

LOCKE TOWNSHIP REGULAR BOARD MEETING AGENDA AUG 13, 2024 7 PM
LOCKE TWP HALL- 3805 BELL OAK RD, WMSTN 48895 517 468-3405

1. Call to Order, Welcome, Pledge of Allegiance
2. Additions to agenda/approval of agenda
3. Action on August 01, 2024 special meeting minutes
4. Action on Accts Payable Independent Bank checks #6334 - #63 ___ totaling \$ _____
5. Presentation / Public Comment-3 minute limitation
 - Sgt Jeremy Doerr, Ingham County Sheriff Dept
 - Steven Foster, cemetery artificial decoration removal complaint
6. Unfinished Business:
 - *Locke Twp Cemetery Ordinance 2018-02, review/update suggestions
7. New Business:
 - *action on L-4029 Tax Rate Request 2024
 - *action on sexton request for compensation for truck/trailer usage @ \$35 per use
 - *action on dep. zon. adm. request for compensation regarding zoning \$102 total
8. Reports:
 - Clerk** - July rev/exp report; 7-19 Election Comm meeting for Aug 6th Primary; 7-13 Preliminary Accuracy Test w/Dep Clerk; 7-15 attend virtual BOE Early Voting update; 7-16 Public Accuracy Test w/Election Comm; 7-17 attend Election Inspector training-Mason; 8-03 completed annual AED inspection-needs new batteries; July 27 – Aug 4 Early Voting; 8-06 State Primary Election
 - Treasurer** –July treas report; 7/19 Election Comm meeting; 16% of taxes collected; completed MTA survey
 - Trustee** – Davis:
 - Trustee** – Shepler: PC Master Plan update;
 - Supervisor** – July NIESA report; attend 07/11 NIESA meeting; 7/19 Election Comm meeting
 - Zoning Administrator** –July report; building permits update
9. Public Comment [3 minute limitation]
10. Communications, seminars, etc.
 - *Sgt Jeremy Doerr, ICSD report:
 - *DTE, summer 2024 *Energy Smarts* magazine
 - *Aug 21-23 MAMC [MI Assoc of Municipal Cemeteries] Annual Conf., Frankenmuth, \$159 [lodging \$145 per nite]
 - *MTA educational offerings in 2024: Aug–Hot Topics Plan/Zon \$100 & Dec–New Officials Training \$149
 - *MTA thank you letter for membership renewal
 - *Williamston Museum summer 2024 newsletter
 - *Sept 10, MTA, Emerging Issues in Emergency Services, Frankenmuth, \$125 by 8/27
 - *MI Twp Participating Plan Grant Cycle now open, deadline Sept 15th
11. Any Other Business / Board member comments
12. Adjournment
 - The Township will provide necessary reasonable services to individuals with disabilities at the Board meeting upon 3 days notice in writing or by calling the Locke Township Clerk at 517 468-3405.

Note: Section 57 of the Michigan Campaign Finance Act, MCL 169.257, prohibits the use of township property to “expressly advocate” voting for or against a candidate or ballot question.

This means that a township cannot allow unattended materials that expressly advocate voting for or against a candidate or ballot question anywhere on township property on any day.

And under most circumstances, township officials, employees, appointees and volunteers or other personnel cannot expressly advocate while working or on township property on any day, including wearing buttons or other campaign items.

PUBLIC COMMENT GUIDELINES

Officials will listen carefully and respectfully, while allowing for differences of opinion.

Township meetings are for the purpose of conducting Board business, part of which allows for public comment. Therefore, each person who wishes to address the Board is permitted 3 minutes to do so during the Public Comment period of the meeting.

When addressing the Board, please state your name and address. Please observe rules of common courtesy.

Comments are to be directed to the Board. This is the purpose for the Public Comment period (that the Board may hear from the public). It is not the purpose of the Public Comment period to enter into a back-and-forth dialogue between the Board and the public. It is the public’s turn to speak, and the Board’s turn to listen. That said, questions may be asked by the Board in order to clarify what is said.

Those who have further questions or who wish to have conversations with the Board are welcome to contact Board members at times beyond the township meetings.

The Locke Township Board greatly appreciates your willingness to weigh in on issues, concerns, solutions. Your input is important.

2024 Tax Rate Request (This form must be completed and submitted on or before September 30, 2024)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

Carefully read the instructions on page 2.

County(ies) Where the Local Government Unit Levies Taxes
Ingham

2024 Taxable Value of ALL Properties in the Unit as of 5-28-2024
95,668,346

Local Government Unit Requesting Millage Levy
Locke Township

For LOCAL School Districts: 2024 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2024 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5)** 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2024 Current Year "Headlee" Millage Reduction Fraction	(7) 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth In Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Allocated	Operating		1.0000	0.9785	1.0000	.9785	1.0000	.9785	0.0000	0.9785	na

Prepared by **John Cunningham** Telephone Number **(517) 468-3405** Title of Preparer **Assessor** Date

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Clerk
 Secretary
 Chairperson
 President

Signature: *Glenda S. Turner* Date: _____
Signature: *Dorothy G. Hart* Date: _____

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2024 for instructions on completing this section.

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

Instructions For Completing Form 614 (L-4029) 2024 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

Column 1: Source. Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

Column 2: Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2024 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

Column 3: Date of Election. Enter the month and year of the election for each millage authorized by direct voter approval.

