

**LOCKE TOWNSHIP REGULAR BOARD MEETING AGENDA Oct. 10, 2023 7 PM**  
**LOCKE TWP HALL- 3805 BELL OAK RD, WMSTN 48895 517 468-3405**

1. Call to Order, Welcome, Pledge of Allegiance
2. Additions to agenda/approval of agenda
3. Action on Sept. 12, 2023 meeting minutes
4. Action on Accts Payable Independent Bank checks #6021 - #60\_\_\_\_ totaling \$ \_\_\_\_\_  
Note: [Amount paid to Foster Swift Apr-July 2023=\$7453.60]
5. Public Comment [3 minute limitation]
  
6. Unfinished Business:
  - \*Res. 2023-09 Glen Dor Street Lighting District Special Assessment [blue]
  - \*Ordinance #2023-?? Authorize and Regulate the Operation of ORV's in Locke Twp
  
7. New Business:
  - \*Snow removal for Locke Twp Hall:
    - Webster & Griffes                      Nick's Lawn Services/Snow Removal
  - \*Consideration of \$875 quote from Briggs Mechanical for humidifier added to GEO system
  - \*Cemeteries tornado damage claim \$3125-\$1000 deductible=\$2125 pd to Twp by Decker Ins
  - \*Meeting Dates in 2024
  - \*Bus Tour of Wind & Solar Facilities, Thurs. Oct 26<sup>th</sup>, 9am-5pm, cost \$15, RSVP – ASAP
  - \*approval of Clerk \$25 registration MTA webinar Now You Know 'Elections Update 2023'
  
8. Reports:
  - Clerk** - Sept rev/exp report; 9-14 attend BS&A user group; rec. \$2017.93 Webberville Comm School May election re-imburement; prepared/submitted annual F-65 report to state; prepared/submitted annual Qualifying stmt to state; prepared/submitted qtr reports
  - Treasurer** – Sept 30 treas report; sent emails to Julie Brixie and Sam Singh re: keeping decision-making local re: solar/wind, etc.; completed Civic Pulse survey re: Bioethicists; completed "Growing Michigan Together" survey; sent letters to residents who may have overlooked a summer tax parcel
  - Trustee** – Davis:
  - Trustee** – Shepler:
  - Supervisor** – attend Sept 14 NIESA Bd meeting; Sept NIESA report [pink]; attend MTA workshop *Emerging Issues in Emergency Services* in Frankenmuth Sept 12
  - Zoning Administrator** –Sept report; building permits update
  
9. Public Comment [3 minute limitation]
  
10. Communications, seminars, etc.
  - \*Ing Co Sheriff Dept Sgt Chad Doyle - Sept calls: none
  
11. Any Other Business / Board member comments
  
12. Adjournment

The Township will provide necessary reasonable services to individuals with disabilities at the Board meeting upon 3 days notice in writing or by calling the Locke Township Clerk at 517 468-3405.

Dorothy G Hart, Locke Township Supervisor

Next meeting – Nov. 14

Note – Planning Commission special meeting and Public Hearing [Wind & Solar Ordinances] Oct. 17 @ 7 pm

## PUBLIC COMMENT GUIDELINES

Officials will listen carefully and respectfully, while allowing for differences of opinion.

Township meetings are for the purpose of conducting Board business, part of which allows for public comment. Therefore, each person who wishes to address the Board is permitted 3 minutes to do so during the Public Comment period of the meeting.

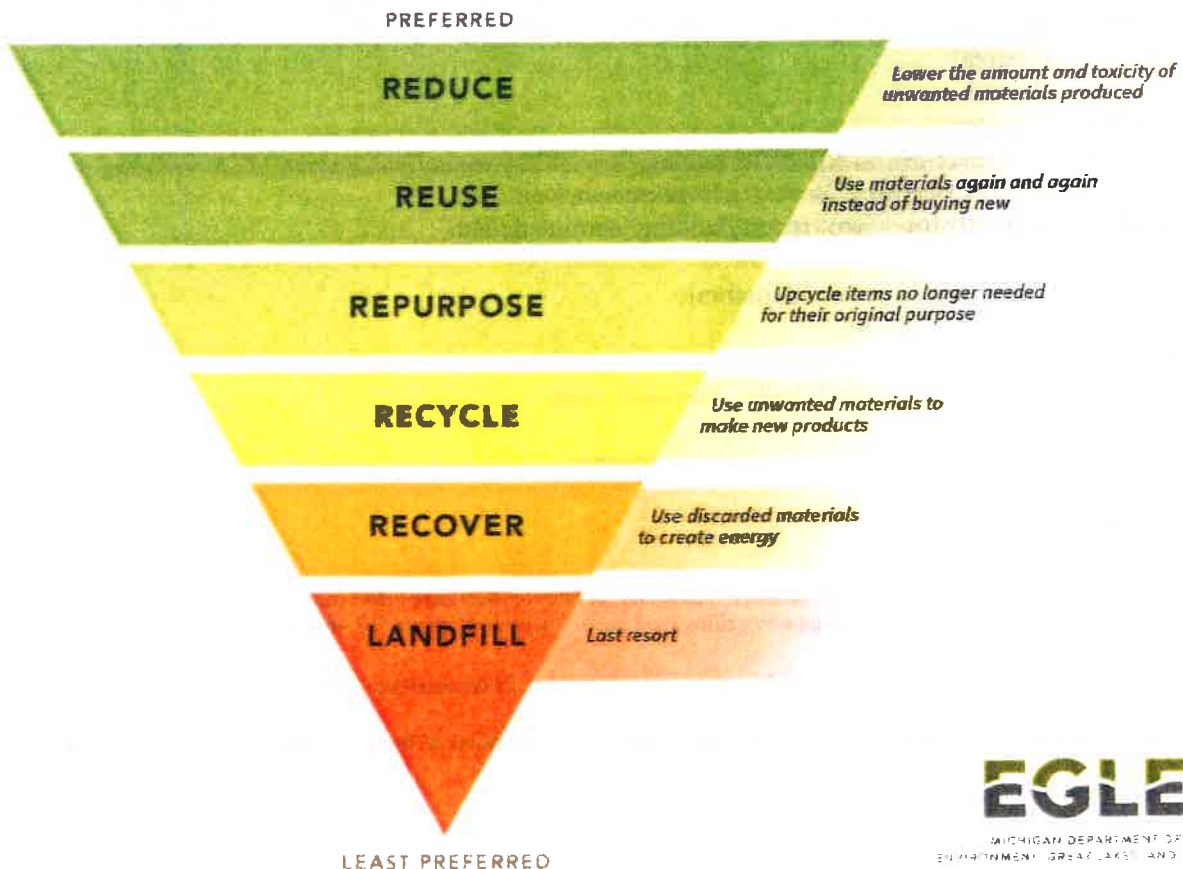
When addressing the Board, please state your name and address. Please observe rules of common courtesy.

Comments are to be directed to the Board. This is the purpose for the Public Comment period (that the Board may hear from the public). It is not the purpose of the Public Comment period to enter into a back-and-forth dialogue between the Board and the public. It is the public's turn to speak, and the Board's turn to listen. That said, questions may be asked by the Board in order to clarify what is said.

Those who have further questions or who wish to have conversations with the Board are welcome to contact Board members at times beyond the township meetings.

The Locke Township Board greatly appreciates your willingness to weigh in on issues, concerns, solutions. Your input is important to us.

