

**LOCKE TOWNSHIP REGULAR BOARD MEETING AGENDA NOV 12, 2024 7 PM**  
**LOCKE TWP HALL- 3805 BELL OAK RD, WMSTN 48895 517 468-3405**

1. Call to Order, Welcome, Pledge of Allegiance
2. Additions to agenda/approval of agenda
3. Action on October 08, 2024 meeting minutes
4. Action on Accts Payable Independent Bank checks #6436 - #64 \_\_\_ totaling \$ \_\_\_\_\_  
Feb Pres Primary Election reimbursement of \$8649.42 received on Oct. 17th  
Jul/Aug State Revenue Sharing \$35,117 rec. Oct 17<sup>th</sup>
5. **Public Hearing** – Locke Twp Cemetery Ordinance 2024-01  
Supervisor formally announces the opening of the Public Hearing @ \_\_\_\_ PM  
Purpose of Public Hearing is to hear public comment on proposed Cemetery Ord.  
All comments shall be directed to the Supervisor in a courteous manner.  
Please stand when recognized, identify name/address.  
After all public comments received, Secretary will read back summary of comments.  
Supervisor formally announces the closing of the Public Hearing @ \_\_\_\_\_ PM.  
20241104 email from Atty Hitch re:firearms on cemetery property
6. Presentation / Public Comment-3 minute limitation  
Associated Governmental Services [AGS], building inspector–Amend Contract
7. Unfinished Business:  
\*2025 Regular Meetings, 2<sup>nd</sup> Tues of month @ 7 pm [except as noted]
8. New Business:  
\*Ord. 2024-01 Locke Township Cemetery Ordinance  
\*Approval of MTA workshop/training for elected officials, mileage, trustee extra meeting wage & books, Dec 11<sup>th</sup> in Lansing, \$150 reg. ea. Nate, Marcy, Jean & Ty  
\*Approval-Trustee Shepler 10/16 MTA webinar ‘In The Transition’ extra meeting wage \$30 and Clerk Shepler mileage-Fahey, Schultz Atty 12/12 Free Newly Elected Officials Workshop  
\*Approval-Treas Rambo 11/13 \$25 registration  
\*Appointment of Jim Benjamin as temporary sexton if/when Ed Fuller goes to Florida  
\*Action on two PA116 Applications submitted by Bloom Family Farms LLC I  
\*Change Dec 2024 Twp Bd meeting date from Tues Dec 10 to Tues Dec 17  
\*Res. 2024-08 Bob Davis Appreciation  
\*Res. 2024-09 Glenda Turner Appreciation  
\*Res. 2024-10 Dorothy Hart Appreciation  
\*Action on AGS Agreement to Amend Terms of Contract  
\*Action on MTA half-off online learning webcasts in Nov. \$375  
\*Foster Swift Atty opportunity to join litigation against MPSC, Nov 8<sup>th</sup> deadline  
[2 written requests for special meeting received/not a majority of Board]  
\*Res. 2024-11 Investment and Depository Designation Policy
9. Reports:  
**Clerk** - Oct rev/exp report; 10/15 election training-Mason; 10/12 Preliminary Accuracy test; 10/17 Public Accuracy test; 9 days early voting 10/26-11/03; Nov 5 election results  
**Treasurer** –10/31 treas report; 10/16 MTA webinar ‘In The Transition’ [handout-Election Transitions]; rolled CD over @ Flagstar; qtr census report  
**Trustee** – Shepler: PC Master Plan update; 10/10 BS&A user group meeting; 10/16 MTA webinar ‘In The Transition’  
**Trustee** – Davis:

**Supervisor** – Oct NIESA report; attend 10/10 NIESA meeting; 10/30 NIESA personnel meeting; 10/31 zoom meeting-Atty Hitch,AGS-Bert Gale & Nick Keck; 11/04 NIESA finance meeting; Dietz Rd bridge on schedule for Nov 15<sup>th</sup> bridge completion-may do additional paving  
**Zoning Administrator** –Oct report summary w/building permits update

**10.** Public Comment [3 minute limitation]

**11.** Communications, seminars, etc.

\*Sgt Jeremy Doerr, ICSD report: July-4 calls [warrant arrest, 2 vehicle crash Colby/M-52, car crash Bell Oak/Colby, car/deer crash Morrice/LoveJoy] August-4 calls [civil dispute, vehicle crash/intoxicated/died], Morrice Rd crash-drunk driver, abandoned vehicle towed Sept-4 calls [breaking/entering, car/tractor crash Bell Oak/Herrington, child abuse complaint, car/deer crash Morrice near Bell Oak]

\*Fowlerville Schools, Resolution Opposing Marijuana Dispensaries/Activities

\*Fowlerville Schools, Nov 1 Ribbon Cutting Ceremony/grand opening Elementary School

\*Dec. 7<sup>th</sup> Wmstn Area Senior Center Open House noon-4pm

\*Dec. 12 Fahey Schulz Free Newly Elected Officials Workshop, 11:30-6pm [Shepler]

\*Wmstn Depot Museum, fall newsletter

\*Locke Township Agenda Topics

**12.** Any Other Business / Board member comments

**13.** Adjournment

The Township will provide necessary reasonable services to individuals with disabilities at the Board meeting upon 3 days notice in writing or by calling the Locke Township Clerk at 517 468-3405.

Dorothy G Hart, Locke Township Supervisor

**Next meeting –Dec 10 or 17**

#### PUBLIC COMMENT GUIDELINES:

Officials will listen carefully and respectfully, while allowing for differences of opinion.

Township meetings are for the purpose of conducting Board business, part of which allows for public comment. Therefore, each person who wishes to address the Board is permitted 3 minutes to do so during the Public Comment period of the meeting. When addressing the Board, please state your name and address. Please observe rules of common courtesy.

Comments are to be directed to the Board. This is the purpose for the Public Comment period (that the Board may hear from the public). It is not the purpose of the Public Comment period to enter into a back-and-forth dialogue between the Board and the public. It is the public's turn to speak, and the Board's turn to listen. That said, questions may be asked by the Board in order to clarify what is said.

Those who have further questions or who wish to have conversations with the Board are welcome to contact Board members at times beyond the township meetings. The Locke Township Board greatly appreciates your willingness to weigh in on issues, concerns, solutions.

NOTICE OF PUBLIC HEARING  
TOWNSHIP OF LOCKE  
3805 BELL OAK RD, WILLIAMSTON  
TUESDAY NOVEMBER 12, 2024 7:00 PM

PLEASE TAKE NOTICE that the Locke Township Board will hold a public hearing on November 12, 2024 at 7:00 PM at the Locke Township Hall, 3805 Bell Oak Road, Williamston for the purpose of receiving public comment on the amended Locke Township Cemetery Ordinance 2024-01. Copies of the Cemetery Ordinance 2024-01 are available for public inspection at the Township Hall office on Tuesday and Thursday, 10 AM to 4:00 PM.

Communication in writing thereof may be filed with the Locke Township Clerk at 3805 Bell Oak Road, Williamston MI 48895 prior to the meeting or to the Locke Township Board at the time of the meeting. The Locke Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities upon 3 day notice to the Township Clerk by writing or calling 517 468-3405.

Dorothy G Hart, Supervisor  
3805 Bell Oak Rd  
Williamston MI 48895



MEMORANDUM

TO: LOCKE TOWNSHIP BOARD OF TRUSTEES

FROM: THOMAS M. HITCH, TOWNSHIP ATTORNEY

RE: ENFORCEABILITY OF THE LOCKE TOWNSHIP CEMETERY ORDINANCE  
2018-02 REGULATING FIREARMS ON CEMETERY PROPERTY

DATE: November 5, 2024

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The purpose of this memorandum is to respond to an inquiry from Supervisor Dorothy Hart regarding the enforceability of Locke Township's ordinance regulating the possession and use of firearms in the Township cemeteries. In conferring with Supervisor Hart regarding this, the issue has not arisen because of a particular incident, but as the result of a review of the Township's ordinances. The question is whether this ordinance remains enforceable since the adoption, some years ago, of legislation changing regulations regarding the possession and use of firearms.

In 1990, the Michigan legislature adopted Public Act 319 of 1990, called the Michigan Firearms and Ammunition Code of 1990. In that Act, it made significant changes, particularly as it related to the enforceability of local governmental regulation of firearms. At MCL 123.1102, the statute provides:

A local unit of government shall not impose special taxation on, enact or enforce any ordinance or regulation pertaining to, or regulate in any other manner the ownership, registration, purchase, sale, transfer, transportation, or possession of pistols, other firearms, or pneumatic guns, ammunition for pistols or other firearms, or components of pistols or other firearms, except as otherwise provided by federal law or a law of this state.