Column 4: Millage Authorized. List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

Column 5: 2023 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The **2023** permanently reduced rate can be found in column 7 of the **2023** Form L-4029. For operating millage approved by the voters after April 30, 2023, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 6: Current Year Millage Reduction Fraction. List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2024 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2024 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2024. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

Column 7: 2024 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. The number in column 7 is found by multiplying column 5 by column 6 on this 2024 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization). List the millage rollback fraction for 2024 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2024. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

Column 9: Maximum Allowable Millage Levy. Multiply column 7 (2024 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

Column 10/Column 11: Millage Requested to be Levied. Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2024. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004, regarding the change in the collection date of certain county taxes.

Column 12: Expiration Date of Millage. Enter the month and year on which the millage will expire.

Locke Township Employee Payroll Report

PERIOD

July 2024

End of Month

NAME: Ed Fuller

Date	Discription	Start	End	Rate \$17.00	Total
7/10/2024	Locate markers/100-104/95-99 walkway	10:00 AM	11:00 a.m.	1 hr.	17.00
7/15/2024	Footing (Bell Oak)Rogers 896 sq. inch. x .25				\$288.00
7/18/2024	trim trees west side / Bell Oak	1 p.m.	5:00 p.m.	4 hrs.	\$68.00
7/18/2024	trim trees cut walnut seedlings Rowley	8:00a.m.	12:00	4 hrs.	\$68.00
7/22/2024	Finish Bell Oak/ Burn pile @ Rowley	7:30 a.m.	9:00	1.5 hrs.	25.50
7/18/2024	Truck & Trailer (Rowley)				\$35.00
7/18/2024	Truck & Trailer (Bell Oak)				\$35.00
7/22/2024	Truck & Trailer (Bell Oak)				35.00
7/24/2024	Footing (Rowley) Lonnie/Rose Woodbury	x16=640x .25=			160.00
7/22/2024	Burn Permit #24-1043				N.C.

\$105.

Total

\$731.50

Paid

ck#

net

\$13.52

July Exp.

\$745.02

Total

Employee Signature Eddie Fuller *Ed Fuller*

7/28/2024

Supervisor Signature _____ Date _____

Locke Township Employee Expense Report

PERIOD _____ THROUGH _____

NAME: Dorothy Hart

2 en. Adm. vacation

Date	Description/Job	Start	End	Rate \$/hr (2hr.min.)	Total
07/02	meet w/ Ryan Morrison, discuss/submit SLL application meet w/ Gary Teague, submit LU application email from Nick Luft, fwd to LCDC re: wetlands organize Luft file, ready for AGS when LCDC soil erosion permit received review Geo. Steele previous ZBA approval for reduced rear setback review Gary Teague LU app./hold til next week when bldg permit app submitted review Ryan Morrison SLL app; email soil erosion to LCDC, mail packet to PC mail to PC, 07-16 PC agenda + zoning map				2hr \$34.
07/09	email from F. Reed re: auto repair business " to " , will check this out phone from Dan's re: Lovejoy Rd barn under power lines				NC
07/11	meet w/ Bob Beple re: 5214 Lovejoy Rd (barn under elect. lines) ph from Beple re: barn under lines (confirmed) check Bldg Permits 2015 to date 5214 Lovejoy - none check Land Use Permits 2015 to date 5214 Lovejoy - none ph to Thomas+ Sandra Hale 517 625-5587 left message re: barn under lines email to AGS, Bowen pd Bldg Permit print AGS Authorization to Enter form for 5214 Lovejoy meet w/ Tom Hale re: barn under wires, took Bldg Permit app. Was here 3 years ago and was told he did not need permit for storage barn. ph to DTE Customer Service Paul Ganze 313 702-0571 ph from Gary Teague, re: LU Permit + Temp. Dwelling LU				2hr \$34.
07/25	prepare Morrison SLL finding of facts assemble SLL packet for PC members, including decision forms submit Public Hearing Notice to newspaper				2hr \$34.
					\$102.00