# SUSTAINABLE MATERIALS MANAGEMENT



**EGLE**

MICHIGAN DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY

Michigan.gov/EGLE | 800-662-9278

LOCKE TOWNSHIP  
INGHAM COUNTY, MICHIGAN  
RESOLUTION 2023-09  
GLEN DOR STREET LIGHTING DISTRICT SPECIAL ASSESSMENT

WHEREAS, the Glen Dor Street Lighting Improvement District No. 1 was established under P.A. 188 on June 13, 2006 by a vote of the Locke Township Board following proper notices and public hearings for a portion of the costs of installation and operation of two 250-watt high pressure sodium luminaire at the northeast corner of Grand River Avenue and Sharon Way and Skyway Drive; and

WHEREAS, the Locke Township Board shall annually determine the amount to be assessed to the Glen Dor Street Lighting Special Assessment Roll. The special assessments shall be made in a column provided in the regular winter tax roll. Installments shall be billed and collected with the Township winter taxes. Each installment may be paid in full on or before February 14 ~~following the due date~~ without interest or penalty. If an installment of the special assessment is not paid when due, the installment shall be considered to be delinquent, ~~and there shall be collected,~~ In addition to the installment, a penalty *may be imposed as provided by a specific Special Assessment District statute, of 3% plus interest at the rate of 1%* for each month, or fraction of a month, that the installment remains unpaid, and the delinquent amount shall be returned in the same manner for nonpayment as general property taxes.

WHEREAS, Locke Township parcels in the Glen Dor Street Lighting District Special Assessment are:

33 04 04 31 376 002	33 04 04 31 451 006	33 04 04 31 452 003
33 04 04 31 376 004	33 04 04 31 451 007	33 04 04 31 452 004
33 04 04 31 451 001	33 04 04 31 452 001	33 04 04 31 453 001
33 04 04 31 451 005	33 04 04 31 452 002	

WHEREAS, information requested from Special Assessment District administrator, Leroy Township, has submitted documentation of DTE invoices paid/estimated and payment received from Locke Township.

Locke Twp underpaid balance as of March 2023	[\$11.88]
Locke Twp estimated overpaid balance as of March 2024	\$2.75

NOW, THEREFORE BE IT RESOLVED, by the Locke Township Board, Ingham County, Michigan that the estimated assessment for this eighteenth year is in the total amount of **\$192.50**, to be assessed against each of the eleven (11) parcels of land within said district (**\$17.50 per parcel x 11 parcels = \$192.50**). The assessment is such relative portion of the whole sum levied against all parcels of land in said district as the benefit to such parcels bears to the total benefit to all parcels of land in said district.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_

Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

I certify that this is a true copy of a resolution adopted by the Locke Township Board at its regular meeting held on October 10, 2023.

\_\_\_\_\_  
Glenda S Turner, Locke Township Clerk

attested to by: \_\_\_\_\_  
Dorothy G Hart, Locke Township Supervisor





Webberville, MI

## QUOTE

Locke Township Hall  
Winter Snowplowing/Salting Rates for the 2023-2024 Season

Snowplowing of parking lot, drives, walks:	\$115.00/Hour
Salting of parking lot, drives, walks:	\$135.00/occurrence
Surcharge for Christmas Eve (after 5pm) or Christmas Day:	\$ 50.00/occurrence
Surcharge for New Years Eve (after 5pm) or New Years Day:	\$ 50.00/occurrence

Fuel Surcharge to be assessed as warranted

Rates are valid from October 15, 2023 to June 30, 2024

  
Kurt Griffes



Webberville, MI

September 26, 2023

Locke Township Board  
3805 Bell Oak Rd.  
Williamston, MI 48895

Attached is the snow removal/salting quote for the 2023/2024 winter season. Rates have been adjusted to reflect the ever increasing cost of operating equipment and the rise in salt and ice melting products. As always, we have tried keeping these increases to a minimum and try to operate as efficiently as possible to absorb as many of these changes as we can. Also included is our fuel surcharge schedule. This is strictly to cover any additional fuel costs if the price of diesel fuel exceeds \$5.00 per gallon. Last year once the snow plowing season started, fuel dropped drastically and we did not add these charges to your account. Let's hope these will not be needed this year as well.

We have appreciated your business over the last number of years and once again look forward to serving you this season as well.

Best Regards,

Kurt Griffes



Webster & Griffes

## 2023/2024 Snow Removal Fuel Surcharge Schedule

Fuel Price:	Additional Surcharge:
\$5.00-\$5.19	\$1.60
\$5.20-\$5.39	\$3.20
\$5.40-\$5.59	\$4.80
\$5.60-\$5.79	\$6.40
\$5.80-\$5.99	\$8.00
\$6.00-\$6.19	\$9.60
\$6.20-\$6.39	\$11.20
\$6.40-\$6.59	\$12.80
\$6.60-\$6.79	\$14.40
\$6.80-\$6.99	\$16.00

Trend Continues Indefinitely

These surcharges are on a per occurrence basis.





2023/2024 Locke Township snow Removal

Snow Plowing Parking Lot, drives, walks - \$ 70 per hour

Salting Parking Lot, drives, walks - \$ 35 Per occurrence

references : both favorable

Jodi Schuler - Spalding Inc.  
6 space parking lot + sidewalks

Tyler Nevos - Wins. Kitchen + Bath  
2 entrances + parking lot

Nich's Lawn Services | snow Removal

517-449-9982



**LOCKE TOWNSHIP**  
**3805 BELL OAK ROAD WILLIAMSTON MI 48895**  
**Phone 517 468-3405 fax 517 468-0105 www.locketownship.com**  
**office hours Tuesday & Thursday 10 AM – 4 PM**

Supervisor	Dorothy Hart	<a href="mailto:locketwpsupervisor@tds.net">locketwpsupervisor@tds.net</a>
Clerk	Glenda Turner	<a href="mailto:locketwpclerk@tds.net">locketwpclerk@tds.net</a>
Treasurer	Sheri Rambo	<a href="mailto:locketwptreas@tds.net">locketwptreas@tds.net</a>
Trustee	Marcy Shepler	<a href="mailto:guatemalamarcy@yahoo.com">guatemalamarcy@yahoo.com</a>
Trustee	Bob Davis	<a href="mailto:bobcountryguy@yahoo.com">bobcountryguy@yahoo.com</a>

**Notice of 2024 Regular Meetings**

held at the Locke Township Hall, 3805 Bell Oak Rd, Williamston MI 48895

**Locke Township Board**

2<sup>nd</sup> Tues of month, 7 PM:

January 09  
February 13 or 6?[1<sup>st</sup> Tue]  
March 12  
April 09  
May 14  
June 11  
July 09  
August 13  
September 10  
October 08  
November 12  
December 10

**Planning Commission**

3<sup>rd</sup> Tues of listed months, 7 PM:

January 16  
Feb 13?[2<sup>nd</sup> Tue]  
March 19  
April 16  
May 21  
June 18  
July 16  
August 20  
September 17  
October 15  
November 19

Also, please take notice that a special meeting of the Locke Township Board may take place at all Planning Commission meetings listed above if a quorum of Township Board members is present and take part in the Planning Commission meeting discussion.

In addition, the Locke Township Board members may attend the Michigan Township Association Educational Conference.

This notice is posted in compliance with the State of Michigan's Open Meetings Act, Public Act 267 of 1976, as amended, and MCLA 41.72a (2)(3) and the Americans with Disabilities Act. The Locke Township Board will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting or public hearing upon a 3 day notice in writing or by calling 517 468-3405.

Date Notice Posted \_\_\_\_\_ Time PM

A copy of this notice, dated, is on file in the office of the Township Clerk.



# BUS TOUR OF WIND & SOLAR FACILITIES

Ever wondered what it sounds like to stand beneath a 460' tall wind turbine? Or what 239MW of solar panels look like on a landscape?

If your answer is yes, please join us for a Renewable Energy Bus Tour and save your seat today!

## Lansing Area Renewable Tour | Thursday, October 26, 2023

- Tour DTE's wind energy control center in Breckenridge and peek inside a turbine tower at the Gratiot County Wind Park
- Walk among the solar arrays of Michigan's largest solar project, Assembly Solar, in Shiawassee County
- Discuss latest technology changes (agrivoltaics, taller turbines) and current conversations of policy changes in Lansing with fellow officials, planners, and educators from MSU Extension and the University of Michigan

The Lansing Area Renewable Tour will depart from the East Lansing area at 9 AM sharp and return to that same location at 5 PM. Light lunch and refreshments included, cost is \$15.

