recorded & emailed AGS paymt. Rec'd, 531.

**2023 LOCKE TOWNSHIP BUILDING PERMITS**

Dec/Jan☒ Jan/Feb# Feb/Mar☺ Mar/Apr+ Apr/May☒

May/Jun^ Jun/Jul☉ Jul/Aug% Aug/Sep☼ Sep/Oct♥ Oct/Nov@ Nov/Dec♣

**JAN**

Consumers Energy FNL 23-001 3245 Rowley 48895 32 200 003 pd \$151 House/Garage Demo#

**FEB**

Andrsyszyn, C Temp CO 6/21 23-003 3611 M 52 48895 33-300-016 pd \$247 Finish Existing Home#  
 Vanwert, Alex 23-002 3778 Rowley 48895 33 400 013 pd \$247 1500 Sq. Pole Barn☺  
 Penner, Don 23-001 5327 Harris Rd. 48895 18-200-003 \$0 Maint. Windows Replace#  
 Barrows, Jamie 23-002m 5880 Shaftsburg 48895 07-100-003 \$0 Maint. Re-roof☺

**MAR**

Meldrum, Francis 23-003m 6457 S. Corey 48872 02-200-001 \$0 Maint Re-roof☺

**APR**

McKenzie, Robert FNL 23-006 4437 Webberville 48892 27-200-015 pd \$151 Roof Mount Solar☒  
 Coe, Jean & Tom FNL 23-005 4535 Allen 48892 35-300-010 pd \$151 Basmnt. Reinforcing☒  
 Turner, Glenda & Amos 23-007 4157 Moyer 48895 27-100-004 pd \$247 16X24 pole barn +  
 Turner, Glenda & Amos 23-008 4157 Moyer 48895 27-100-004 pd \$151 10X32 Greenhouse +  
 Medina, Ben 23-004 2900 Rowley 48895 31-426-002 pd \$199 800 Sq. in ground pool☒  
 ☒Penner, Karen 23-009 5327 Harris 48895 18-200-003 pd \$199 14 X 90 Deck ☒  
 Smith, Jamie 23-001C 2652 Haslett 48895 18-100-007 pd \$199 Daycare int. remodel ^  
 Pinckney, Duane 23-010 5650 Scofield 48872 10-400-002 pd \$350 deck & doorwall ☒

**MAY**

Bloom, Scott FNL 23-011 3055 Rowley 48895 32-100-001 pd \$199 Basement piers☒  
 Horstman, Larry FNL 23-012 5078 Horstman 48895 17-400-014 pd \$151 Roof solar array^  
 Rockey, Joshua 23-013 4856 Dietz 48895 21 100 017 pd \$247 40x64 Pole Barn^  
 Poland, Marilyn FNL 23-014 2711 E. Rowley 48895 31-201-002 pd \$151 Garage demo^

**JUNE**

Willson, Timbre 23-015 5894 S. Lovejoy 48872 10-200-009 pd \$247 32x48 Pole Barn ☺  
 Lee, Kevin FNL 23-016 4841 E. Haslett 48872 11-400-022 pd \$199 Res. Add. Deck ☺  
 Holbrook, Gary 23-017 3685 Morrice 48892 35-400-001 pd \$199 Deck Replace. ☺  
 Lackey, Daren 23-004m 5129 Morrice 48892 14 400 013 \$0 Maint. Re-roof ☺

**JULY**

Thelen, Carl & Beth 23-018 4171 Dietz 48895 29 400 07 pd \$199 Ingrd. Pool %  
 Clarke, Shirley 23-005m 2566 Donna 48895 31-452-001 \$0 Main. Re-roof ☺

**AUGUST**

Thelen, Carl 23-019 4171 Dietz 48895 29-400-007 Pd \$247 512 Sf Pole barn add &  
 Merritt, Caitlyn&Kyle 23-021 5353 Herrington 48892 13-200-022 Pd.\$607 2550 sq res  
 Miller, Steven 23-022 4912 Bell Oak 48892 23 200 010 Pd \$649 2470 sq res  
 Marsh, Adam 23-023 5721 Herrington 48892 12 400 008 Pd \$531 1836 sq res