Employee Signature Dorothy Hart Date 08-01-2024

Supervisor Signature _____ Date _____

REVENUE AND EXPENDITURE REPORT FOR LOCKE TOWNSHIP
 PERIOD ENDING 07/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	07/31/2024	NORMAL (ABNORMAL)	MONTH 07/31/2024	INCREASE (DECREASE)	BALANCE	% BODGT USED
Fund 101 - GENERAL									
Revenues									
Dept 000									
101-000-402	PROPERTY TAXES	94,000.00		4,406.09		0.00		89,593.91	4.69
101-000-447	TAX ADMINISTRATION FEE	36,000.00		1,914.46		0.00		34,085.54	5.32
101-000-448	SUMMER TAX COLLECT REIMB	2,700.00		0.00		0.00		2,700.00	0.00
101-000-490	ZONING PERMITS	1,220.00		1,220.00		1,110.00		780.00	61.00
101-000-528	BUILDING PERMITS	12,000.00		4,047.00		450.00		7,953.00	33.73
101-000-546	OTHER GRANT FUNDS	0.00		0.00		0.00		0.00	0.00
101-000-547	METRO ACT REIMBURSEMENT	6,700.00		5,019.08		0.00		1,680.92	74.91
101-000-548	SET REIMBURSEMENT	0.00		0.00		0.00		0.00	0.00
101-000-574	GRANT REIMBURSEMENT	0.00		0.00		0.00		0.00	0.00
101-000-576	REVENUE SHARING	199,662.00		60,581.00		0.00		139,081.00	30.34
101-000-626	ELECTION REIMBURSEMENT	5,000.00		0.00		0.00		5,000.00	0.00
101-000-628	CEMETERY BURIAL	10,000.00		5,567.00		1,196.00		4,433.00	55.67
101-000-629	PLANNING COMMISSION REIMBURSE	0.00		0.00		0.00		0.00	0.00
101-000-642	ZONING REIMBURSEMENT	0.00		0.00		0.00		0.00	0.00
101-000-665	SALE OF CEMETERY LOTS	3,000.00		0.00		0.00		0.00	0.00
101-000-667	INTEREST	8,000.00		1,491.46		264.85		200.00	93.33
101-000-670	HALL RENTAL	5,000.00		2,100.00		600.00		6,508.54	18.64
101-000-674	LAND RENTAL	0.00		0.00		0.00		2,900.00	42.00
101-000-675	CONTRIBUTIONS	0.00		0.00		0.00		0.00	0.00
101-000-677	MISCELLANEOUS INCOME	0.00		0.00		0.00		0.00	0.00
101-000-687	ESCROW REFUND	0.00		0.00		0.00		0.00	0.00
101-000-693	INSURANCE REFUNDS	0.00		0.00		0.00		0.00	0.00
	SALE OF FIXED ASSETS	0.00		0.00		0.00		0.00	0.00
Total Dept 000		384,062.00		89,146.09		5,620.85		294,915.91	23.21
TOTAL REVENUES		384,062.00		89,146.09		5,620.85		294,915.91	23.21
Expenditures									
Dept 101 - TOWNSHIP BOARD									
101-101-709	NIESA REP WAGE	960.00		320.00		80.00		640.00	33.33
101-101-710	PER DIEM	4,250.00		1,440.00		340.00		2,810.00	33.88
101-101-711	NON STATUTORY WAGE	200.00		0.00		0.00		200.00	0.00
101-101-712	OFFICE MANAGER WAGE	0.00		0.00		0.00		0.00	0.00
101-101-713	MEDICARE-SS	400.00		134.65		32.14		265.35	33.66
101-101-727	OFFICE SUPPLIES	1,500.00		974.61		168.54		525.39	64.97
101-101-818	LEGAL	3,000.00		300.00		220.00		2,700.00	10.00
101-101-820	AUDIT	500.00		0.00		0.00		500.00	0.00
101-101-822	TECH ADMIN/SUPPORT	3,000.00		2,895.84		0.00		104.16	96.53
101-101-860	TRAVEL	300.00		298.82		41.54		1.18	99.61
101-101-901	PRINTING AND PUBLISHING	1,000.00		0.00		0.00		1,000.00	0.00
101-101-955	MEMBERSHIPS AND DUES	2,000.00		1,859.81		50.00		140.19	92.99
101-101-956	WORKERS COMP INS	1,200.00		6.00		1.50		1,194.00	0.50
101-101-957	EDUCATION-TRAINING	1,000.00		335.20		100.00		664.80	33.52
101-101-958	MISC EXP	0.00		0.00		0.00		0.00	0.00
101-101-972	CAPITAL OUTLAY	5,000.00		0.00		0.00		5,000.00	0.00
Total Dept 101 - TOWNSHIP BOARD		24,310.00		8,564.93		1,033.72		15,745.07	35.23
Dept 171 - SUPERVISOR									
101-171-702	SALARY	19,641.00		6,547.00		1,636.75		13,094.00	33.33
101-171-713	MEDICARE-SS	1,500.00		500.86		125.22		999.14	33.39
101-171-727	OFFICE SUPPLIES	300.00		73.20		0.00		226.80	24.40

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024	ACTIVITY FOR MONTH 07/31/2024	AVAILABLE BALANCE	BUDGET USED
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL						
Expenditures						
101-171-821	ACCOUNTING ASSISTANCE	200.00	0.00	0.00	200.00	0.00
101-171-860	TRAVEL	300.00	0.00	0.00	300.00	0.00
101-171-955	MEMBERSHIPS AND DUES	50.00	0.00	0.00	50.00	0.00
101-171-956	WORKERS COMP INS	0.00	123.16	30.79	(123.16)	100.00
101-171-957	EDUCATION-TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
101-171-971	CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
Total Dept 171 - SUPERVISOR		23,491.00	7,244.22	1,792.76	16,246.78	30.84
Dept 215 - CLERK						
101-215-702	SALARY	39,302.00	11,100.68	2,775.17	28,201.32	28.24
101-215-703	DEPUTY SALARY	2,000.00	782.00	238.00	1,218.00	39.10
101-215-713	MEDICARE-SS	3,160.00	909.02	230.50	2,250.98	28.77
101-215-727	OFFICE SUPPLIES-POSTAGE	1,000.00	383.90	53.00	616.10	38.39
101-215-821	ACCOUNTING ASSISTANCE	200.00	0.00	0.00	200.00	0.00
101-215-850	PHONE	0.00	0.00	0.00	0.00	0.00
101-215-860	TRAVEL	300.00	0.00	0.00	300.00	0.00
101-215-955	MEMBERSHIPS AND DUES	100.00	20.00	0.00	80.00	20.00
101-215-956	WORKERS COMP INS	0.00	208.80	52.20	(208.80)	100.00
101-215-957	EDUCATION AND TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
101-215-971	CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK		47,562.00	13,404.40	3,348.87	34,157.60	28.18
Dept 247 - BOARD OF REVIEW						
101-247-702	SALARY	1,000.00	0.00	0.00	1,000.00	0.00
101-247-713	MEDICARE-SS	80.00	0.00	0.00	80.00	0.00
101-247-860	TRAVEL	100.00	0.00	0.00	100.00	0.00
101-247-901	PRINTING-PUBLISHING	300.00	0.00	0.00	300.00	0.00
101-247-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00
101-247-957	EDUCATION AND TRAINING	300.00	0.00	0.00	300.00	0.00
Total Dept 247 - BOARD OF REVIEW		1,780.00	0.00	0.00	1,780.00	0.00
Dept 253 - TREASURER						
101-253-702	SALARY	28,987.00	9,662.32	2,415.58	19,324.68	33.33
101-253-703	DEPUTY SALARY	500.00	119.00	119.00	381.00	23.80
101-253-710	PER DIEM	0.00	0.00	0.00	0.00	0.00
101-253-713	MEDICARE-SS	2,260.00	748.26	193.88	1,511.74	33.11
101-253-727	OFFICE SUPPLIES-POSTAGE	2,800.00	2,640.95	4.29	159.05	94.32
101-253-821	ACCOUNTING ASSISTANCE	300.00	0.00	0.00	300.00	0.00
101-253-850	PHONE	0.00	0.00	0.00	0.00	0.00
101-253-860	TRAVEL	700.00	(358.45)	87.77	1,058.45	(51.21)
101-253-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00
101-253-957	EDUCATION AND TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
101-253-971	CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
Total Dept 253 - TREASURER		37,047.00	12,812.08	2,820.52	24,234.92	34.58
Dept 257 - ASSESSOR						
101-257-727	OFFICE SUPPLIES-POSTAGE	1,500.00	562.20	0.00	937.80	37.48
101-257-818	CONTRACT ASSESSING	24,000.00	5,400.00	1,800.00	18,600.00	22.50