To register, visit <https://miapa.memberclicks.net/lansingarearenewabletour> or reach out to us!

### CONTACT

**Madeleine Krol**, *Clean Energy Land Use Specialist*

Center of EmPowering Communities, Graham Sustainability Institute, University of Michigan

[krol@umich.edu](mailto:krol@umich.edu) | 734-763-0061 | [graham.umich.edu/rea](http://graham.umich.edu/rea)

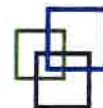


MICHIGAN DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND ENERGY



GRAHAM  
SUSTAINABILITY INSTITUTE  
UNIVERSITY OF MICHIGAN

MICHIGAN STATE  
UNIVERSITY | Extension



MICHIGAN  
TOWNSHIPS  
ASSOCIATION



Good Morning,

Based on growing prevalence and interest in renewable energy, Eaton and Ingham Counties partnered to invite Dr. Sarah Mills and Madeleine Krol from the University of Michigan to the Capital Region to give a Renewable Energy Site Tour. This tour will shed light on recent technological advancements and the evolving policy discussions in Lansing. The tour will visit multiple solar and wind projects in central Michigan and will be a unique chance to take a behind-the-scenes look at renewable energy projects!

Event Details:

What: Lansing Area Renewable Energy Site Tour

When: Thursday, October 26 from 9:00 am - 5:00 pm

Where: The Tour will depart from East Lansing, MI

Cost: \$15 registration fee (includes lunch)

Additional Information: [Bus Tour of Wind & Solar Facilities Flyer](#)

This tour is designed for local municipal staff members, commission members, and elected officials involved in planning and zoning decisions in the Ingham and Eaton County areas. Please feel free to pass this along to others members of your organization who you feel may benefit from this valuable information.

**Registration is required for participation.** To register, please fill out the registration form, which can be found online here: <https://miapa.memberclicks.net/lansingarearenewabletour#!/>. Please note that space is limited and will be allocated on a first-come, first-served basis. While there is a nominal fee to cover the bus tour lunch, these events are sponsored by the State Energy Office in the Michigan Department of Environment, Great Lakes, and Energy. After registering for the bus tour, an invoice will be forwarded to you by the Michigan Association of Planning, who is partnering with us to provide this opportunity.

For questions, comments or concerns, please contact Madeleine Krol at [krol@umich.edu](mailto:krol@umich.edu) or (734)763-0061.

We're look forward to your participation in this informative event!

Warm regards,

Morgan Feldpausch  
Environmental Sustainability Manager  
Ingham County

PERIOD ENDING 09/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE 09/30/2023	ACTIVITY FOR MONTH 09/30/2023	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
<b>Fund 101 - GENERAL</b>							
<b>Revenues</b>							
Dept 000							
101-000-402	PROPERTY TAXES	85,000.00		6,491.56	0.00	78,508.44	7.64
101-000-447	TAX ADMINISTRATION FEE	34,000.00		0.00	0.00	34,000.00	0.00
101-000-448	SUMMER TAX COLLECT REIMB	2,700.00		45.00	0.00	2,655.00	1.67
101-000-478	ZONING PERMITS	3,000.00		440.00	55.00	2,560.00	14.67
101-000-490	BUILDING PERMITS	10,000.00		8,578.20	1,088.00	1,421.80	85.78
101-000-528	OTHER GRANT FUNDS	195,000.00		0.00	0.00	195,000.00	0.00
101-000-546	METRO ACT REIMBURSEMENT	5,000.00		6,695.67	0.00	(1,695.67)	133.91
101-000-547	SET REIMBURSEMENT	0.00		0.00	0.00	0.00	0.00
101-000-548	GRANT REIMBURSEMENT	0.00		0.00	0.00	0.00	0.00
101-000-574	REVENUE SHARING	160,000.00		91,233.00	0.00	68,767.00	57.02
101-000-576	ELECTION REIMBURSEMENT	500.00		3,082.42	3,082.42	(2,582.42)	616.48
101-000-626	CEMETERY BURIAL	6,000.00		6,852.00	2,712.00	(852.00)	114.20
101-000-628	PLANNING COMMISSION REIMBURSE	0.00		0.00	0.00	0.00	0.00
101-000-629	ZONING REIMBURSEMENT	0.00		0.00	0.00	0.00	0.00
101-000-642	SALE OF CEMETERY LOTS	1,500.00		0.00	0.00	0.00	0.00
101-000-665	INTEREST	5,000.00		5,030.05	806.76	(30.05)	100.60
101-000-667	HALL RENTAL	5,500.00		1,600.00	100.00	3,900.00	29.09
101-000-670	LAND RENTAL	0.00		0.00	0.00	0.00	0.00
101-000-674	CONTRIBUTIONS	0.00		0.00	0.00	0.00	0.00
101-000-675	MISCELLANEOUS INCOME	0.00		170.00	0.00	(170.00)	100.00
101-000-677	ESCROW REFUND	0.00		0.00	0.00	0.00	0.00
101-000-687	INSURANCE REFUNDS	0.00		169.00	0.00	(169.00)	100.00
101-000-693	SALE OF FIXED ASSETS	0.00		0.00	0.00	0.00	0.00
Total Dept 000		513,700.00		132,186.90	8,244.18	381,513.10	25.73
<b>TOTAL REVENUES</b>							
		513,700.00		132,186.90	8,244.18	381,513.10	25.73
<b>Expenditures</b>							
Dept 101 - TOWNSHIP BOARD							
101-101-709	NIESA REP WAGE	960.00		480.00	80.00	480.00	50.00
101-101-710	PER DIEM	4,250.00		1,968.00	328.00	2,282.00	46.31
101-101-711	NON STATUTORY WAGE	400.00		0.00	0.00	400.00	0.00
101-101-712	OFFICE MANAGER WAGE	0.00		0.00	0.00	0.00	0.00
101-101-713	MEDICARE-SS	430.00		187.28	31.22	242.72	43.55
101-101-717	OFFICE SUPPLIES	2,000.00		1,041.73	62.56	958.27	52.09
101-101-818	LEGAL	13,000.00		760.00	0.00	12,240.00	5.85
101-101-820	AUDIT	7,600.00		7,600.00	2,100.00	0.00	100.00
101-101-822	TECH ADMIN/SUPPORT	3,000.00		2,808.75	0.00	191.25	93.63
101-101-860	TRAVEL	300.00		0.00	0.00	300.00	0.00
101-101-901	PRINTING AND PUBLISHING	500.00		326.50	0.00	173.50	65.30
101-101-955	MEMBERSHIPS AND DUES	1,700.00		1,751.08	0.00	(51.08)	103.00
101-101-956	WORKERS COMP INS	1,200.00		9.00	1.50	1,191.00	0.75
101-101-957	EDUCATION-TRAINING	600.00		0.00	0.00	600.00	0.00
101-101-958	MISC EXP	0.00		0.00	0.00	0.00	0.00
101-101-972	CAPITAL OUTLAY	5,000.00		0.00	0.00	5,000.00	0.00
Total Dept 101 - TOWNSHIP BOARD		40,940.00		16,932.34	2,603.28	24,007.66	41.36
Dept 171 - SUPERVISOR							
101-171-702	SALARY	13,044.00		4,348.00	0.00	8,696.00	33.33
101-171-713	MEDICARE-SS	998.00		332.63	0.00	665.37	33.33
101-171-727	OFFICE SUPPLIES	300.00		100.94	0.00	199.06	33.65