At MCL 123.1103, it does permit certain actions by local governmental units as it relates to firearms regulations. It provides as follows:

This act does not prohibit a local unit of government from doing any of the following:

(a) Prohibiting or regulating conduct with a pistol, other firearm, or pneumatic gun

that is a criminal offense under state law.

(b) Prohibiting or regulating the transportation, carrying, or possession of pistols, other firearms, or pneumatic guns by employees of that local unit of government in the course of their employment with that local unit of government.

(c) Regulating the possession of pneumatic guns within the local unit of government by requiring that an individual below the age of 16 who is in possession of a pneumatic gun be under the supervision of a parent, a guardian, or an individual 18 years of age or older, except that an ordinance shall not regulate possession of a pneumatic gun on or within private property if the individual below the age of 16 is authorized by a parent or guardian and the property owner or legal possessor to possess the pneumatic gun.

(d) Prohibiting an individual from pointing, waving about, or displaying a pneumatic gun in a threatening manner with the intent to induce fear in another individual.

Based on this language, it is my opinion that the language contained in the Township's ordinance is unenforceable. It was an ordinance adopted, assumptively many decades ago, at a time when the Township might have had its own constables and where it believed it had an interest in such regulation. The State presently has a statute, at MCL 456.114, which, as noted in Supervisor Hart's memorandum to me, prohibits the use of firearms as a matter of state law. The statute provides:

No person shall use firearms upon the grounds of any cemetery owned and inclosed by any such corporation, nor hunt game therein. No person shall enter into such inclosed cemetery by climbing or leaping over or through any fence or wall around the same, nor direct or cause any animal to enter therein in any such manner. Any person offending against any of the provisions of this section shall be punished by a fine not exceeding 50 dollars or by imprisonment not exceeding 3 months, or by both, in the discretion of the court.

It is my recommendation that the Township, at some point when convenient, repeal its current cemetery ordinance which regulates the possession and use of firearms in a cemetery. It would be my belief that were someone to see an individual brandishing a firearm in a cemetery, the most likely response would be to contact the Sheriff's Department. The Sheriff's Department would make the investigation and, if any charges were brought, those charges would be based upon violations of State law. Given that the State legislature has limited the scope of regulation of the Township regarding firearms and ammunition, I see no further purpose, in my opinion, that the Township pursue the regulation of firearms in cemeteries.

# AGREEMENT TO AMEND TERMS OF CONTRACT

EFFECTIVE DATE: \_\_\_\_\_

This Agreement entered into on the date shown above, between Associated Government Services Inc., a Michigan corporation, of 8721 Gull Road, Suite B, Richland, MI 49083, hereinafter referred to as "AGS", and LOCKE TOWNSHIP, in Ingham County, a subdivision of the State of Michigan with principal offices at 3805 Bell Oak Road, Williamston, Michigan 48895, hereinafter referred to as the "TOWNSHIP" amends the prior agreements dated January 4, 2005 and September 12, 2006.

## **WITNESSETH:**

Whereas, AGS offers the services of qualified personnel to perform a variety of municipal services in accordance with the State laws; and local ordinance; and

Whereas, the TOWNSHIP desires to employ AGS to perform certain services for the TOWNSHIP;

## **IT IS HEREBY AGREED AS FOLLOWS:**

### 1. SERVICES RENDERED.

- A. The TOWNSHIP hereby employs AGS, its officers, agents, and employees as its agent for the purpose of performing the municipal service of CONSTRUCTION CODE INSPECTIONS as related to Building, Electrical, Mechanical and Plumbing Codes.

### 2. COMPENSATION.

In consideration for services rendered in accordance with paragraph 1, the TOWNSHIP agrees to pay AGS as follows:

#### A. CONSTRUCTION CODE INSPECTIONS AS Related TO THE BUILDING, ELECTRICAL, MECHANICAL & PLUMBING CODES:

AGS will be compensated for the code inspections identified in Section 1A of this agreement by agreement of a fee for all new permits issued in accordance with AGS's permit fee schedule. The status of all permits will be reported at least monthly to the TOWNSHIP. Re-inspection or additional inspections other than those described at the time of application will be separately charged to the permit holder at the current rate.

#### B. OTHER CHARGES.

From time to time, there will be services which may be requested by the TOWNSHIP which do not fall into one of the above categories. These include things such as Pre-construction inspections and meetings, attendance at meetings, court appearances, Issuance of citations, special or unusual letters, research and reports for special projects, commercial, industrial, multi-family and site plan review. These services will be billed at Eighty Dollars (\$80.00) per occurrence or per hour whichever is greater, inclusive of travel time.

#### C. BILLING FOR SERVICES.

AGS shall bill the TOWNSHIP monthly for services rendered. The bill is due on receipt and payable by the first of the following month. Any balances unpaid at that time will be re-billed with a service charge added.

3. DOCUMENTATION FURNISHED BY THE TOWNSHIP.

Upon execution of this Agreement, the TOWNSHIP shall furnish AGS with current certified copies of all municipal ordinances, codes, maps, rules and regulations applicable to the areas of service to be provided by AGS. Thereafter, during the term of the Agreement, the TOWNSHIP shall furnish AGS with certified copies of any amendments to said codes, ordinances, rules and regulations within ten (10) days after the adoption of the same, but in any event, no later than the effective date of the code, ordinance, rule or regulation.

In addition, the TOWNSHIP shall make available to AGS such other public records and documents as may be reasonably necessary for AGS to carry out its responsibilities under the provisions of this agreement within a reasonable period of time after request thereof, provided that nothing herein shall be construed as requiring the TOWNSHIP to release information to AGS which would otherwise be exempt from disclosure from the Freedom of Information Act.

4. RECORDS FURNISHED BY AGS.

AGS, its officers, agents, and employees shall keep complete records on all permits issued and enforcement action taken under the terms of this Agreement. AGS shall maintain copies of all plans and permits and forward copies of all correspondence and activities to the TOWNSHIP.

5. QUALIFICATIONS OF AGS OFFICERS, AGENTS AND EMPLOYEES

AGS agrees that at all times during the term of this agreement its officers, agents and employees will maintain current registration in accordance to Public Act 407 of 2016, The Skilled Trades Regulation Act.

6. TERM OF AGREEMENT.

The parties agree to the term of this Agreement which shall be for an indefinite period, commencing on the date first written above, and shall continue in effect until written notice of termination is issued by either party to the other at least sixty (60) days prior to the desired termination date.

In the event of termination, all fees and charges due and owing to either party from the other shall be paid within thirty (30) days after the date of termination. AGS shall agree to provide enforcement services on all files it has been involved with prior thereto, based on its rate schedule for such services. In such cases, the TOWNSHIP shall make its records pertaining to such enforcement activity available to AGS for its inspection upon reasonable request.

The TOWNSHIP shall forward to AGS originals of any documents belonging to AGS in its possession as of the date of termination. AGS shall forward to the TOWNSHIP originals of any documents belonging to the TOWNSHIP in its possession as of the date of termination, once all fees have been paid for services rendered.

7. STATUS OF AGS.

During the course of this Agreement, it is understood the TOWNSHIP is the enforcing agency and AGS is carrying out a governmental function for and on the behalf of the TOWNSHIP and shall for purposes be considered as an agent of the TOWNSHIP.



8. INDEMNIFICATION

AGS and the TOWNSHIP shall indemnify, defend and hold harmless the other, its officers, agents and employees from all liabilities to other persons or entities for damages, including necessary and reasonable attorney fees, with regard to all actions taken within the scope of this agreement or pursuant to the direction of the TOWNSHIP.

9. TAXES.

If AGS is found by a Federal or State court or administrative agency to be an employee of the TOWNSHIP, AGS shall indemnify the TOWNSHIP in full for any taxes, interest or penalties that the TOWNSHIP is required to pay on compensation received by AGS under this Agreement prior to the commencement of withholding for taxes thereon.

10. NON-DISCRIMINATION.

AGS, as required by law, shall not discriminate against an individual with respect to providing services, or against an employee or applicant for employment with respect to hire, tenure, terms, conditions or privileges of employment or with respect to a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, disability that is unrelated to the individual's ability to perform the duties of a particular job or position, or marital status. Breach of this covenant may be regarded as a material breach of the Agreement and a cause for termination thereof.