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	07/31/2024	NORMAL (ABNORMAL)	MONTH 07/31/2024	INCREASE (DECREASE)	BALANCE	% BDCGT
									USED
Fund 101 - GENERAL									
Expenditures									
101-257-971	CAPITAL OUTLAY	0.00		0.00		0.00		0.00	0.00
Total Dept 257 - ASSESSOR		25,500.00		5,962.20		1,800.00		19,537.80	23.38
Dept 262 - ELECTIONS									
101-262-702	SALARY	14,500.00		0.00		0.00		14,500.00	0.00
101-262-713	MEDICARE-SS	1,500.00		0.00		0.00		1,500.00	0.00
101-262-727	ELECTION SUPPLIES	2,500.00		791.98		34.43		1,708.02	31.68
101-262-818	ELECTION CONTRACT	0.00		0.00		0.00		0.00	0.00
101-262-860	TRAVEL	600.00		0.00		0.00		600.00	0.00
101-262-901	PRINTING-PUBLISHING	4,000.00		0.00		0.00		4,000.00	0.00
101-262-956	WORKERS COMP INS	0.00		0.00		0.00		0.00	0.00
101-262-971	CAPITAL OUTLAY	1,000.00		2,323.46		0.00		(1,323.46)	232.35
Total Dept 262 - ELECTIONS		24,100.00		3,115.44		34.43		20,984.56	12.93
Dept 265 - BUILDING/GROUNDS									
101-265-702	SALARY	2,000.00		1,028.50		272.00		971.50	51.43
101-265-713	MEDICARE-SS	150.00		78.68		20.81		71.32	52.45
101-265-731	MAINTENANCE SUPPLIES	3,000.00		708.57		0.00		2,291.43	23.62
101-265-818	BLDG/GRNDS CONTRACT	8,620.00		5,352.95		759.11		3,267.05	62.10
101-265-850	PHONE/INTERNET	3,500.00		1,176.64		295.88		2,323.36	33.62
101-265-920	UTILITIES	6,000.00		1,424.94		408.72		4,575.06	23.75
101-265-955	INSURANCE	9,000.00		8,915.00		0.00		85.00	99.06
101-265-956	WORKERS COMP INS	0.00		0.00		0.00		0.00	0.00
101-265-971	CAPITAL OUTLAY	6,000.00		0.00		0.00		6,000.00	0.00
Total Dept 265 - BUILDING/GROUNDS		38,270.00		18,685.28		1,756.52		19,584.72	48.82
Dept 302 - TRI COUNTY METRO APPROPRIATION									
101-302-818	TRI COUNTY METRO APPROP	0.00		0.00		0.00		0.00	0.00
101-302-823	HAZMAT APPROPRIATION	500.00		0.00		0.00		500.00	0.00
Total Dept 302 - TRI COUNTY METRO APPROPRIATION		500.00		0.00		0.00		500.00	0.00
Dept 371 - CONTRACT INSPECTOR									
101-371-818	CONTRACT INSPECTOR	10,000.00		1,838.00		640.00		8,162.00	18.38
Total Dept 371 - CONTRACT INSPECTOR		10,000.00		1,838.00		640.00		8,162.00	18.38
Dept 445 - DRAINS APPROPRIATION									
101-445-818	DRAINS/PUBLIC BENEFIT APPROP	10,000.00		0.00		0.00		10,000.00	0.00
Total Dept 445 - DRAINS APPROPRIATION		10,000.00		0.00		0.00		10,000.00	0.00
Dept 446 - HIGHWAYS/STREETS/BRIDGES									
101-446-819	HIGHWAYS/STREETS/BRIDGES	93,000.00		0.00		0.00		93,000.00	0.00
Total Dept 446 - HIGHWAYS/STREETS/BRIDGES		93,000.00		0.00		0.00		93,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 07/31/2024 (ABNORMAL)	ACUMULATED FOR MONTH 07/31/2024 INCREASE (DECREASE)	AVAILIBLE BALANCE NORMAL (ABNORMAL)	BUDGET 07/31/2024
Fund 101 - GENERAL						
Expenditures						
Dept 567 - CEMETERY						
101-567-702	SALARY-MAINTENANCE	7,500.00	3,397.45	567.53	4,102.55	45.30
101-567-703	SALARY-SEXTON	1,500.00	1,325.00	0.00	175.00	88.33
101-567-713	MEDICARE-SS	680.00	259.91	43.03	420.09	38.77
101-567-737	OPERATING SUPPLIES	1,500.00	1,821.26	3,96	(371.26)	171.47
101-567-818	CONTRACT GROUND MAINTENANCE	42,000.00	10,200.00	3,400.00	31,800.00	24.29
101-567-860	TRAVEL	200.00	55.76	13.94	149.24	27.88
101-567-955	MEMBERSHIP AND DUES	35.00	0.00	0.00	35.00	0.00
101-567-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00
101-567-971	CAPITAL OUTLAY	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 567 - CEMETERY						
		54,415.00	17,059.38	4,043.46	37,355.62	31.35
Dept 701 - PLANNING						
101-701-702	PER DIEM	8,000.00	2,700.00	675.00	5,300.00	33.75
101-701-710	PER DIEM	0.00	0.00	0.00	0.00	0.00
101-701-713	MEDICARE-SS	600.00	206.55	47.80	393.45	34.43
101-701-727	OFFICE SUPPLIES-POSTAGE	500.00	10.36	10.36	489.64	2.07
101-701-818	PROFESSIONAL SERVICES	24,000.00	10,215.48	807.50	13,784.52	42.56
101-701-860	TRAVEL	200.00	0.00	0.00	200.00	0.00
101-701-901	PRINTING-PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-701-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00
101-701-957	EDUCATION	500.00	0.00	0.00	500.00	0.00
Total Dept 701 - PLANNING						
		34,300.00	13,132.39	1,490.86	21,167.61	38.29
Dept 702 - ZONING						
101-702-702	SALARY	8,640.00	2,880.00	720.00	5,760.00	33.33
101-702-703	DEPUTY ZONING ADM WAGE	1,000.00	0.00	0.00	1,000.00	0.00
101-702-710	PER DIEM	1,000.00	0.00	0.00	1,000.00	0.00
101-702-713	MEDICARE-SS	850.00	220.32	55.08	629.68	25.92
101-702-727	OFFICE SUPPLIES-POSTAGE	200.00	0.00	0.00	200.00	0.00
101-702-818	PROFESSIONAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
101-702-901	PRINTING-PUBLISHING	500.00	0.00	0.00	500.00	0.00
101-702-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00
101-702-957	EDUCATION	500.00	0.00	0.00	500.00	0.00
Total Dept 702 - ZONING						
		14,690.00	3,100.32	775.08	11,589.68	21.10
Dept 901 - CAPITAL OUTLAY						
101-901-971	CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-901-972	CAPITAL OUTLAY-TWP HALL	0.00	0.00	0.00	0.00	0.00
Total Dept 901 - CAPITAL OUTLAY						
		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES						
		438,965.00	104,918.64	19,536.02	334,046.36	23.90
Fund 101 - GENERAL:						
TOTAL REVENUES						
		384,062.00	89,146.09	5,620.85	294,915.91	23.91
Fund 101 - GENERAL						
TOTAL EXPENDITURES						
		438,965.00	104,918.64	19,536.02	334,046.36	23.90