REVENUE AND EXPENDITURE REPORT FOR LOCKE TOWNSHIP  
 PERIOD ENDING 09/30/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	MONTH 09/30/2023	ACTIVITY FOR	AVAILABLE	% BUDGET USED
		AMENDED BUDGET	NORMAL (ABNORMAL)					
Fund 101 - GENERAL								
Expenditures								
101-171-821	ACCOUNTING ASSISTANCE	200.00		0.00	0.00	0.00	200.00	0.00
101-171-860	TRAVEL	200.00		0.00	0.00	0.00	200.00	0.00
101-171-955	MEMBERSHIPS AND DUES	50.00		0.00	0.00	0.00	50.00	0.00
101-171-956	WORKERS COMP INS	0.00		81.80	0.00	0.00	(81.80)	100.00
101-171-957	EDUCATION-TRAINING	300.00		125.00	0.00	125.00	175.00	41.67
101-171-971	CAPITAL OUTLAY	500.00		0.00	0.00	0.00	500.00	0.00
Total Dept 171 - SUPERVISOR		15,592.00		4,988.37	125.00	125.00	10,603.63	31.99
Dept 215 - CLERK								
101-215-702	SALARY	19,932.00		10,566.00	1,561.00	0.00	9,366.00	53.01
101-215-703	DEPUTY SALARY	3,500.00		998.75	102.00	0.00	2,501.25	28.54
101-215-713	MEDICARE-SS	1,800.00		884.72	127.23	0.00	915.28	49.15
101-215-727	OFFICE SUPPLIES-POSTAGE	1,200.00		377.38	0.00	0.00	822.62	31.45
101-215-821	ACCOUNTING ASSISTANCE	200.00		79.00	0.00	0.00	121.00	39.50
101-215-860	PHONE	0.00		0.00	0.00	0.00	0.00	0.00
101-215-860	TRAVEL	300.00		0.00	0.00	0.00	300.00	0.00
101-215-955	MEMBERSHIPS AND DUES	100.00		0.00	0.00	0.00	100.00	0.00
101-215-956	WORKERS COMP INS	0.00		198.74	29.36	0.00	(198.74)	100.00
101-215-957	EDUCATION AND TRAINING	300.00		0.00	0.00	0.00	300.00	0.00
101-215-971	CAPITAL OUTLAY	500.00		0.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK		27,832.00		13,104.59	1,819.59	0.00	14,727.41	47.08
Dept 247 - BOARD OF REVIEW								
101-247-702	SALARY	800.00		96.00	0.00	0.00	704.00	12.00
101-247-713	MEDICARE-SS	60.00		7.32	0.00	0.00	52.68	12.20
101-247-860	TRAVEL	100.00		0.00	0.00	0.00	100.00	0.00
101-247-901	PRINTING-PUBLISHING	300.00		0.00	0.00	0.00	300.00	0.00
101-247-956	WORKERS COMP INS	0.00		0.16	0.00	0.00	(0.16)	100.00
101-247-957	EDUCATION AND TRAINING	250.00		0.00	0.00	0.00	250.00	0.00
Total Dept 247 - BOARD OF REVIEW		1,510.00		103.48	0.00	0.00	1,406.52	6.85
Dept 253 - TREASURER								
101-253-702	SALARY	18,060.00		9,030.00	1,505.00	0.00	9,030.00	50.00
101-253-703	DEPUTY SALARY	1,000.00		119.00	34.00	0.00	881.00	11.90
101-253-710	PER DIEM	0.00		0.00	0.00	0.00	0.00	0.00
101-253-713	MEDICARE-SS	1,450.00		699.90	117.74	0.00	750.10	48.27
101-253-727	OFFICE SUPPLIES-POSTAGE	2,500.00		1,595.73	0.00	0.00	904.27	63.83
101-253-821	ACCOUNTING ASSISTANCE	300.00		300.00	0.00	0.00	221.00	26.33
101-253-850	PHONE	0.00		0.00	0.00	0.00	0.00	0.00
101-253-860	TRAVEL	600.00		129.04	0.00	0.00	470.96	21.51
101-253-956	WORKERS COMP INS	0.00		0.00	0.00	0.00	0.00	0.00
101-253-957	EDUCATION AND TRAINING	300.00		75.00	0.00	0.00	225.00	25.00
101-253-971	CAPITAL OUTLAY	500.00		0.00	0.00	0.00	500.00	0.00
Total Dept 253 - TREASURER		24,710.00		11,727.67	1,656.74	0.00	12,982.33	47.46
Dept 257 - ASSESSOR								
101-257-727	OFFICE SUPPLIES-POSTAGE	1,500.00		825.94	260.00	0.00	674.06	55.06
101-257-818	CONTRACT ASSESSING	24,000.00		9,000.00	1,800.00	0.00	15,000.00	37.50



PERIOD ENDING 09/30/2023

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR	AVAILABLE	% BGD
		AMENDED BUDGET	YTD BALANCE			
			09/30/2023	INCREASE (DECREASE)	(ABNORMAL)	
			NORMAL (ABNORMAL)		NORMAL (ABNORMAL)	
<b>Fund 101 - GENERAL</b>						
Expenditures						
101-257-971	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 257 - ASSESSOR</b>		<b>25,500.00</b>	<b>9,825.94</b>	<b>2,060.00</b>	<b>15,674.06</b>	<b>38.53</b>
<b>Dept 262 - ELECTIONS</b>						
101-262-702	SALARY	2,500.00	857.00	0.00	1,643.00	34.28
101-262-713	MEDICARE-SS	0.00	26.61	0.00	(26.61)	100.00
101-262-727	ELECTION SUPPLIES	1,981.00	193.39	0.00	1,787.61	9.76
101-262-818	ELECTION CONTRACT	0.00	0.00	0.00	0.00	0.00
101-262-860	TRAVEL	500.00	0.00	0.00	500.00	0.00
101-262-901	PRINTING-PUBLISHING	800.00	375.15	134.60	424.85	46.89
101-262-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00
101-262-971	CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
<b>Total Dept 262 - ELECTIONS</b>		<b>6,281.00</b>	<b>1,452.15</b>	<b>134.60</b>	<b>4,828.85</b>	<b>23.12</b>
<b>Dept 265 - BUILDING/GROUNDS</b>						
101-265-702	SALARY	2,500.00	1,011.50	76.50	1,488.50	40.46
101-265-713	MEDICARE-SS	200.00	77.39	5.86	122.61	38.70
101-265-731	MAINTENANCE SUPPLIES	2,500.00	2,593.63	0.00	(93.63)	103.75
101-265-818	BLDG/GRNDS CONTRACT	12,000.00	2,068.81	828.81	9,931.19	17.24
101-265-850	PHONE/INTERNET	3,500.00	1,688.80	284.36	1,811.20	48.25
101-265-920	UTILITIES	6,600.00	2,906.57	773.98	3,693.43	44.04
101-265-955	INSURANCE	9,000.00	8,284.00	0.00	716.00	92.04
101-265-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00
101-265-971	CAPITAL OUTLAY	6,000.00	0.00	0.00	6,000.00	0.00
<b>Total Dept 265 - BUILDING/GROUNDS</b>		<b>42,300.00</b>	<b>18,630.70</b>	<b>1,969.51</b>	<b>23,669.30</b>	<b>44.04</b>
<b>Dept 302 - TRI COUNTY METRO APPROPRIATION</b>						
101-302-818	TRI COUNTY METRO APPROP	0.00	0.00	0.00	0.00	0.00
101-302-823	HAZMAT APPROPRIATION	500.00	0.00	0.00	500.00	0.00
<b>Total Dept 302 - TRI COUNTY METRO APPROPRIATION</b>		<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>
<b>Dept 371 - CONTRACT INSPECTOR</b>						
101-371-818	CONTRACT INSPECTOR	10,000.00	3,819.00	627.00	6,181.00	38.19
<b>Total Dept 371 - CONTRACT INSPECTOR</b>		<b>10,000.00</b>	<b>3,819.00</b>	<b>627.00</b>	<b>6,181.00</b>	<b>38.19</b>
<b>Dept 445 - DRAINS APPROPRIATION</b>						
101-445-818	DRAINS/PUBLIC BENEFIT APPROP	10,000.00	0.00	0.00	10,000.00	0.00
<b>Total Dept 445 - DRAINS APPROPRIATION</b>		<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>
<b>Dept 446 - HIGHWAYS/STREETS/BRIDGES</b>						
101-446-819	HIGHWAYS/STREETS/BRIDGES	304,500.00	0.00	0.00	304,500.00	0.00
<b>Total Dept 446 - HIGHWAYS/STREETS/BRIDGES</b>		<b>304,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>304,500.00</b>	<b>0.00</b>