11. INDEPENDENT CONTRACTOR.

It is expressly understood and agreed that AGS is an independent contractor. AGS shall in no way be deemed to be and shall not hold itself out as an employee of the TOWNSHIP and shall not be entitled to any fringe benefits of the TOWNSHIP, such as, but not limited to, health insurance, life insurance, paid vacation or sick leave or longevity. AGS shall be responsible for paying all applicable taxes arising from the compensation it receives under this Agreement, including, but not limited to, income and social security taxes, to the proper Federal, State, and local governments.

12. INSURANCE.

AGS shall procure and maintain during the term of this Agreement, the insurance coverages outlined below. All coverages shall be with insurance companies licensed and permitted to do business in the State of Michigan. All coverages shall be with insurance carriers acceptable to the County and who have a minimum A.M. Best Company's Insurance Reports Rating of A or A- (Excellent).

A. Worker's Disability Compensation Insurance:

Workers' Disability Compensation Insurance, including Employers Liability Coverage if required by and in accordance with all applicable statutes of the State of Michigan.

B. Commercial General Liability Insurance:

Commercial General Liability Insurance on an "occurrence basis" with limits of liability of not less than One Million Dollars AND NO/100, (\$1,000,000.00) per occurrence and/or aggregate combined single limit, personal injury, bodily injury and property damage. Coverage shall include the following:

- (a) Broad Form General Liability Endorsement or equivalent if not in policy proper;
- (b) Contractual Liability; and
- (c) Independent Contractors Coverage.

**C. Motor Vehicle Liability:**

Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, with limits of liability of not less than One Million Dollars AND NO/100 (\$1,000,000.00) per occurrence and annual aggregate, combined single limit, bodily injury and property damage. Coverage shall include all owned, non-owned and hired vehicles.

**D. Cancellation Notice:**

All certificates of insurance shall contain an endorsement requiring the insurer to give the TOWNSHIP thirty (30) days advance notice of cancellation, non-renewal, reduction and/or significant change to the insurances covered by the certificate. Such notice shall be sent to: Township Supervisor, 3805 Bell Oak Road, Williamston, Michigan 48895.

**E. Proof of Insurance:**

AGS shall provide to the TOWNSHIP at the time the Agreement is returned by it for execution, with certificates of insurance showing its possession of each of the insurances listed above. The certificate of insurance shall be sent to: Township Supervisor, 3805 Bell Oak Road, Williamston, Michigan 48895

**F. Continuation of Coverage:**

If any of the above coverages expire during the term of this Agreement, AGS shall deliver renewal certificates and/or policies to the TOWNSHIP at least ten (10) days prior to the expiration date.

**13. BINDING EFFECT.**

This Agreement shall be binding upon the parties hereto, their successors, and assigns.

**IN WITNESS WHEREOF**, the parties hereto have executed this agreement as of the day and year first above written.

**ASSOCIATED GOVERNMENT SERVICES, INC.**

**LOCKE TOWNSHIP**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

ITS: \_\_\_\_\_

# AGS PERMIT FEE SCHEDULE

## BUILDING PERMIT FEES

### RESIDENTIAL ONE- AND TWO-FAMILY

**BUILDING PERMIT FEE CALCULATION** (Based on determinant\* value):

DETERMINANT*	FEE
0 - 1,000	\$ 80.00
1,001 - 10,000	\$ 80.00 + \$9.00 / 1,000 over 1,000
10,001 - 100,000	\$140.00 + \$2.50 / 1,000 over 10,000
100,001 - and up	\$365.00 + \$2.00 / 1,000 over 100,000
Pre-Manufactured Home W/O Basement	\$320.00 (Private Property or In a Park)
Pre-Manufactured Home With Basement	\$400.00 (Private Property or In a Park)
Demolition	\$ 80.00 per occurrence

For work not involving square foot computation, \$80.00 base fee plus \$80.00 per inspection, or the estimated cost of the project used as determinant, whichever yields the greater fee.

### COMMERCIAL FEE SCHEDULE

**BUILDING PERMIT FEE CALCULATION** (Based on determinant\* value):

DETERMINANT*	FEE
0 - 1,000	\$ 80
1,001 - 10,000	\$ 80 + \$1.00 / 100 over 1,000
10,001 and up	\$150 + \$2.50 / 1,000 over 10,000

**COMMERCIAL DEMOLITION FEE**

\$100.00 + .07 PER Square foot

**BUILDING PERMIT PLAN REVIEW FEE** (Based on determinant\* value):

DETERMINANT*	FEE
0 - 500,000	\$ 1.20 / 1,000
500,001 - and up	\$650.00 + \$0.20 / 1,000 over 500,000

\* The determinant is calculated based on the "International Code Council Building Valuation Data (BVD), Published in February 2024. The BVD is hereby adopted by reference.

REINSPECTION CHARGE (per inspection)	\$ 80.00
SPECIAL SERVICES (per hour)	\$ 80.00
INVESTIGATION FEE (per hour)	\$ 80.00
(CHARGED FOR WORK STARTED WITHOUT A PERMIT)	

**TRADE PERMIT FEES**  
**Electrical/Mechanical/Plumbing Permits**

**RESIDENTIAL TRADE FEES**

**ELECTRICAL**

Single Inspection Permit Fee	\$ 80.00
Service Upgrade (One Inspection)	\$ 80.00
Addition/Remodel (Up to Two Inspections)	\$160.00
Addition/Remodel w/Service Upgrade	\$240.00
New Residence (Up to Three Inspections)	\$240.00
New Residence w/Underground	\$320.00

**MECHANICAL**

Single Inspection Permit Fee	\$ 80.00
Addition/Remodel (Up to Two Inspections)	\$160.00
New Residence (Up to Three Inspections)	\$240.00
New Residence w/Underground	\$320.00

**PLUMBING**

Single Inspection Permit Fee	\$ 80.00
Addition/Remodel (Up to Two Inspections)	\$160.00
New Residence (Up to Three Inspections)	\$240.00
New Residence w/Underground	\$320.00

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REINSPECTION CHARGE (per inspection)	\$ 80.00
SPECIAL SERVICES (per hour)	\$ 80.00
INVESTIGATION FEE (per hour)	\$ 80.00
(CHARGED FOR WORK STARTED WITHOUT A PERMIT)	

## COMMERCIAL TRADE FEES

### ELECTRICAL

Administration base fee and all required and final inspections	\$100.00
Services: Thru 200 amp.	\$ 10.00
200 amp thru 600 amp	\$ 15.00
600 amp thru 800 amp	\$ 20.00
800 amp and over	\$ 25.00
Circuits	\$ 5.00 each
Lighting Fixtures -- per 25 and fraction of	\$ 6.00 each
Dishwasher, Garbage disposal & range hood	\$ 5.00 each
Furnace -- unit heater	\$ 5.00 each
Electrical heating units (baseboard)	\$ 4.00 each
Power Outlets (including ranges, dryers, etc.)	\$ 7.00 each
Signs -- per circuit	\$ 10.00 each
Feeders	\$ 6.00 each
Mobile Home Park Sites	\$ 6.00 each
Recreational Vehicle Park Sites	\$ 4.00 each
K.V.A. or H.P.-each unit up to 20 K.V.A./H.P.	\$ 6.00
21 to 50 K.V.A. or H.P.	\$ 10.00
51 K.V.A. or H.P. and over	\$ 12.00
Fire Alarm-up to 10 stations and horns	\$ 50.00
11 to 20 stations and horns	\$100.00
over 21 stations and horns	\$ 5.00 each
Data/Telecommunications Outlets	
1 - 19 devices	\$ 5.00 each
20 - 300 devices	\$100.00
over 300 devices	\$300.00

### MECHANICAL

Administration base fee and all required and final inspections	\$100.00
Gas/Oil burning equipment -- new and/or conversion units	\$ 30.00 each
Chimney, factory built (Class A)	\$ 25.00 each
Duct System/Hydronic Piping	\$ 25.00
Solar Equipment System and piping system	\$ 20.00
Gas Piping (New Installation)	\$ 5.00
Exhaust Fan/Power Exhaust	\$ 5.00
Flue damper/vent damper	\$ 5.00
L.P.G. & Fuel oil tanks, piping fee included	\$ 20.00
Central Air Conditioning and Heat Pump	\$ 30.00

## COMMERCIAL TRADE FEES (CONTINUED)

### PLUMBING

Administration base fee and all required and final inspections	\$100.00
Fixtures, water connected appliances, floor drains, special drains, mobile home unit site	\$ 5.00 each
Stacks (Soil, waste, vent, conductor)	\$ 3.00 each
Sewers (sanitary, storm or combined)	\$ 5.00 each
Water Service	\$ 10.00 each
Connection building drain/building sewer	\$ 5.00 each
Sub-soil drains	\$ 5.00 each
Sewage ejectors, manholes, sumps	\$ 5.00 each
Water distributing pipe system, less than 1"	\$ 10.00 each
Water distributing pipe system, 1" or greater	\$ 20.00 each
Reduced pressure zone backflow preventer	\$ 5.00 each

### ELECTRICAL, PLUMBING, AND Mechanical PLAN REVIEW

\$80.00 OR \$80.00 Per/Hour Whichever is Greater.