TREASURER'S REPORT

7/31/2024

GENERAL ACCOUNT #4621	<u>Checking</u>	<u>Cash Sweep</u>	<u>Total</u>
Beginning Balance	\$1,000.00	\$338,540.00	
Deposits	\$27,255.49	\$4,886.00	
Interest (0.90%)		\$264.85	
Withdrawals (incl. IRS)	(\$27,255.49)	(\$22,715.37)	
IRS Tax Payment			
Ending Balance	\$1,000.00	\$320,975.48	\$321,975.48

TAX ACCOUNT #4618			
Beginning Balance	\$2,758.22		
Deposits (incl. interest)			
Interest (0%)			
Withdrawals			
Ending Balance	\$140,723.51		\$140,723.51

HUNTINGTON BANK

ARPA FUNDS #1274			
Beginning Balance			
Deposits (incl. interest)			
Interest			
Withdrawals			
Ending Balance	\$0.00		\$ -

FLAGSTAR BANK

CD #8015			
Beginning Balance	\$ 250,000.00		
Ending Balance	\$ 250,000.00		\$ 250,000.00
Interest (5.03%)			
Matures October 21, 2024			

<u>CASH ON HAND</u>	\$20.00		\$20.00
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GRAND TOTAL **\$712,718.99**

Signed Shirley L. Panko, Treasurer

NIESA report

July 2024

Mon July 01 4 calls – medical: 2 City, 1 Leroy-fire response, 1 Whtfld-vehicle accident
 Tue July 02 5 calls – medical: 1 City, 4 Wmstown Twp-1 Co2 alarm, 1 vehicle acc, 1 bike acc, 1 medical
 Wed July 03 2 calls – medical: 1 City, 1 Wmstown
 Thu July 04 3 calls – medical: 2 City-1 medical, 1 fire response, 1 Leroy
 Fri July 05 8 calls – medical: 1 City, **2 Locke**. 1 Whtfld, 1 Vlg-vehicle acc, 2 mutual aid-Okemos
 1 medical, 1 fire response, 1 mutual aid Bath-fire response
 Sat July 06 6 calls – medical: 1 City, 2 Wmstown, **1 Locke**, 2 Leroy