Fund 101 - GENERAL  
 YTD BALANCE 09/30/2023 ACTIVITY FOR MONTH 09/30/2023 AVAILABLE BALANCE  
 2023-24 NORMAL (ABNORMAL) INCREASE (DECREASE) NORMAL (ABNORMAL)

GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	BUDGET USED
Fund 101 - GENERAL							
Expenditures							
Dept 567 - CEMETERY							
101-567-702	SALARY-MAINTENANCE	5,000.00	5,439.89	1,226.89	(439.89)	108.80	
101-567-703	SALARY-SECTION	2,500.00	600.00	0.00	1,900.00	24.00	
101-567-713	MEDICARE-SS	380.00	404.67	93.85	(24.67)	106.49	
101-567-737	OPERATING SUPPLIES	1,000.00	943.51	211.88	56.49	94.35	
101-567-818	CONTRACT GROUND MAINTENANCE	30,000.00	23,064.00	6,800.00	6,936.00	76.88	
101-567-860	TRAVEL	100.00	81.73	27.24	18.27	81.73	
101-567-955	MEMBERSHIP AND DUES	35.00	0.00	0.00	35.00	0.00	
101-567-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00	
101-567-971	CAPITAL OUTLAY	2,000.00	0.00	0.00	2,000.00	0.00	
Total Dept 567 - CEMETERY		41,015.00	30,533.80	8,359.86	10,481.20	74.45	

Dept 701 - PLANNING							
101-701-702	PER DIEM	5,500.00	3,300.00	530.00	2,200.00	60.00	
101-701-710	PER DIEM	0.00	0.00	0.00	0.00	0.00	
101-701-713	MEDICARE-SS	420.00	252.45	40.54	167.55	60.11	
101-701-727	OFFICE SUPPLIES-POSTAGE	500.00	11.88	0.00	488.12	2.38	
101-701-818	PROFESSIONAL SERVICES	30,000.00	7,453.60	982.50	22,546.40	24.85	
101-701-860	TRAVEL	200.00	0.00	0.00	200.00	0.00	
101-701-901	PRINTING-PUBLISHING	500.00	105.95	0.00	394.05	21.19	
101-701-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00	
101-701-957	EDUCATION	500.00	0.00	0.00	500.00	0.00	
Total Dept 701 - PLANNING		37,620.00	11,123.88	1,553.04	26,496.12	29.57	

Dept 702 - ZONING							
101-702-702	SALARY	10,000.00	6,494.00	1,807.00	3,506.00	64.94	
101-702-703	DEPUTY ZONING ADM WAGE	2,000.00	0.00	0.00	2,000.00	0.00	
101-702-710	PER DIEM	2,000.00	0.00	0.00	2,000.00	0.00	
101-702-713	MEDICARE-SS	1,100.00	496.79	0.00	603.21	45.16	
101-702-727	OFFICE SUPPLIES-POSTAGE	200.00	67.83	138.24	132.17	33.92	
101-702-818	PROFESSIONAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00	
101-702-901	PRINTING-PUBLISHING	300.00	0.00	0.00	300.00	0.00	
101-702-956	WORKERS COMP INS	0.00	10.54	5.27	(10.54)	100.00	
101-702-957	EDUCATION	300.00	0.00	0.00	300.00	0.00	
Total Dept 702 - ZONING		20,900.00	7,069.16	2,016.51	13,830.84	33.82	

Dept 901 - CAPITAL OUTLAY							
101-901-971	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00	
101-901-972	CAPITAL OUTLAY-TWP HALL	0.00	0.00	0.00	0.00	0.00	
Total Dept 901 - CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00	

TOTAL EXPENDITURES							
		609,200.00	129,311.08	22,925.13	479,888.92	21.23	

Fund 101 GENERAL							
TOTAL REVENUES							
		513,700.00	132,186.90	8,244.18	381,513.10	25.73	
TOTAL EXPENDITURES							
		609,200.00	129,311.08	22,925.13	479,888.92	21.23	
NET OF REVENUES & EXPENDITURES							
		(95,500.00)	2,875.82	(14,680.95)	(98,375.87)	2.00	

**TREASURER'S REPORT**

9/30/2023

<b>GENERAL ACCOUNT</b> #4621	<u>Checking</u>	<u>Cash Sweep</u>	<u>Total</u>
Beginning Balance	\$1,000.00	\$537,512.37	
Deposits	\$31,644.97	\$7,487.42	
Interest (0.90%)		\$758.47	
Withdrawals (incl. IRS)	(\$31,644.97)	(\$25,997.42)	
IRS Tax Payment	\$0.00		
Ending Balance	\$1,000.00	\$519,760.84	<b>\$520,760.84</b>

<b>TAX ACCOUNT</b> #4618			
Beginning Balance	\$116,866.07		
Deposits (incl. interest)	\$776,194.55		
Interest			
Withdrawals	(\$870,419.71)		
Ending Balance	\$22,640.91		<b>\$22,640.91</b>

<b>HUNTINGTON</b> #1274			
Beginning Balance	\$195,845.71		
Deposits (incl. interest)	\$48.29		
Interest	\$48.29		
Withdrawals	\$0.00		
Ending Balance	\$195,894.00		<b>\$ 195,894.00</b>

<b>Cash On Hand</b>	\$20.00	<b>\$20.00</b>
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<b>GRAND TOTAL</b>		<b>\$739,315.75</b>
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Signed Sherry L. Rambo, Treasurer



NIESA report

September 2023

Tues Aug 29 7 calls – medical: 1 Leroy [CO2], 2 Wmstown, 2 City, 1 Vlg, 1 mutual aid Okemos  
 Wed Aug 30 6 calls – medical: 3 City, **1 Locke**, 1 Whtfld, 1 Leroy  
 Thur Aug 31 4 calls – medical: 2 Wmstown, 2 City  
 Fri Sept 01 4 calls – medical: 1 Leroy, 1 Vlg, 1 City / fire: 1 City  
 Sat Sept 02 5 calls – medical: 2 Wmstown, 2 Whtfld, 1 City  
  
 Sun Sept 03 6 calls – medical: 1 Wmstown, 5 City  
 Mon Sept 04 6 calls – medical: 2 Wmstown, 2 City, 1 Whtfld, 1 Leroy  
 Tues Sept 05 7 calls – medical: 2 Whtfld, 2 City, 1 Leroy, 1 Vlg / fire: **1 Locke**  
 Wed Sept 06 5 calls – medical: 2 Whtfld, 2 City / fire: 1 Leroy  
 Thur Sept 07 7 calls – medical: 2 Leroy, 4 City / fire: **1 Locke**  
 Fri Sept 08 3 call – medical: 1 Leroy, 1 Wmstown, 1 City  
 Sat Sept 09 4 calls – medical: 1 Wmstown, 2 City / fire: **1 Locke**  
  
 Sun Sept 10 9 calls – medical: 3 Leroy, 2 Vlg, 2 Wmstown, 1 City / fire: 1 Vlg  
 Mon Sept 11 0 calls  
 Tues Sept 12 5 calls – medical: 3 City, 1 Whtfld, 1 Leroy  
 Wed Sept 13 3 calls – medical: 1 Wmstown, 1 Whtfld, 1 Vlg  
 Thur Sept 14 1 calls – medical: 1 Leroy  
 Fri Sept 15 5 calls – medical: 1 Wmstown, 2 City, 1 mutual aid Stockbridge / fire: 1 Whtfld  
 Sat Sept 16 6 calls – medical: 1 Wmstown, 3 City, 1 mutual aid Dansville / fire: 1 Wmstown  
  