NOTE: For specific equipment types not described above, the fee collected will be based upon the State of Michigan fee schedule in effect at the time of application.

## Building Valuation Data – February 2024 as Published by the International Code Council

### Square Foot Construction Costs <sup>a, b, c</sup>

Group (2024 International Building Code)	IA	IB	IIA	IBB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	330.56	318.80	309.39	297.20	277.71	269.67	287.04	258.79	248.89
A-1 Assembly, theaters, without stage	303.49	291.73	282.32	270.13	250.88	242.84	259.97	231.96	222.06
A-2 Assembly, nightclubs	272.51	264.43	256.91	248.19	232.76	226.12	239.28	211.57	204.72
A-2 Assembly, restaurants, bars, banquet halls	271.51	263.43	254.91	247.19	230.76	225.12	238.28	209.57	203.72
A-3 Assembly, churches	308.01	296.25	286.84	274.65	255.52	247.48	264.49	236.60	226.71
A-3 Assembly, general, community halls, libraries, museums	258.66	246.90	236.50	225.30	205.06	198.01	215.15	186.13	177.24
A-4 Assembly, arenas	302.49	290.73	280.32	269.13	248.88	241.84	258.97	229.96	221.06
B Business	289.51	279.23	269.21	257.82	235.42	227.07	247.91	210.39	200.78
E Educational	276.33	266.73	258.30	247.60	231.08	219.28	239.09	202.46	195.97
F-1 Factory and industrial, moderate hazard	160.20	152.78	143.34	138.64	123.55	117.41	132.48	102.44	95.93
F-2 Factory and industrial, low hazard	159.20	151.78	143.34	137.64	123.55	116.41	131.48	102.44	94.93
H-1 High Hazard, explosives	149.46	142.04	133.60	127.90	114.12	106.97	121.74	93.00	N.P.
H234 High Hazard	149.46	142.04	133.60	127.90	114.12	106.97	121.74	93.00	85.50
H-5 HPM	289.51	279.23	269.21	257.82	235.42	227.07	247.91	210.39	200.78
I-1 Institutional, supervised environment	262.22	252.95	244.31	235.67	215.42	209.47	235.71	193.82	187.73
I-2 Institutional, hospitals	455.16	444.88	434.86	423.47	399.17	N.P.	413.57	374.14	N.P.
I-2 Institutional, nursing homes	315.97	303.75	293.73	282.34	261.43	N.P.	272.44	236.40	N.P.
I-3 Institutional, restrained	338.01	327.73	317.71	306.32	285.40	276.05	296.41	260.38	248.77
I-4 Institutional, day care facilities	262.22	252.95	244.31	235.67	215.42	209.47	235.71	193.82	187.73
M Mercantile	203.29	195.21	186.69	178.98	163.28	157.64	170.06	142.09	136.24
R-1 Residential, hotels	264.67	255.41	246.77	238.13	218.35	212.40	238.17	196.75	190.67
R-2 Residential, multiple family	221.32	212.06	203.42	194.78	175.96	170.01	194.82	154.36	148.28
R-3 Residential, one- and two-family <sup>d</sup>	209.61	203.74	198.94	195.12	188.41	181.45	191.77	175.86	165.67
R-4 Residential, care/assisted living facilities	262.22	252.95	244.31	235.67	215.42	209.47	235.71	193.82	187.73
S-1 Storage, moderate hazard	148.46	141.04	131.60	126.90	112.12	105.97	120.74	91.00	84.50
S-2 Storage, low hazard	147.46	140.04	131.60	125.90	112.12	104.97	119.74	91.00	83.50
U Utility, miscellaneous	114.09	107.37	99.89	95.60	85.13	79.54	90.99	67.39	64.19

- a. Private Garages use Utility, miscellaneous
- b. For shell only buildings deduct 20 percent
- c. N.P. = not permitted
- d. Unfinished basements (Group R-3) = \$31.50 per sq. ft.





**LOCKE TOWNSHIP**  
**3805 BELL OAK ROAD WILLIAMSTON MI 48895**  
**Phone 517 468-3405 fax 517 468-0105 www.locketownship.com**  
**office hours Tuesday & Thursday 10 AM – 4 PM**

Supervisor	Nathan Lott	locketwpsupervisor@tds.net
Clerk	Marcy Shepler	locketwpclerk@tds.net
Treasurer	Sheri Rambo	locketwptreas@tds.net
Trustee	Jean Coe	
Trustee	Tu Hull	

**Notice of 2025 Regular Meetings**

held at the Locke Township Hall, 3805 Bell Oak Rd, Williamston MI 48895

**Locke Township Board**  
2<sup>nd</sup> Tues of month, 7 PM:

January 15 [Wed]  
February 11  
March 11  
April 08  
May 13  
June 10  
July 08  
August 12  
September 09  
October 14  
November 13 [Thurs]  
December 09

**Planning Commission**  
3<sup>rd</sup> Tues of listed months, 7 PM:

January 21  
February 18  
March 18  
April 15  
May 20  
June 17  
July 15  
August 19  
September 16  
October 21  
November 18  
December – no meeting

Also, please take notice that a special meeting of the Locke Township Board may take place at all Planning Commission meetings listed above if a quorum of Township Board members is present and take part in the Planning Commission meeting discussion.

In addition, the Locke Township Board members may attend the Michigan Township Association Educational Conference.

This notice is posted in compliance with the State of Michigan's Open Meetings Act, Public Act 267 of 1976, as amended, and MCLA 41.72a (2)(3) and the Americans with Disabilities Act. The Locke Township Board will provide necessary reasonable auxiliary aids and services to individuals with disabilities at the meeting or public hearing upon a 3 day notice in writing or by calling 517 468-3405.

Date Notice Posted \_\_\_\_\_ Time \_\_\_\_\_

A copy of this notice, dated, is on file in the office of the Township Clerk.



MICHIGAN DEPARTMENT OF AGRICULTURE & RURAL DEVELOPMENT  
ENVIRONMENTAL STEWARDSHIP DIVISION  
FARMLAND AND OPEN SPACE PRESERVATION PROGRAM

**INSTRUCTIONS FOR  
LOCAL GOVERNING BODY  
FOR COMPLETING AN  
APPLICATION FOR A FARMLAND AGREEMENT (FORM ES-013)**

A. After a landowner completes his/her portion of an ***Application for a Farmland Agreement, Form ES-013*** (in accordance with Part 361 of the Natural Resources and Environmental Protection Act, 1994, Act 451, as amended, more commonly known as P.A. 116), the landowner is to attach a copy of a deed or land contract proving ownership of the property to be enrolled in the program, and a copy of a recent tax bill or tax assessment notice containing the legal description of the property. The landowner then is to take these application materials to the "local governing body" (see definition below) for local review and approval.

B. The local governing body holding the application shall approve or reject the application within **45 DAYS** after the application is received. It is the responsibility of the local governing body doing the initial review to complete the bottom portion of page 3 of the application form. **ALL APPLICABLE LINES/SPACES ON THE BOTTOM PORTION OF PAGE 3 ARE TO BE COMPLETED.**

C. PART I. Action by Governing Body requires the local governing body's name, date received, whether the application is approved or disapproved, the date of approval or disapproval, the clerk's signature and seal, and the current market value. **IMPORTANT:** If the application is approved on or before November first of a given year, the landowner is eligible for tax credits from the State of Michigan for that entire year. If approved after November first, the landowner is eligible for tax credits beginning the following year.

D. PART II. Check List should be completed with either a date or check mark or "NA" for "not applicable." For all applications, the reviewing agencies are the County or Regional Planning Commission and local Conservation District. If the county is the local governing body initiating the review of the application, the township also becomes a reviewing agency.