 Sun July 07 3 calls – medical: 1 City-fire response, 2 Leroy
 Mon July 08 8 calls – medical: 1 City, **2 Locke**-1 smoke investigation, 1 citizen assist, 1 Whtfld, 1 Leroy, 1 Vlg,
 1 Wmstown, 1 mutual aid-White Oak
 Tue July 09 3 calls – medical: 1 City, 1 Leroy-fire response, 1 Wmstown
 Wed July 10 8 calls – medical: 1 City, 2 Vlg-1 utility/1 fire, 1 Whtfld, **2 Locke**-1utility/1medical, 1 Wmstown,
 1 mutual aid-Fowlerville medical
 Thu July 11 3 calls – medical: 2 City, 1 Wmstown-vehicle accident
 Fri July 12 1 calls – medical: 1 City
 Sat July 13 1 calls – medical: **1 Locke**

 Sun July 14 5 calls – medical: 1 City, 1 Leroy, 1 Wmstown, 1 Vlg, **1 Locke**
 Mon July 15 4 calls – medical: 1 City-fire response, **1 Locke-vehicle accident**, 2 Wmstown
 Tues July 16 5 calls – medical: 1 City, 1 Leroy-vehicle accident, **1 Locke-citizen assist**, 2 Wmstown
 Wed July 17 2 calls – medical: 1 City, 1 Vlg
 Thu July 18 0 calls – medical:
 Fri July 19 4 calls – medical: 2 City-[1 fire & 1 medical], 1 Vlg, 1 Wmstown
 Sat July 20 12 calls – medical: 2 City, 2 Vlg, 2 Leroy-[inc. 1 vehicle acc.], 6 Wmstown-[inc. 2 vehicle accidents]

 Sun July 21 4 calls – medical: 2 City, 2 Whtfld
 Mon July 22 4 calls – medical: 3 City, 1 Wmstown
 Tue July 23 2 calls – medical: 1 Whtfld, 1 Wmstown
 Wed July 24 5 calls – medical: 3 City, 1 Leroy, **1 Locke-fire response**
 Thu July 25 7 calls – medical: 2 City, 2 Wmstown, 1 Leroy, 1 Whtfld, **1 Locke**
 Fri July 26 3 calls – medical: 1 City, **1 Locke**, 1 Leroy
 Sat July 27 6 calls – medical: 2 City, 4 Wmstown

 Sun July 28 4 calls – medical: 2 City, 1 Wmstown, 1 Leroy
 Mon July 29 3 calls – medical: 1 City, 1 Wmstown, **1 Locke**
 Tue July 30 1 calls – medical: 1 City

LOCKE TOWNSHIP ZONING ADMINISTRATOR, JULIE A. MOORE

July 2024 Zoning Administrator report

Land Use Permits issued

2024 LU

phone/meetings/site visits

07-02-24

Opened emails.

Rec'd note from Bob Davis re: 5214 Lovejoy Rd. with concerns about vicinity of barn being too close to DTE Power lines.

Rec'd mech. res. permit 24-011 for 4295 Rowley Rd. Wmst., Robert & Kathy Shanks. Pd \$48, #067644 on 6-24-24 Applegate Home Comfort. Documented on BP list.

Rec'd Bldg. Permit 24-014 for Paul & Meggen Galbreath, 03-200-010, 6412 S. Lovejoy, Perry 48872.

Owes 203. TCT M. Galbreath notified BP is ready for pick up & amount owed.

Rec'd \$203 #2197 from Meggen Galbreath for BP 24-014. Emailed AGS. Documented. Gave check to clerk.

07-04-24 – Holiday/closed

07-09-24 – Off

07-11-24 – Off

07-16-24

Opened emails.

Bldg. Permit 24-013 Rec'd. payment rec'd \$199 #684 7-11-24 by David Hayes. Emailed to AGS by D.Hart. Documented pymt & filed.

Rec'd LU Permit App for Dwelling, Gary Teagues @ 5349 Royce Rd, 13- 200-011, waiting for Bldg. permit App.

TCF Bloom – will drop off payment for hall rental & place in drop box for rental 8-11-24.

Rec'd soil erosion permit waiver for Ryan Morrison @ 5200 M-52. Will submit SLU to planning commission for review of completeness.

TCF N. Luft inquiring if building permit was ready. Advised Locke Twp. is still waiting for soil erosion permit waiver approval from ICDC. Caller states EGLE came out and advised no flood plain permit is required for barn but will be needed for driveway. Emailed caller number to ICDC.

TCF Elisha – emailed Bldg. permit app & maintenance app. to permitsdept@victors.com

Rec'd letter concerning 4838 Dietz Rd, 21 100-018 & running an auto repair out of his garage. Reviewed file and located LU permit 2004 LU 0035, where PC approved use of barn should remain a Class A home occupation siting there is no difference between a farmer parking tractors in their barn and home owner parking his work equipment in his barn. Home owner will be required to submit a Class D Home Occupation SLU permit app. should there be a significant deviation from the use as stated.

Attended Planning Commission.

07-18-24

Opened emails.

Rec'd email from AGS with new permits Reports.

Rec'd email from Gary Teague with pole barn plans.

Rec'd email from Jason Lynn re: Nick Luft, can't approve the waiver since the work is within 500 feet of a creek. Printed off soil erosion permit forms & gave to D. Hart who will give application to N. Luft.

TCF John Meyer – emailed electrical permit to John@meyerelectricinc.net

Emailed Gary Teague soil erosion permit waiver forms advising he needs to complete.

Teague.gary44@gmail.com

Rec'd res. mech. permit app. from Charles Frenzel @ 4744 Dietz Rd, Wmst 21 -300-001 pad. \$48 #5558
Charles Frenzel 7-18-24, faxed to AGS. Gave check to clerk. Documented.