 Sun Sept 17 2 calls – medical: 1 Wmstown, 1 Leroy  
 Mon Sept 18 3calls – medical: 1 Wmstown, 1 City, 1 Whtfld  
 Tues Sept 19 4 calls – medical: 2 Vlg, 1 Wmstown / fire: 1 mutual aid SASSE  
 Wed Sept 20 3 calls – medical: 2 City, 1 Leroy [helped Wmstn Middle School tire alarms test & helped Wmstn High School with homecoming bonfire]  
 Thur Sept 21 5 calls – medical: 2 Wmstown [1 was Co2 alarm], 2 City, 1 Leroy  
 Fri Sept 22 6 calls – medical: 3 City, 1 Wmstown, **1 Locke**, 1 mutual aid Stockbridge  
 Sat Sept 23 0 calls  
 Sun Sept 24 4 calls – medical: 1 City, 1 Wmstown, **1 Locke [citizen assist]**, 1 Leroy  
 Mon Sept 25 4 calls – medical: 1 Whtfld, 1 City, 1 Vlg, 1 Wmstown  
 Tues Sept 26 3 calls – medical: 1 Vlg, 1 City, 1 Wmstown  
 Wed Sept 27 3 calls – medical: 2 Wmstown, 1 City  
 Thur Sept 28 5 calls – medical: 1 Vlg, 1 Wmstown, 2 Leroy, 1 City  
 Fri Sept 29 6 calls – medical: 3 Leroy, 2 Vlg, 1 Wmstown  
 Sat Sept 30 4 calls – medical: 1 Leroy, 1 City, 1 Wmstown /fire: 1 Wmstown-investigation

NIESA received the \$50,000 MI Fire Equip Grant and will purchase:

10 thermal imaging cameras \$5688.90	60 nomex hoods \$6600.00	60 extrication gloves \$3000.00
10 turnout gear coat/pants \$26725.00	64 safety vests \$3595.68	60 fire gloves \$5355.00

NIESA ran 215 calls in August, average is 140 per month. 113 calls in the 7 days after the tornado included 35 power line calls and 13 carbon monoxide calls.

Public Protection Classification [PPC] survey may result in lower insurance rates for properties within 5 miles of fire station.



2023 Sept 12 MTA workshop *Emerging Issues in Emergency Services* in Frankenmuth  
attended by Dorothy Hart

Largest attendance, 175 present

Michigan EMS Update by Emily Baker

- \*2024 grant programs [not for MFR]
  - Over 80% of applications funded
  - EMS workforce development – 20% for rural
  - EMS workforce scholarships [fund EMT]
- \*Paramedic Preparedness Program – online & no cost, for EMS not EMT
- \*Changes – students create portfolio
  - Psychomotor exam – scenario based
- \***Simulation Training Trailer, family of manikins-travels over the State**
- \*Agency & Vehicle Inspections – both virtual & in-person
- \*Equip List Changes - CPAP mandatory, end Tidal CO2 Detection, 2 sets Defib pads-MFR
- \*Protocol Update [online] – review, adopt or submit revision
- \*Emergency Medical Dispatch requirement
- \*Community Integrated Paramedicine [**citizen assist?-do we need a refusal to transport**]
- \*Ambulance Occupant Safety
- \*Post Crash Care [trauma]

Update from the Bureau of Fire Services by Mauricio Barrera

- \***Oct 1<sup>st</sup> deadline for continuing education cycle** [12 hrs] [need for MIOSHA & ISO rating]
- \***2 min. to escape from home fire**
- \***need working smoke alarm w/10 yr sealed battery**
- \***need plan for escape in case of fire**

Mutual Aid Box Alarm System by Trent Atkins

- \*MI-MABAS is statewide mutual aid agreement [no membership fee, funded thru State of MI]
- \***which does NIESA have** – local mutual aid, MEMAC, EMAC or MABAS ?
- \*never required to leave your community, should never offer more than 30% of resources
- \*1135 fire departments total in MI
- \*may use air & water droans

The Modern Fire Chief: Aligning Responsibilities with Expectations by Bill Forbush

- \*Continuing Education = all firefighters-36 hrs in 3 yr cycle [min 6 hrs per yr]
  - all fire instructors I, II & III – additional 12 hrs instructor-related 3 yr cycle
  - all fire officers-additional 12 hr officer-related in 3 yr cycle
- \*Fire Chief position is a mix of leadership and management w/tremendous responsibility & accountability. The lives of their firefighters and citizens depend on their decisions, both on and off the fireground.
  - May enter into and upon a building or premises to inspect and examine for fire hazard.
  - Recruiting kit & banner available. [Problem w/retention & recruiting-less free time, Working 2 jobs.]
- \*National Fire Academy, in Maryland, 2 yr program, 100% free, only pay for food
- \*Chief reports to governing board.

## MIOSHA Part 74 – What’s New by Bill Forbush

\*8 new policies needed since Nov 3, 2021, INCLUDING:

R408.17411 (a) ensure that firefighters receive a pre-employment physical

R408.17421 (3) any employee riding on or in a fire apparatus shall be safely secured by a seat belt or safety harness any time apparatus is in motion

Effective Jan. 1, 2025, any self-contained breathing apparatus [SCBA] must meet NFPA 1981 requirements

A written assessment of emergency fire suppression, trench rescue and rope rescue and the employees authorized to perform the identified operations.

A written policy establishing the type, amount and frequency of training provided must be maintained and available.

## Par Plan – risk management/claims trends by Patrick Nelson and ??

Unlawful termination, anti-harassment [get free from hr muni ], retaliation claims.

Outdated policies/no policies – **have policy & follow them**, state where to go w/issue

Driving related incidents [driver error] – need driving policy/run motor vehicle records

Crashes, poor driving, improper use of equipment, tanker rollovers

Medical malpractice – claims against EMT’s, **not giving patient right of refusal, get signature**

**Guns on runs:** liability exposures – civil & criminal liability exists

How Par Plan can help:

Sample policies online

Hr muni

Lexipol

Risk reduction program – grant for body camera, etc.

Training, certification & accreditation program

Seminars-no cost, present to groups, come to you



**2023 LOCKE TOWNSHIP BUILDING PERMITS**

Dec/Jan☒ Jan/Feb# Feb/Mar☒ Mar/Apr+ Apr/May☒

May/Jun^ Jun/Jul☉ Jul/Aug% Aug/Sep☉ Sep/Oct♥ Oct/Nov@ Nov/Dec♣

**JAN**

Consumers Energy FNL 23-001 3245 Rowley 48895 32 200 003 pd \$151 House/Garage Demo#

**FEB**

Andrsyszyn, C Temp CO 6/21 23-003 3611 M 52 48895 33-300-016 pd \$247 Finish Existing Home#  
 Vanwert, Alex 23-002 3778 Rowley 48895 33 400 013 pd \$247 1500 Sq. Pole Barn☒  
 Penner, Don 23-001 5327 Harris Rd. 48895 18-200-003 \$0 Maint. Windows Replace#  
 Barrows, Jamie 23-002m 5880 Shaftsburg 48895 07-100-003 \$0 Maint. Re-roof☒

**MAR**

Meldrum, Francis 23-003m 6457 S. Corey 48872 02-200-001 \$0 Maint Re-roof☒

**APR**

McKenzie, Robert FNL 23-006 4437 Webberville 48892 27-200-015 pd \$151 Roof Mount Solar☒  
 Coe, Jean & Tom FNL 23-005 4535 Allen 48892 35-300-010 pd \$151 Basmnt. Reinforcing☒  
 Turner, Glenda & Amos 23-007 4157 Moyer 48895 27-100-004 pd \$247 16X24 pole barn +  
 Turner, Glenda & Amos 23-008 4157 Moyer 48895 27-100-004 pd \$151 10X32 Greenhouse +  
 Medina, Ben 23-004 2900 Rowley 48895 31-426-002 pd \$199 800 Sq. in ground pool☒  
 ☒Penner, Karen 23-009 5327 Harris 48895 18-200-003 pd \$199 14 X 90 Deck ☒  
 Smith, Jamie 23-001C 2652 Haslett 48895 18-100-007 pd \$199 Daycare int. remodel ^  
 Pinckney, Duane 23-010 5650 Scofield 48872 10-400-002 pd \$350 deck & doorwall ☒