E. Reviewing agencies are to be sent a copy of the application by the local governing body. At the very least, this includes the local Planning Commission and Conservation District. A reviewing agency has **30 DAYS** in which to review and comment on the application and provide comments to the township. After the 30-day period, the township can proceed with or without comments from reviewing agencies.

F. Upon receipt of an application, the clerk checks the application to see that it has been properly completed by the landowner. Next, the clerk insures that the first four lines under

FINAL APPLICATION SHOULD INCLUDE on page 3, right side, near the bottom, can be checked as included in the application. Under REVIEW LETTERS FROM, the clerk should make sure that comments have or have not been received from the local Planning Commission and Conservation District and that the appropriate lines have been checked before sending the application on to Farmland Program Office. Comments need to be received from the rest of the reviewing agencies only if they meet the conditions mentioned above. If the other agencies do not meet the conditions, the clerk indicates "NA" for "not applicable." Remember, if no comments were received within the 30-day time period, the clerk should so indicate in some manner on the application when the application is sent on to the Farmland Program Office.

G. After all the above is done and the portion FINAL APPLICATION SHOULD INCLUDE is completed (all applicable spaces are checked), the clerk is to send the **ORIGINAL** of the application to the Farmland Program office. Comments received from reviewing agencies are to be included with the application sent to the Farmland Program office. See paragraph on page 3, right side, just under "*Property Appraisal*" for line to be checked and for our mailing address. The local assessor is responsible for providing current market value information regarding the application.

H. Finally, please note that each individual application should stand on its own, i.e., be fully completed with all appropriate documentation attached without regard to other applications by the same landowner that might have been submitted with it.

**Definition of local governing body:** *For purposes of this program, the local governing body is defined as follows. For farmland located within a city or village, the local governing body is the city or village. For farmland not located in a city or village but in a township having a zoning ordinance in effect, the local governing body is the township board. For farmland not located in a city or village and the township does not have a zoning ordinance in effect, the local governing body is the county board of commissioners. In most cases, the local governing body is the township board and the application then should be taken to the township clerk for township processing.*



15. If the applicant is one of the following, please check the appropriate box and complete the following information (if the applicant is not one of the following – please leave blank):

- 2 or more persons having a joint or common interest in the land
- Corporation  Limited Liability Company  Partnership
- Estate  Trust  Association

If applicable, list the following: Individual Names if more than 2 Persons; or President, Vice President, Secretary, Treasurer; or Trustee(s); or Members; or Partners; or Estate Representative(s):

Name: Joseph Robert Bloom Title: Member

Name: Scott Lambert Bloom Title: Member

Name: Jeremy Scott Bloom Title: Member

Name: \_\_\_\_\_ Title: \_\_\_\_\_

(Additional names may be attached on a separate sheet.)

IV. Land Eligibility Qualifications: Check one and fill out correct section(s)  
This application is for:

- a. 40 acres or more  complete only Section 16 (a thru g);
- b. 5 acres or more but less than 40 acres  complete only Sections 16 and 17; or
- c. a specialty farm  complete only Sections 16 and 18.

16. a. Type of agricultural enterprise (e.g. livestock, cash crops, fruit, etc):

Livestock + crops

- b. Total number of acres on this farm 120
- c. Total number of acres being applied for (if different than above): \_\_\_\_\_
- d. Acreage in cultivation: 83.7
- e. Acreage in cleared, fenced, improved pasture, or harvested grassland: \_\_\_\_\_
- f. All other acres (swamp, woods, etc.) 36.3
- g. Indicate any structures on the property: (If more than one building, indicate the number of buildings):

No. of Buildings 1 Residence: \_\_\_\_\_ Barn: \_\_\_\_\_ Tool Shed: \_\_\_\_\_  
 Silo: \_\_\_\_\_ Grain Storage Facility: \_\_\_\_\_ Grain Drying Facility: \_\_\_\_\_  
 Poultry House: \_\_\_\_\_ Milking Parlor: \_\_\_\_\_ Milk House: \_\_\_\_\_  
 Other: (Indicate) old farmhouse, not livable

17. To qualify as agricultural land of 5 acres or more but less than 40 acres, the land must produce a minimum average gross annual income of \$200.00 per acre from the sale of agricultural products.

Please provide the average gross annual income per acre of cleared and tillable land during 2 of the last 3 years immediately preceding this application from the sale of agricultural products (not from rental income):

\$ \_\_\_\_\_ : \_\_\_\_\_ = \$ \_\_\_\_\_ (per acre)

total income : total acres of tillable land

18. To qualify as a specialty farm, the land must be designated by MDARD, be 15 acres or more in size, and produce a gross annual income from an agricultural use of \$2,000.00 or more. If a specialty farm, indicate average gross annual income during 2 of the last 3 years immediately preceding application from the sale of agricultural products: \$ \_\_\_\_\_

Please note: specialty farm designation may require an on-the-farm site visit by an MDARD staff person.

19. What is the number of years you wish the agreement to run? (Minimum 10 years, maximum 90 years); 10

V. Signature(s):

20. The undersigned declare that this application, including any accompanying informational material, has been examined by them and to the best of their knowledge and belief is true and correct.

[Signature]  
Sereeny Bloom (Signature of Applicant) (Member)

Bloom FAMILY FARMS LLC I  
(Corporate Name, If Applicable)

[Signature]  
Scott L Bloom (Co-owner, If Applicable) (Member)

[Signature]  
Joe Bloom (Signature of Corporate Officer) (Member)

10/21/2024  
(Date)

[Signature]  
(Title)

**ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR.**

**RESERVED FOR LOCAL GOVERNMENT USE: CLERK PLEASE COMPLETE SECTIONS I & II**

I. Date Application Received: 10-22-2024 (Note: Local Governing Body has 45 days to take action)

Action by Local Governing Body: Jurisdiction: Locke  
 County  Township  City  Village

This application is  approved,  rejected Date of approval or rejection: 11-12-2024

(If rejected, please attach statement from Local Governing Body indicating reason(s) for rejection.)

Clerk's Signature: Dorothy Hart, supervisor

Property Appraisal: \$378,900 assessed value is the current fair market value of the real property in this application.

II. Please verify the following:

- Upon filing an application, clerk <sup>sprusr</sup> issues receipt to the landowner indicating date received. 10-24-2024
- Clerk <sup>sprusr</sup> notifies reviewing agencies by forwarding a copy of the application and attachments 10-24-2024

       If rejected, applicant is notified in writing within 10 days stating reason for rejection and the original application, attachments, etc. are returned to the applicant. Applicant then has 30 days to appeal to State Agency.

       If approved, applicant is notified and the original application, all supportive materials/attachments, and letters of review/comment from reviewing agencies (if provided) are sent to:

**MDARD-Farmland and Open Space Program, PO Box 30449, Lansing 48909**

**\*Please do not send multiple copies of applications and/or send additional attachments in separate mailings without first contacting the Farmland Preservation office.**

<p>Please verify the following regarding Reviewing Agencies (Sending a copy to reviewing agencies is required):</p> <p><b>COPY SENT TO:</b></p> <p><input checked="" type="checkbox"/> County or Regional Planning Commission <u>10-24-2024</u></p> <p><input checked="" type="checkbox"/> Conservation District <u>10-24-2024</u></p> <p><u>      </u> Township (if county has zoning authority)</p>	<p><b>Before forwarding to State Agency, FINAL APPLICATION SHOULD INCLUDE:</b></p> <p><input checked="" type="checkbox"/> Copy of Deed or Land Contract (most recent showing <u>current ownership</u>)</p> <p><input checked="" type="checkbox"/> Copy of most recent Tax Bill (must include <u>tax description</u> of property)</p> <p><input checked="" type="checkbox"/> Map of Farm</p> <p><input checked="" type="checkbox"/> Copy of most recent appraisal record</p> <p><u>      </u> Copy of letters from review agencies (if available)</p> <p><u>      </u> Any other applicable documents</p>
---	--





- Common Land Unit**
- Common Land Unit\*
  - Non-Cropland
  - Tract Boundary
  - Section Lines
- Cropland vs Noncropland**

- Wetland Determination Identifiers**
- Restricted Use
  - Limited Restrictions\*
  - Exempt from Conservation Compliance Provisions
  - Areas of Concern as of 4/26/23

**This box is applicable ONLY for certification maps. Options only valid if checked.**

Shares - 100% OP

<input type="checkbox"/> Certified Organic	<input type="checkbox"/> All Crops - Non-Irrigated
<input type="checkbox"/> CORN - YEL/GR	<input type="checkbox"/> WHEAT - GR (SRW or SWW)
<input type="checkbox"/> SOYS - COM/GR	<input type="checkbox"/> ALFALFA - FG or GZ
<input type="checkbox"/> DRY BEANS - DE	<input type="checkbox"/> MIXFG - FG or GZ

**2023 Program Year**  
 CLU Date: April 27, 2023  
 2022 NAIP Imagery

**Farm 130**  
**Tract 264**

United States Department of Agriculture (USDA) Farm Service Agency (FSA) maps are for FSA Program administration only. This map does not represent a legal survey or reflect actual ownership; rather it depicts the information provided directly from the producer and/or National Agricultural Imagery Program (NAIP) imagery. The producer accepts the data 'as is' and assumes all risks associated with its use. USDA-FSA assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data outside FSA Programs. Wetland identifiers do not represent the size, shape, or specific determination of the area. Areas of Concern represent potential wetland violations (CW, CW+Yr, CWNA, CWTE, MIW, MWM, WX) included in the NRCS Certified Wetland Determination dataset. Refer to your original determination (CPA-026 and attached maps) for exact boundaries and determinations or contact USDA Natural Resource Conservation Service (NRCS). Alternative NAIP imagery may be displayed for certain tracts located in certain counties.