07-23-24

Opened emails.

Rec'd soil erosion permit waiver form signed by G. Teague & emailed to J. Lynn & H. Hull ICDS.

Sent email to Brad Kotrbra requesting his input regarding complaint rec'd about 4838 Dietz Rd & running automotive repair business from his garage.

Rec'd maintenance permit for 5174 Royce Rd, for tear off and re-roof only. Emailed permit app. to AGS.

Reconciled AGS new Permits report gave to supervisor.

Issued 2024 LU 018 for G. Teague 5349 Royce Rd, Webberville 48892, 13-200-011.

07-25-24

Opened emails

TCT Nick Luft – advised still waiting on soil erosion from ICDC before submission of application to AGS.

Luft advised that MDOT already gave their approval for a driveway.

Rec'd Bldg. Main. Permit 24-004 for 11-200-008, Barb Swartz 5952 S. Corey, Perry 48872. Doc. & filed.

Rec'd Bldg. Main. Permit 24-005 for 13-100-007, Mike Meaghers 5174 Royce Rd. Webberville 48892 Doc. & filed.

Completed Notice of ZO violation for Matt & Amber Key, cc'd to Planner for review.

07-30-24

Opened emails.

Forwarded ordinance violation to Atty., Tom Hitch for review.

Rec'd main. Permit app. for Andrew Rabideau @ 4218 W. Benjamin Rd, Perry 10-300-006. Emailed to AGS and documented.

Mailed Notice of Zoning Ordinance Violation letter for Matt & Amber Key via certified mail, return receipt requested. Cc'd, clerk and township attorney.

**2024 LOCKE TOWNSHIP BUILDING PERMITS**

Dec/Jan☒ Jan/Feb# Feb/Ma←r← Mar/Apr+ Apr/May ☒

May/Jun^ Jun/Jul☒ Jul/Aug% Aug/Sep☒ Sep/Oct♥ Oct/Nov@ Nov/Dec♣

JAN

Caroll, David & Eliz. FNL4/22	24-001	6300 Corey Rd	48872	02 200 008	pd \$247	233.6 sf glassed in porch#
Wynyarden, Jeff	24-001	2601 Donna Dr	48895	31 451 003	No fee	Maint. (re-roof)

APR

Jorgenson, Cory	24-002	4405 Rowley Rd	48895	34 200 009	pd \$167	900 sf floating deck+
McElroy, Rod	24-003	5649 M-52 Perry	48872	09 300 001	pd \$247	24x50 Pole Barn/Porch+
Coe, Mike	24-004	3290 Rowley Rd	48895	32 400 006	pd \$247	30x40 Pole Bldg☒
Driver, Tom	24-005	4828 Bell Oak Rd	48892	23 200 014	pd \$199	in grnd pool☒
Chapman, Sean	24-006	2659 Donna Dr	48895	31 451 007	pd \$247	24x40 Pole Bldg☒
Cassing, Jason	24-007	6130 Shaftsburg	48895	06 300 005	pd \$199	32x20 Deck & pergola☒
Stamp, Yanch	24-008	5445 Horstman	48895	17 200 024	pd \$199	24x20 Deck☒

May

Driver, Mike	24-009	5041 Corey Rd	48895	14 300 008	pd \$247	40x40 Barn Add.☒
Blunt, Pauline	24-002	4715 Bell Oak	48895	14 300 009	No fee	Maint. re-roof
Erwin, Jackie	24-010	2775 Rowley Rd	48895	31 251 006	pd \$247	20x30 pole Bldg.☒

June

Bowen, Jason	24-011	5130 Shaftsburg	48895	18 300 011	pd \$391	1260sfAdd/deck☒
Finch, Garrett	24-012	4761 W. Jacobs	48872	02 200 017	pd 247	1790 Sq Pole Barn
Bowen, Jason	24-013	5130 Shaftsburg	48895	18 300 011	pd \$199	Ingrd. Pool☒
Shipman, Larry	24-003	5715 S. Corey	48872	11 300 012	No fee	Maint re-roof
Galbreath, Paul	24-014	6412 S. Lovejoy	48872	03 200 010	pd \$ 203	pole barn☒

July

Meagher, Michael	24-005	5174 Royce Rd	48872	13 100 007	\$0	re-roof
Swartz, Barbara	24-004	5952 S. Corey	48872	11 200 008	\$0	RE-ROOF
Rabideau, Andrew	24-	4218 W. Benjamin	48872	10 300 006	\$0	reroof

2024 Locke Twp-plumbing/mechanical/electrical permits

01-02-24 Shanks, Kathy FNL 1/10	23-021	4295 Rowley Rd	48895	34 200 011	pd \$48	mech
01-09-24 Hill, Brenda FNL1/24	24-001	3653 Rowley Rd	48895	33 100 008	pd \$150(ref 102)	mech
01-23-23 Woelmer, F FNL2/5	24-002	3854 Rowley Rd	48895	33 400 008	pd \$48	mech#
01-30-24 McChesney, Mark FNL3/22	24-003	5301 Horstman	48895	17 200 027	pd \$78(ref 30)	mech#
02-27-24 Palmatier, Adam FNL 4/10	24-004	4309 Harris Rd	48895	30 200 015	pd \$48 (98 for 2)	mech #☒
04-09-24 McElroy, Rodney	24-005	5649 S.M52	48872	09 300 001	pd \$48	mech +
05-13-24 Flint, Matt	24-006	4047 Dietz Rd	48895	29 400 012	pd \$ 48	mech ☒
05-21-24 Miller, Steven	24-008	4912 Bell Oak	48892	23 200 010	pd \$48	mech ☒
05-21-24 Stamp, Jennifer	24-007	5445 Horstman	48895	17 200 024	pd \$48	mech ☒
05-23-24 Forge, Doris	24-009	4519 Harris Rd	48895	19 400 008	pd\$48	mech ☒
06-18-24 June, Joshua	24-010	3248 Rowley Rd	48895	32 400 008	pd\$48	mech☒
06-27-24 Shanks, Robert	24-011	4295 Rowley Rd	48895	34 200 011	pd\$48	mech.☒
07-18-24 Frenzel, Charles	24-	4744 Dietz Rd	48895	21 300 001	pd\$48	mech.