**2023 Locke Twp-plumbing/mechanical/electrical permits**

01-10-23 Delacruz, Jan 23-002 4492 Harris 48895 29 100 0 pd \$48 mech ☒  
 01-10-23 June, Joshua 23-001 3248 Rowley 48895 32 400 008 pd \$48 mech ☒  
 01-12-23 Boehme, Scott 22-033 4400 Moyer 48895 27 400 006 pd \$48 mech reinspect ☒  
 01-19-23 Coykendall, Shannon 23-003 4356 Harris 48895 29 100 007 pd\$48 mech #  
 01-31-23 Cole, Ron 23-004 4230 Rowley 48895 34 300 003 pd \$49 mech #  
 02-02-23 Rockey, Joshua 23-005 4856 Dietz 48895 21 100 017 pd \$114 mech #+  
 01-31-23 Andrsyszyn, C. 23-006 3611 M -52 48895 33 300 016 pd\$114 mech #  
 03-21-23 Stein, David 23-007 4794 Dietz 48895 21 100 008 pd \$114 mech #  
 05-09-23 Medina, Ben 23-008 2900 Rowley 48895 31 426 002 pd \$114 mech☒  
 06-28-23 Rockey, Joshua 23-009 4856 Dietz 48895 21 100 017 pd\$ \$48 mech ☺  
 08-08-23 Slayton, Jared 23-010 4166 Moyer 48895 27 300 003 pd \$48 mech %  
 08-08-23 Merritt, Caitlyn 23-011 5353 Herrington 48892 13-200-022 pd \$114 mech

01-10-23	Smith, Moriah	23-001	6175 Corey	48872	02 400 010	pd \$114	elect ☒+VOID REF
01-31-23	Andrsyszyn, C.	23-002	3611 M-52	48895	33 300 016	pd \$114	elect # ☺
02-14-23	Fuller, Julie FNL	23-003	4230 Rowley	48895	34-300-003	pd \$114	elect (ref 66)#
03-11-23	Fuller, Julie	23-003 Reinspect	4230 Rowley	48895	34-300-003	pd \$48	elec.reinspect +
03-08-23	TDS	22-001 Reinspect	3895 Morrice	48895	35-200-004	pd \$48	elect reinspect+
03-08-23	TDS	22-002 Reinspect	6194 Morrice	48895	01-300-004	pd \$48	elect reinspect+t
04-04-23	McKenzie, Robert	23-005	4437 Webberville	48892	27-200-015	pd \$48	elec. ...📁
04-06-23	Medina, Ben	23-004	2900 Rowley	48895	31-426-002	pd \$60	elec (ref \$12)+
04-25-23	Medina, Ben	23-006	2900 Rowley	48895	31-426-002	pd \$96	elec. 📁
05-25-23	Horstman, L.	23-007	5078 Horstman	48895	17-400-013	pd \$48	elec^
06-13-23	O'Dell	23-008	4925 E. Allen	48892	35-400-031	pd \$48	Elec. ^
06-22-23	Milestone Pro	23-001C	2652 Haslett	48895	18-100-007	pd \$145.20	Elec. ☺
06-21-23	Rockey, Joshua	23-009	4856 Dietz	48895	21 100 017	pd \$48	Elec.Barn ☺
07-17-23	Pfeifle, Keith	23-010	4855 Harris	48895	19 200 009	pd \$111.60	Elec Ref 63.60 %
08-08-23	Merritt, Caitlyn	23-013	5353 Herrington	48892	13-200-022	pd 156	Elect
08-15-23	Thelen, Carl	23-011	4171 Dietz Rd	48895	29-400-007	pd 114	Elec %
08-15-23	Fillwock, Ken	23-012	4171 Rowley	48895	34 100 006	pd \$48	Elec %
08-22-23	Smith, Jamie	23-002C	2652 Haslett	48895	18 100-007	pd \$360 & 96	Elec
01-12-23	Rockey, Joshua	23-001	4856 Dietz	48895	21 100 017	pd \$114	plumb ☒
01-31-23	Andrsyszyn	23-002	3611 M-52	48895	33 300 016	pd \$114	plumb#
02-07-23	Andrsyszyn	23-002 reinspect	3611 M-52	48895	33 300 016	pd \$48	plumb reinspect#
03-21-23	Schotzko	23-004	4201 Harris	48895	30-400-005	pd \$48	plumb+
03-21-23	Stein, David	23-003	4794 Dietz	48895	21-100-008	pd \$114	plumb+
04-04-23	Coe, Jean & Tom	23-005	4535 Allen	48892	35-300-010	pd \$101	plumb (ref 53)+
07-11-23	Andrusyszyn, C	23-002	3611 M-52	48895	33-300-014	pd \$48	plumb reinspect ☺
08-08-23	Merritt, Caitlyn	23-008	5353 Herrington	48892	13-200-022	pd \$114	plumb
08-10-23	Meaton, Matt	23-006	4842 Colby	48872	11-200-009	pd \$48	plumb %
08-29-23	Tarnish, Larry	23-009	2534 E. Sherwood	48895	30-100-010	pd \$48	Plumb