DocId:8676552

Tx:4465029

9/15/2023 10:01:00 AM

**INST. # 2023-038095**

**DERRICK QUINNEY**

**REGISTER OF DEEDS**

**INGHAM COUNTY MICHIGAN**

**RECORDED ON:**

**09/18/2023 09:46 AM**

**PAGES: 3**

**INGHAM COUNTY TREASURER'S CERTIFICATE**

I HEREBY CERTIFY that there are no TAX LIENS or TITLES held by the state or any individual against the within description, and all TAXES on same are paid for five years previous to the date of this instrument as appears by the records of this office except as stated.

9/15/2023

Alan Fox, Ingham County Treasurer

Sec. 135, Act 206, 1899 as amended

**Covenant Deed**

JOSEPH R. BLOOM, a single man (Grantor), whose address is 300 Maple, Leslie, MI 49251 conveys, grants, bargains, remises, aliens, and confirms to BLOOM FARMS I, LLC; whose address is 5350 Bell Oak Road, Webberville, MI 48892, (Grantee) the premises commonly known as ~~5350 Bell Oak Road~~, Locke Township, Ingham County, Michigan, described as **3055 E. ROWLEY RD**

According to the Attached Exhibit "A"

with all the tenements, hereditaments, and appurtenances to it, for \$1.00, subject to building and use restrictions and easements, if any, the lien of taxes not yet due and payable, and zoning ordinances. Grantor covenants and agrees that Grantor has not previously done or committed or willingly suffered to be done or committed any act, matter, or thing that would cause the premises or any part of them to be charged or encumbered in title, estate, or otherwise.

Grantor grants to Grantee the right to make all divisions under section 108 of the Land Division Act, Act No 288 of the Public Acts of 1967, as amended.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices that may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

Dated: August 21, 2023

/s/ *Joseph R. Bloom*  
JOSEPH R. BLOOM

2024

Locke

Summer Tax Bill Prop #: 33-04-04-32-100-001

SPECIAL NOTICE

ATTENTION

Bill #: 00067

TAX CAN BE PAID BY MAIL OR AT THE TOWNSHIP OFFICE  
TREASURER HOURS: TUES. & THURS. 10:00 AM TO 4:00 PM

THIS TAX IS DUE BY 5 PM: 09/16/2024  
AFTER 09/16/2024 ADDITIONAL INTEREST AND FEES APPLY

IMPORTANT: ADDITIONAL TREASURER HOURS...  
MONDAY 9/16/2024 9:00 AM TO 5:00 PM

Make checks payable to: LOCKE TOWNSHIP TREASURER

**POSTMARKS ARE NOT ACCEPTED AS PAYMENT DATES**

RECEIPTS SENT UPON REQUEST with S.A.S.E.

Property Owner: BLOOM FAMILY FARMS I LLC  
5350 BELL OAK  
WEBBERVILLE, MI 48892  
Parcel #: 33-04-04-32-100-001

PRE/MBT #: 100.0000

QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Assessed Value: 379,300  
Equalization Factor: 1.000000  
State Equalized Value: 379,300  
Capped Value: 87,715  
Taxable Value: 87,715  
(1 mill equals \$1.00 per 1,000)

Class: 101  
School: 33230  
Prop Addr: 3055 ROWLEY RD  
BANK NAME:

Tax DESCRIPTION	Rate	AMOUNT
SET 33230	6.00000	526.29
COMBINED CO.	6.74790	591.89
VET RELIEF FUND	0.03280	2.87

\*\*\*Legal Description\*\*\*  
LO 32-4 330903200500 N 1/2 OF E 1/2 OF NW 1/4 & W 1/2 OF NW 1/4 OF SEC 32, T4N R2E. 120 A.

OPERATING FISCAL YEARS

The following is provided for your information. This does not affect the amount of taxes or when the taxes are due.

Total Millage: 12.78070  
Total Tax: 1,121.05  
Administration Fee: 11.21  
TOTAL PAYMENT DUE: 1,132.26

County: 01/01/24 - 12/31/24  
Twn/Cty: 04/01/24 - 03/31/25  
School: 07/01/24 - 06/30/25  
State: 10/01/23 - 09/30/24

P.R.E. Exemption Has Reduced This Bill By: 0.00

TAXPAYER'S COPY (please retain this portion for your records)

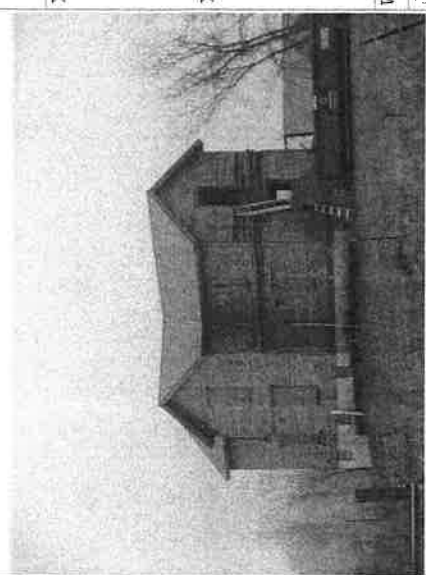
Grantor	Bloom Joseph R	Bloom Farms 1 LLC	08/21/2023	CD	21-NOT USED/OTHER	2015-008909	DEED	DEED	0.0
Grantor	Bloom Joseph & Barbara	Bloom Joseph R	12/17/2014	QC	09-FAMILY		DEED	DEED	0.0

Property Address	3055 ROWLEY RD	Class: AGRICULTURAL-IMPR	Zoning: A-1 A	Building Permit(s)		Date	Number	Status
Owner's Name/Address	BLOOM FAMILY FARMS I LLC 5350 BELL OAK WEBBERVILLE MI 48892	School: WILLIAMSTON COMM SCHOOLS		MISC		05/01/2023	23-015	PARTIAL
		P.R.E. 100% / / Qual. Ag.		REMODEL		06/15/2011	11-013	CLOSED
		MAP #:						
		2025 Est TCV 757,866 TCV/TFA: 430.61						

Tax Description	LO 32-4 330903200500 N 1/2 OF E 1/2 OF NW 1/4 & W 1/2 OF NW 1/4 OF SEC 32, T4N R2E. 120 A.	Comments/Influences	2012 ROLL - NEW FOUNDATION OLD HOUSE - CK IN 2012	2013 ROLL - NO CHANGE	2014 ROLL - NO CHG	2015 ROLL - CLOSE PERMIT

Year	2025	2024	2023	2022
Land Value	369,300	369,300	289,500	273,300
Building Value	9,600	10,000	7,800	6,300
Assessed Value	378,900	379,300	297,300	279,600
Board of Review				
Tribunal/Other				
Taxable Value	87,715C	87,715C	83,539C	79,561C

Year	2025	2024	2023	2022
Land Value	369,300	369,300	289,500	273,300
Building Value	9,600	10,000	7,800	6,300
Assessed Value	378,900	379,300	297,300	279,600
Board of Review				
Tribunal/Other				
Taxable Value	87,715C	87,715C	83,539C	79,561C



The Equalizer. Copyright (c) 1999 - 2009. Licensed To: Township of Locke, County of Ingham, Michigan

\*\*\* Information herein deemed reliable but not guaranteed\*\*\*





FARMLAND AND OPEN SPACE PRESERVATION PROGRAM

Application for Farmland Agreement

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as PA 116.