**MAY**

Bloom, Scott FNL 23-011 3055 Rowley 48895 32-100-001 pd \$199 Basement piers☒  
 Horstman, Larry FNL 23-012 5078 Horstman 48895 17-400-014 pd \$151 Roof solar array^  
 Rockey, Joshua 23-013 4856 Dietz 48895 21 100 017 pd \$247 40x64 Pole Barn^  
 Poland, Marilyn FNL 23-014 2711 E. Rowley 48895 31-201-002 pd \$151 Garage demo^

**JUNE**

Willson, Timbre 23-015 5894 S. Lovejoy 48872 10-200-009 pd \$247 32x48 Pole Barn ☉  
 Lee, Kevin FNL 23-016 4841 E. Haslett 48872 11-400-022 pd \$199 Res. Add. Deck ☉  
 Holbrook, Gary 23-017 3685 Morrice 48892 35-400-001 pd \$199 Deck Replace. ☉  
 Lackey, Daren 23-004m 5129 Morrice 48892 14 400 013 \$0 Maint. Re-roof ☉

**JULY**

Thelen, Carl & Beth 23-018 4171 Dietz 48895 29 400 07 pd \$199 Ingrd. Pool %  
 Clarke, Shirley 23-005m 2566 Donna 48895 31-452-001 \$0 Main. Re-roof ☉

**AUGUST**

Thelen, Carl 23-019 4171 Dietz 48895 29-400-007 Pd \$247 512 Sf Pole barn add &  
 Merritt, Caitlyn&Kyle 23-021 5353 Herrington 48892 13-200-022 Pd.\$607 2550 sq res☉  
 Miller, Steven 23-022 4912 Bell Oak 48892 23 200 010 Pd \$649 2470 sq res☉  
 Marsh, Adam 23-023 5721 Herrington 48892 12 400 008 Pd \$531 1836 sq res☉  
 McElroy, Rodney 23-020 5649 M-52 Perry 48872 09 300 001 Pd 247.00 Alter Res. Sub Floor☉

**SEPTEMBER**

Gallinger, Kyle 23-024 4774 Harris Rd 48895 20-100-016 Pd. 199.00 Res. Alter. Base.☉  
 Diem, James/Barb 23-025 5691 S M-52 48871 09-300-011 362.00 New Res.  
 Barker, Paul 23-026 5180 Shaftsburg 48895 18-300-010 Pd. 199.00 490 sq. ft. pool☉

**2023 Locke Twp-plumbing/mechanical/electrical permits**

01-10-23 Delacruz, Jan 23-002 4492 Harris 48895 29 100 001 pd \$48 mech ☒  
 01-10-23 June, Joshua 23-001 3248 Rowley 48895 32 400 008 pd \$48 mech ☒  
 01-12-23 Boehme, Scott 22-033 4400 Moyer 48895 27 400 006 pd \$48 mech reinspect ☒  
 01-19-23 Coykendall, Shannon 23-003 4356 Harris 48895 29 100 007 pd\$48 mech #  
 01-31-23 Cole, Ron 23-004 4230 Rowley 48895 34 300 003 pd \$49 mech #  
 02-02-23 Rockey, Joshua 23-005 4856 Dietz 48895 21 100 017 pd \$114 mech #+  
 01-31-23 Andrsyszyn, C. 23-006 3611 M -52 48895 33 300 016 pd\$114 mech #  
 03-21-23 Stein, David 23-007 4794 Dietz 48895 21 100 008 pd \$114 mech #

05-09-23 Medina, Ben	23-008	2900 Rowley	48895	31 426 002	pd \$114	mech ☞
06-28-23 Rockey, Joshua	23-009	4856 Dietz	48895	21 100 017	pd \$48	mech ☺
08-08-23 Slayton, Jared	23-010	4166 Moyer	48895	27 300 003	pd \$48	mech %
08-08-23 Merritt, Caitlyn	23-011	5353 Herrington	48892	13-200-022	pd \$114	mech ☼
08-23-23 Slayton, Jared	23-012	4166 Moyer Rd	48895	27-300-003	Pd/ 48	mech ☼
09-07-23 Rhodes, Charles	23-013	3895 Morrice Rd	48892	35-200-004	Pd.48	mech ☼
09-19-23 McIntosh, John	23-014	2850 Sherwood	48895	30-200-009	Pd. 48	mech
09-28-23 Marsh, Adam	230	5721 N. Herrington	48872	12-400-008	Pd. 114.	Mech.
01-10-23 Smith, Moriah	23-001	6175 Corey	48872	02 400 010	pd \$114	elect ☒+VOID REF
01-31-23 Andrsyszyn, C.	23-002	3611 M-52	48895	33 300 016	pd \$114	elect # ☺
02-14-23 Fuller, Julie FNL	23-003	4230 Rowley	48895	34-300-003	pd \$114	elect (ref 66)#
03-11-23 Fuller, Julie	23-003 Reinspect	4230 Rowley	48895	34-300-003	pd \$48	elec.reinspect +
03-08-23 TDS	22-001 Reinspect	3895 Morrice	48895	35-200-004	pd \$48	elect reinspect+
03-08-23 TDS	22-002 Reinspect	6194 Morrice	48895	01-300-004	pd \$48	elect reinspec+t
04-04-23 McKenzie, Robert	23-005	4437 Webberville	48892	27-200-015	pd \$48	elec. ☞
04-06-23 Medina, Ben	23-004	2900 Rowley	48895	31-426-002	pd \$60	elec (ref \$12)+
04-25-23 Medina, Ben	23-006	2900 Rowley	48895	31-426-002	pd \$96	elec. ☞
05-25-23 Horstman, L.	23-007	5078 Horstman	48895	17-400-013	pd \$48	elec^
06-13-23 O'Dell	23-008	4925 E. Allen	48892	35-400-031	pd \$48	Elec. ^
06-22-23 Milestone Pro	23-001C	2652 Haslett	48895	18-100-007	pd \$145.20	Elec. ☺
06-21-23 Rockey, Joshua	23-009	4856 Dietz	48895	21 100 017	pd \$48	Elec.Barn ☺
07-17-23 Pfeifle, Keith	23-010	4855 Harris	48895	19 200 009	pd \$111.60	Elec Ref 63.60 %
08-08-23 Merritt, Caitlyn	23-013	5353 Herrington	48892	13-200-022	pd 156	Elec☼
08-15-23 Thelen, Carl	23-011	4171 Dietz Rd	48895	29-400-007	pd 114	Elec %
08-15-23 Fillwock, Ken	23-012	4171 Rowley	48895	34 100 006	pd \$48	Elec %
08-22-23 Smith, Jamie	23-002C	2652 Haslett	48895	18 100-007	pd \$360 & 96	Elec☼
09-07-23 Bertoglio Stacey	23-014	6106 S M52	48872	04-400-004	pd\$48.00	Elec. ☼
09-23-12 Coxon, Jason	23-	4192 E. Haslett	48872	15-100-004	Pd\$48.00	Elec. ☼
09-28-23 Marsh, Adam	23-	5721 N. Herrington	48872	12-400-008	Pd. 156	Elec.
01-12-23 Rockey, Joshua	23-001	4856 Dietz	48895	21 100 017	pd \$114	plumb ☒
01-31-23 Andrsyszyn	23-002	3611 M-52	48895	33 300 016	pd \$114	plumb#
02-07-23 Andrsyszyn	23-002 reinspect	3611 M-52	48895	33 300 016	pd \$48	plumb reinspec#
03-21-23 Schotzko	23-004	4201 Harris	48895	30-400-005	pd \$48	plumb+
03-21-23 Stein, David	23-003	4794 Dietz	48895	21-100-008	pd \$114	plumb+
04-04-23 Coe, Jean & Tom	23-005	4535 Allen	48892	35-300-010	pd \$101	plumb (ref 53)+
07-11-23 Andrusyszyn, C	23-002	3611 M-52	48895	33-300-014	pd \$48	plumb reinspec ☺
08-08-23 Merritt, Caitlyn	23-008	5353 Herrington	48892	13-200-022	pd \$114	plumb☼
08-10-23 Meaton, Matt	23-006	4842 Colby	48872	11-200-009	pd \$48	plumb %
08-29-23 Tarnish, Larry	23-009	2534 E. Sherwood	48895	30-100-010	pd \$48	Plumb☼
09-26-23 Miller, Steven	23-010	4912 Bell Oak	48892	23-200-010	pd.\$114	Plumb
08-22-23 McElroy, Rodney	23-007	5649 M52	48872	09-300-001	pd. 48	Plumb☼
09-28-23 Marsh, Adam	23-	5721 N.Herrington	48872	12-400-008	pd. 114	Plumb.