01-18-23 McKenzie, Rob	24-001	4437 Webberville	48892	27 200 015	pd \$48	plumb.#
01-30-24 Riley, Ryan	24-002	3093 Moyer Rd	48895	29 100 009	pd \$60(ref 12.)	plumb.#
02-19-24 Merritt, Kyle	23-095	5353 Herrington	48892	13 200 022	pd \$48 (rein.)	plumb☒
02-19-24 Merritt, Kyle	23-095	5353 Herrington	48892	13 200 022	pd \$48 (rein)	plumb☒
03-26-24 Mitchell, Keith	24-003	4889 Herrington	48892	24 200 008	pd \$48	plumb+

01-25-04 Bloom, Justin	24-001	5350 Bell Oak Rd	48892	24 200 001	pd \$48	elec
02-27-24 Palmatier, Adam FNL	24-002	4309 Harris Rd	48895	30 200 015	pd \$48	elec.☒

03-06-24 Carroll, David FNL	24-003	6300 Corey Rd.	48872	02 200 008	pd \$114	elec. 📁
03-11-24 Beckwith, Brad	24-005	4321 Jacobs Rd	48872	03 200 004	pd \$48	elec. 📁
03-11-24 Stamp, Jennifer	24-004	5445 Horstman	48895	17 200 024	pd \$48	elec. 📁
03-26-24 Roger, Smith	24-006	3118 Rowley Rd	48895	32 300 014	pd \$48	elec.+
03-28-24 Consumer's Ener	24-007	2753 Sherwood	48895	19 400 002	pd \$48	elec.+
03-28-24 Maple Front Prop	24-008	3558 Colby Rd	48872	09 100 001	pd \$48	elec.+
04-01-24 Anne Flint	24-009	4047 Dietz Rd	48895	29 400 012	pd \$48	elec.+
04-09-24 McElroy, Red	24-010	5649 M-52	48872	09 300 001	\$156	Elec.
04-09-24 B & D	24-011	5649 M-52	48872	09 300 001	pd \$156	elec.+
05-02-24 Driver, Mike	24-013	5041 Corey Rd	48895	14 300 008	pd. \$114+18	elec.
05-07-24 Meaton, Matt	24-012	4842 W. Colby	48872	11 200 009	pd. 48	elec. 📁
05-16-24 Driver, Tom	24-014	4828 Bell Oak	48892	23 200 014	pd. 96 + 18	elec. 📁
05-30-14 Diederich, Scott	24-015	5378 Moyer	48895	25 400 018	pd. \$48	elec 😊

2024-25



Dear MTA Member Board:

On behalf of the Michigan Townships Association Board of Directors and staff, thank you for renewing your Association membership. We are grateful for the opportunity to continue to serve you and your entire township team, as you serve your community. In the membership year ahead, you can count on MTA to provide the advocacy, information and connection needed as you navigate public service in today's often-changing environment. Your MTA membership offers your township benefits that you simply cannot get anywhere else—and we are always working to enhance and ensure exceptional value to our members. MTA provides:

- **A voice at the state Capitol**—advocating tirelessly on your behalf to ensure that lawmakers keep townships top of mind when creating and debating new laws impacting local government. We seek support for laws to benefit, protect and expand township authority and opportunities, and fend off harmful legislation that threatens your community and how you serve your residents. Our partners at the national level—the National Association of Town and Townships—advocate for our country's small communities and provide federal information and resources to you.
- **Timely resources and updates you need**—created with only Michigan townships in mind. This year, you have received breaking information on the statutory changes and requirements, trends and issues important to your township. We ensure our members are informed—from our weekly *Township Insights* newsletter, monthly *Township Focus* magazine and our publications, as well as our website, www.michigantownships.org—which has been completely redone to be even more accessible and beneficial to you. Our knowledgeable, experienced Member Information Services staff are available to assist you on any facet of township governance and administration.
- **Opportunities to connect and learn**—providing both education and peer connections that are invaluable to your township service. More than 1,200 people were at our 2024 Annual Conference & Expo to learn, network and celebrate. This year, we hold our full lineup of seminars and special events – this Fall, please plan to join us for the Regional Summit taking place in your area of the state. Would you please also mark your calendars for our 2025 Annual Conference and Expo, which will take place April 1 – 3 in Grand Rapids. Our MTA Online subscriptions offer on-demand online learning for your entire township team, and monthly lunchtime webinars offer affordable, accessible updates. Whether in person or virtual, we have the education you need.

MTA is proud to create a community of Michigan's 1,240 townships, 6,500 elected officials, and thousands more who serve their own communities. We are honored to represent the government closest to the people, and are here for you in every way. Thank you for your support and your dedication to township government. A current tab is enclosed that may be affixed to your MTA membership plaque. We appreciate the opportunity to be of service to you!

Sincerely,

A handwritten signature in black ink that reads "Neil Sheridan".

Neil Sheridan
Executive Director