Please print or type. Attach additional sheets as needed. Please read the Eligibility and Instructions document before filling out this form.

OFFICIAL USE ONLY
Local Governing Body:
Date Received 10-22-2024
Application No: 2024-02
State:
Date Received
Application No:
Approved: Rejected

ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR

I. Personal Information:

1. Name(s) of Applicant: BLOOM FAMILY FARMS LLC I
Last First Initial

(If more than two see #15) Last First Initial

Marital status of all individual men listed on application, if more than one, indicate status after each name:
Married Single Joseph Bloom - Single, Scott Bloom - Single, Jeremy Bloom - Married

2. Mailing Address: 5350 Bell Oak rd. Webberville MI 48892
Street City State Zip Code

3. Telephone Number: (Area Code) (517) 898-8611

4. Alternative Telephone Number (cell, work, etc.): (Area Code) (517) 927-1114

5. E-mail address: jeremy.bloom1986@gmail.com

II. Property Location (Can be taken from the Deed/Land Contract)

6. County: Ingham 7. Township, City or Village: Locke Twp

8. Section No. 24 Town No. 4 North Range No. 2 East

III. Legal Information:

9. Attach a clear copy of the deed, land contract or memorandum of land contract. (See #14)
10. Attach a clear copy of the most recent tax assessment or tax bill with complete tax description of property.
11. Is there a tax lien against the land described above? Yes No

12. Does the applicant own the mineral rights? Yes No
If owned by the applicant, are the mineral rights leased? Yes No
Indicate who owns or is leasing rights if other than the applicant:
Name the types of mineral(s) involved:

13. Is land cited in the application subject to a lease agreement (other than for mineral rights) permitting a use for something other than agricultural purposes? Yes No If "Yes", indicate to whom, for what purpose and the number of acres involved:

14. Is land being purchased under land contract Yes No: If "Yes", indicate vendor (seller):
Name:
Address: Street City State Zip Code

14a. Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, states that the vendor (seller) must agree to allow the land cited in the application to be enrolled in the program. Please have the land contract sellers sign below. (All sellers must sign).

Land Contract Vendor(s): I, the undersigned, understand and agree to permit the land cited in this application into the Farmland and Open Space Preservation Program.

Date Signature of Land Contract Vendor(s) (Seller)

15. If the applicant is one of the following, please check the appropriate box and complete the following information (if the applicant is not one of the following – please leave blank):

- 2 or more persons having a joint or common interest in the land
- Corporation
- Limited Liability Company
- Partnership
- Estate
- Trust
- Association

If applicable, list the following: Individual Names if more than 2 Persons; or President, Vice President, Secretary, Treasurer; or Trustee(s); or Members; or Partners; or Estate Representative(s):

Name: Joseph Robert Bloom Title: Member

Name: Scott Lambert Bloom Title: Member

Name: Jeremy Scott Bloom Title: Member

Name: \_\_\_\_\_ Title: \_\_\_\_\_

(Additional names may be attached on a separate sheet.)

IV. Land Eligibility Qualifications: Check one and fill out correct section(s)  
This application is for:

- a. 40 acres or more —————▶ complete only Section 16 (a thru g);
- b. 5 acres or more but less than 40 acres —————▶ complete only Sections 16 and 17; or
- c. a specialty farm —————▶ complete only Sections 16 and 18.

16. a. Type of agricultural enterprise (e.g. livestock, cash crops, fruit, etc):

Livestock + crops

b. Total number of acres on this farm 131.56

c. Total number of acres being applied for (if different than above): \_\_\_\_\_

d. Acreage in cultivation: 63.41

e. Acreage in cleared, fenced, improved pasture, or harvested grassland: 29

f. All other acres (swamp, woods, etc.) 39.15

g. Indicate any structures on the property: (If more than one building, indicate the number of buildings):

No. of Buildings 3 Residence: 1 Barn: 1 Tool Shed: 1

Silo: 2 Grain Storage Facility: 1 (corn bin) Grain Drying Facility: \_\_\_\_\_

Poultry House: \_\_\_\_\_ Milking Parlor: \_\_\_\_\_ Milk House: \_\_\_\_\_

Other: (Indicate) \_\_\_\_\_

17. To qualify as agricultural land of 5 acres or more but less than 40 acres, the land must produce a minimum average gross annual income of \$200.00 per acre from the sale of agricultural products.

Please provide the average gross annual income per acre of cleared and tillable land during 2 of the last 3 years immediately preceding this application **from the sale of agricultural products (not from rental income):**

\$ \_\_\_\_\_ : \_\_\_\_\_ = \$ \_\_\_\_\_ (per acre)  
total income total acres of tillable land

18. To qualify as a specialty farm, the land must be designated by MDARD, be 15 acres or more in size, and produce a gross annual income from an agricultural use of \$2,000.00 or more. If a specialty farm, indicate average gross annual income during 2 of the last 3 years immediately preceding application from the sale of agricultural products: \$ \_\_\_\_\_

Please note: specialty farm designation may require an on-the-farm site visit by an MDARD staff person.

19. What is the number of years you wish the agreement to run? (Minimum 10 years, maximum 90 years); 10

V. Signature(s):

20. The undersigned declare that this application, including any accompanying informational material, has been examined by them and to the best of their knowledge and belief is true and correct.

J.A.B.  
 Jeremy Bloom (Signature of Applicant) (Member)

Scott L. Bloom  
 Scott Bloom (Co-owner, If Applicable) (Member)

10/21/2024  
 (Date)

Bloom FAMILY FARMS LLC I  
 (Corporate Name, If Applicable)

Joseph R. Bloom  
 Joe Bloom (Signature of Corporate Officer) (Member)

(Title)

**ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR.**

**RESERVED FOR LOCAL GOVERNMENT USE: CLERK PLEASE COMPLETE SECTIONS I & II**

I. Date Application Received: 10-22-2024 (Note: Local Governing Body has 45 days to take action)

Action by Local Governing Body: Jurisdiction: Locke  
 County  Township  City  Village

This application is  approved,  rejected Date of approval or rejection: 11-12-2024

(If rejected, please attach statement from Local Governing Body indicating reason(s) for rejection.)

Clerk's Signature: Dorothy A Hart, supervisor

Property Appraisal: \$ 493,700 <sup>assessed</sup> <sub>value</sub> is the current fair market value of the real property in this application.

II. Please verify the following:

- Upon filing an application, clerk issues receipt to the landowner indicating date received. 10-24-2024
- <sup>Clerk</sup> <sub>Spruser</sub> notifies reviewing agencies by forwarding a copy of the application and attachments 10-24-2024

     If rejected, applicant is notified in writing within 10 days stating reason for rejection and the original application, attachments, etc. are returned to the applicant. Applicant then has 30 days to appeal to State Agency.

     If approved, applicant is notified and the original application, all supportive materials/attachments, and letters of review/comment from reviewing agencies (if provided) are sent to:

**MDARD-Farmland and Open Space Program, PO Box 30449, Lansing 48909**

**\*Please do not send multiple copies of applications and/or send additional attachments in separate mailings without first contacting the Farmland Preservation office.**

<p>Please verify the following regarding Reviewing Agencies (Sending a copy to reviewing agencies is required):</p> <p><b>COPY SENT TO:</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> County or Regional Planning Commission <u>10-24-2024</u></li> <li><input checked="" type="checkbox"/> Conservation District <u>10-24-2024</u></li> <li><u>    </u> Township (if county has zoning authority)</li> </ul>	<p><b>Before forwarding to State Agency, FINAL APPLICATION SHOULD INCLUDE:</b></p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> Copy of Deed or Land Contract (most recent showing <u>current ownership</u>)</li> <li><input checked="" type="checkbox"/> Copy of most recent Tax Bill (must include <u>tax description</u> of property)</li> <li><input checked="" type="checkbox"/> Map of Farm</li> <li><input checked="" type="checkbox"/> Copy of most recent appraisal record</li> <li><u>    </u> Copy of letters from review agencies (if available)</li> <li><u>    </u> Any other applicable documents</li> </ul>
--	---



- Common Land Unit**
- Common Land Unit\*
  - Non-Cropland
  - Tract Boundary
  - Section Lines
  - Cropland vs Noncropland**

- Wetland Determination Identifiers**
- Restricted Use
  - Limited Restrictions
  - Exempt from Conservation Compliance Provisions
  - Areas of Concern  
as of 4/26/23