LOCKE TOWNSHIP ZONING ADMINISTRATOR, JULIE A. MOORE

September 2023 Zoning Administrator report

Land Use Permits issued

2023 LU 027 Bloom, Mike & Debra 5401 Bell Oak Webberville 13 400 003

phone/meetings/site visits

09-05-23 Opened emails

Rec'd Mech. Permit 23-012 for 4166 Moyer Rd & filed.

Rec'd Mech. Permit App. for 3895 Morrice Rd, Webberville, Charles Rhodes with pymt 48. & emailed to AGS.

Rec'd Elec. Permit App. for 6106 S M52 Perry. 04-400-004 & pymt 48. & emailed to AGS.

TCF Dave (517) 316-5080 advised AGS told him the bldg. permit for 4774 Harris Rd was ready for p/u.

Advised Locke Township has not rec'd bldg.. permit & will call him (517) 316-5080 when rec'd.

Rec'd Bldg. Permit 23-020 09-300-001 5649 M-52 Perry & pymt 247.00 & filed.

Sight visit to 5290 Sherwood Rd, to verify possible addresses of 5257 or 5259 for 24-400-017 (Slider parcel).

09-07-23 Opened emails.

Rec'd mech. permit 23-13 for 3895 Morrice Rd Webberville, 35-200-004, updated list & filed.

Rec'd Elec. Permit 23-014 for 6106 S M52, Perry, updated list & filed.

Rec'd Lot Diagram for Sesti @ 5180 Shaftsburg Rd Will. & emailed Bldg Permit App. to AGS.

TCT David (517) 316-5080 that Bldg. Permit arrived for 4774 Harris Rd & owes 199.00

Rec'd Bldg Permit for 23-025 for 5691 M-52 Perry 09-300-011. Emailed Jlynn to inquire if soil erosion permit is ready.

Rec'd payment 199.00 for Bldg. Permit 23-024, 4774 Harris Rd & emailed AGS.

09-12-23 Opened emails

Accepted tax payments.

TCF Ashlyn from Marsh Monuments had question about cemetary – referred to Glenda.

Rec'd email from J. Lynn ICDC, he forwarded email to B. Diem with required documents needed for soil erosion. Diem came to Twn. To pay taxes, gave her hard copies of Lynn's email and forms required to be completed.

Rec'd Bldg. Permit 23-026 @ 5180 Shaftsburg Rd 18-300-010. Documented. TCT Paul Barker, spoke to Samantha, she will p/u permit and advised 199.00 is due. Samatha picked up bldg. permit & paid 199.00. Emailed AGS of payment.

Rec'd Elec. Permit App. for 4192 E. Haslett 15-100-004 & payment of 48.00. Documented. Emailed to AGS.

09-14-23

Opened emails

Rec'd email from [lkester@goayers.com](mailto:lkester@goayers.com) wanting bldg. permit 23-020 & plumbing permit. Advised someone picked them up but forwarded copies of those permits.

Rec'd call from Ty Zimmer– real estate agent inquiring if taxes were paid on 3222 E. Haslett – had further tax questions and referred to S. Rambo.

TXT Liz book farm (517) 996-6360 advised to contact building inspector Nick Keck with questions regarding building permit requirement for door replacement.

TCF Kevin Lee – wanted emailed tax bill. Referred to S. Rambo.

TCT Resident (517) 944-3675 regarding complaint about 4045 Bell Oak Rd. Requested she come to office & complete complaint form. She came into office & completed form. No violation to date.

Emailed property owner Joe Bacal requesting permission & his presence to conduct site visit to property. Advised resident to contact DTE regarding electricity concern and resident did such, DTE advised no electricity going to pole barn. DTE to open a case per resident/complainant. Also advised resident to contact MI State Police with concerns about illegal activity going on inside location.

Emailed AGS paid plumbing permit 23-007 & Bldg permit 23-020 to AGS.

Rec'd electrical permit for 4192 E. Haslett Road 23-015

09-19-23

Opened emails.

Emailed Rpiner for county certificate for Cynthia Prossen 11-400-016. Rec'd ICRD letter for road.

Emailed Rpiner for county certificate for Pieces of 8 LLC (Owner), David Piper 18-400-015.

Started LD 027 Permit for Pieces of 8 – David Piper vacant land.

Rec'd 48 paymt for Mech. Permit 2850 Sherwood Road, 30-200-009 & emailed to AGS. Gave check to clerk.

Rec'd email from property owner, J. Bacall re: complaint of his rental property at 4045 Bell Oak Road.

Owner advised he lives 1 ½ hrs. away & wanted to know if renter could show Zon. Adm. property.

Advised yes & waiting for time to meet with renter.

Gave LD permit 021 to Cynthia Prossen. Emailed LD permit & survey to Ing. Co Equalization

[csabatini@ingham.org](mailto:csabatini@ingham.org).

Attended Planning Commission Meeting.

09-21-23 – Sick

09-26-23

Opened emails.

Email from C. Sabatinifor 04-11-400-16 Split parcel to 11-400-026 & 027. Gave assessor 1 copy. Emailed 1 copy to C. Prossen.

Rec'd mechanical permit 23-014 for 2850 Sherwood Rd Williamston from AGS & filed.

Rec'd email from Christina Lofton with new trust & deed information – nothing was attached.

Rec'd email from Ing. Co. Treasurers Cert for Division of Parcel 33-04-04 18-400-015.

Rec'd plumbing permit for 4912 Bell Oak Rd Webberville 23-200-010 & payment \$114. Sent to Ags.

TCT Barb Diem left message inquiring if she has filed her soil erosion permit with Ing. Co. Drain Comm yet?

Emailed road @ Ingham.org to inquire if culvert was inspected for parcel 24-400-017 (Slider) ICRD permit 2023-285.

Rec'd plumbing permit 23-010 from AGS for 4912 Bell Oak Rd. Webberville 23-200-010 & filed.

TCF 248-21200062 Karen inquiring if bldg.. permit is required for structural jacks on a crawl space for 3181 Moyer Rd. Advised bldg.. permit is required.

Reconciled end of month AGS permits report & gave to supervisor.

Sent 2<sup>nd</sup> email to J. Bacall (owner) of property at 4045 Bell Oak Rd, requesting renter's assistance in allowing Township to inspect property.

09-28-23

Opened emails

Rec'd email from ICRD that culvert was inspected & approved for 24-400-017 (Slider), Issued address for parcel of 5257 Sherwood, Webberville 48892, emailed copy of letter to Slider & gave copy to assessor.

Rec'd LU Permit application for 5401 Bell Oak Rd. Webberville, Mike & Debra Bloom 13-400-003 & Pymt 55.00. Issued LU 027 Permit & sent letter to Bloom & copy to assessor

Rec'd Plumbing, Mech., Elec. Permit apps. For 5721 Herrington Rd, Webberville, A. Marsh & payments of 384.00. Sent to AGS. Gave Clerk check.

Prepared Sept. monthly report.