**This box is applicable ONLY for certification maps.**  
**Options only valid if checked.**

Shares - 100% OP

<input type="checkbox"/> Certified Organic	<input type="checkbox"/> All Crops - Non-Irrigated
<input type="checkbox"/> CORN - YEL/GR	<input type="checkbox"/> WHEAT - GR (SRW or SWW)
<input type="checkbox"/> SOYS - COM/GR	<input type="checkbox"/> ALFALFA - FG or GZ
<input type="checkbox"/> DRY BEANS - DE	<input type="checkbox"/> MIXFG - FG or GZ

**2023 Program Year**  
 CLU Date: April 27, 2023  
 2022 NAIP Imagery

**Farm 130**  
**Tract 262**

United States Department of Agriculture (USDA) Farm Service Agency (FSA) maps are for FSA Program administration only. This map does not represent a legal survey or reflect actual ownership; rather it depicts the information provided directly from the producer and/or National Agricultural Imagery Program (NAIP) imagery. The producer accepts the data 'as is' and assumes all risks associated with its use. USDA-FSA assumes no responsibility for actual or consequential damage incurred as a result of any user's reliance on this data outside FSA Programs. Wetland identifiers do not represent the size, shape, or specific determination of the area. Areas of Concern represent potential wetland violations (CW, CW+Yr, CWNA, CWTE, MIW, MWM, WX) included in the NRCS Certified Wetland Determination dataset. Refer to your original determination (CPA-026 and attached maps) for exact boundaries and determinations.





DocId:8676555

Tx:4465029

9/15/2023 10:01:00 AM

**INST. # 2023-038096**

**DERRICK QUINNEY**

**REGISTER OF DEEDS**

**INGHAM COUNTY MICHIGAN**

**RECORDED ON:**

**09/18/2023 09:46 AM**

**PAGES: 3**

**INGHAM COUNTY TREASURER'S CERTIFICATE**

I HEREBY CERTIFY that there are no TAX LIENS or TITLES held by the state or any individual against the within description, and all TAXES on same are paid for five years previous to the date of this instrument as appears by the records of this office except as stated.

9/15/2023

Alan Fox, Ingham County Treasurer  
Sec. 135, Act 206, 1893 as amended

ERZ

**Covenant Deed**

JOSEPH R. BLOOM, a single man (Grantor), whose address is 300 Maple, Leslie, MI 49251 conveys, grants, bargains, remises, aliens, and confirms to BLOOM FARMS I, LLC; whose address is 5350 Bell Oak Road, Webberville, MI 48892, (Grantee) the premises commonly known as 5350 Bell Oak Road, Locke Township, Ingham County, Michigan, described as

According to the Attached Exhibit "A"

with all the tenements, hereditaments, and appurtenances to it, for \$1.00, subject to building and use restrictions and easements, if any, the lien of taxes not yet due and payable, and zoning ordinances. Grantor covenants and agrees that Grantor has not previously done or committed or willingly suffered to be done or committed any act, matter, or thing that would cause the premises or any part of them to be charged or encumbered in title, estate, or otherwise.

Grantor grants to Grantee the right to make all divisions under section 108 of the Land Division Act, Act No 288 of the Public Acts of 1967, as amended.

This property may be located within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices that may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

Dated: August 21, 2023

/s/ *Joseph R. Bloom*  
JOSEPH R. BLOOM

2024

Locke

Summer Tax Bill Prop #: 33-04-04-24-200-001

SPECIAL NOTICE

ATTENTION

Bill #: 00066

TAX CAN BE PAID BY MAIL OR AT THE TOWNSHIP OFFICE  
TREASURER HOURS: TUES. & THURS. 10:00 AM TO 4:00 PM

THIS TAX IS DUE BY 5 PM: 09/16/2024  
AFTER 09/16/2024 ADDITIONAL INTEREST AND FEES APPLY

IMPORTANT: ADDITIONAL TREASURER HOURS...  
MONDAY 9/16/2024 9:00 AM TO 5:00 PM

Make checks payable to: LOCKE TOWNSHIP TREASURER  
**POSTMARKS ARE NOT ACCEPTED AS PAYMENT DATES**

RECEIPTS SENT UPON REQUEST with S.A.S.E.

Property Owner: BLOOM FAMILY FARMS I LLC  
5350 BELL OAK RD  
WEBBERVILLE, MI 48892  
Parcel #: 33-04-04-24-200-001

PRE/MBT #: 100.0000

QUALIFIED AGRICULTURAL PROPERTY EXEMPTION

Assessed Value: 495,700  
Equalization Factor: 1.000000  
State Equalized Value: 495,700  
Capped Value: 147,625  
Taxable Value: 147,625  
(1 mill equals \$1.00 per 1,000)

Class: 101  
School: 33220  
Prop Addr: 5350 BELL OAK RD  
BANK NAME:

Tax DESCRIPTION	Rate	AMOUNT
SET 33220	6.00000	885.75
COMBINED CO.	6.74790	996.15
VET RELIEF FUND	0.03280	4.84

\*\*\*Legal Description\*\*\*

LO 24-2 24-3-1-2 A PT OF NW 1/4 & NE 1/4 COM @ NW COR OF SD SEC 24 -DUE  
E ALNG C/L OF BELL OAK RD ALSO BEING THE N SEC LN OF SEC 24, 2484.37 FT  
TO POB OF PCL TO BE DESC; -CONT ALNG C/L OF BELL OAK RD E 176.17 FT -  
CONT ALNG C/L OF BELL OAK RD N89D43' 42"E 1992.47 FT -S3D38'36"E  
2638.67 FT -N89D54'38"W 2005.61 FT -S89D50'47"W 188.80 FT -N3D05'52"W  
2625.22 FT TO POB 131.56 AC M/L SUBJ TO RD ESMT T4NR2E LOCKE TWP INGHAM  
CO MICH

\*BALANCE OF DESCRIPTION ON FILE\*

OPERATING FISCAL YEARS

The following is provided for your information. This does not  
affect the amount of taxes or when the taxes are due.

Total Millage: 12.78070  
Total Tax: 1,886.74  
Administration Fee: 18.86  
TOTAL PAYMENT DUE: 1,905.60

County: 01/01/24 - 12/31/24  
Twn/Cty: 04/01/24 - 03/31/25  
School: 07/01/24 - 06/30/25  
State: 10/01/23 - 09/30/24

P.R.E. Exemption Has Reduced This Bill By: 0.00

TAXPAYER'S COPY (please retain this portion for your records)





**LOCKE TOWNSHIP  
INGHAM, COUNTY, MICHIGAN  
RESOLUTION #~~2021-07~~ #2024-11  
RE: INVESTMENT and DEPOSITORY DESIGNATION POLICY**

**[updates/replaces Investment Policy resolutions adopted 10-6-1998, 6-10-2008, and 8-10-2021]**

**WHEREAS**, the Township Board of Locke Township, Ingham County, in exercising its fiduciary responsibilities, desires to safeguard the funds of the Township that may be invested from time to time; and

**WHEREAS**, Public Act 77 of 1989, MCL 41.77, requires that the Township Board designate the banks or depositories for the money belonging to the Township, including the time for which the deposits shall be made and all details for carrying into effect the authority given in that Act; and

**WHEREAS**, Public Act 196 of 1997, MCL 129.91, et seq., requires Township Boards, in consultation with the Township Treasurer, to adopt an investment policy;

**NOW THEREFORE BE IT RESOLVED**, that:

1. This policy is applicable to all public funds belonging to Locke Township and in the custody of the Treasurer.
2. The Township Board approves the following financial institutions as depositories of Township funds:

Fifth Third Bank or Successor Corporation  
***First National Bank of America or Successor Corporation***  
Flagstar Bank or Successor Corporation  
Huntington Bank or Successor Corporation  
Independent Bank or Successor Corporation

3. The Treasurer may invest Township funds in certificates of deposit, savings accounts, deposit accounts, or depository receipts of a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and which maintains a principal office or branch office located in this state under the laws of this state or the United States, but only if the bank, savings and loan association, or credit union meets all criteria as a depository of public funds contained in state law. The standard of prudence to be used shall be the "fiduciary" standard and shall be applied in context of managing an overall portfolio.
4. The prior approval of the Township Board shall be required for the Treasurer to invest in any other lawful investments instrument. The Township Board's standard of prudence shall be the "fiduciary" standard, which shall be applied in context of managing an overall portfolio. The Township Board may authorize the Treasurer to invest in the following:

(A) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States; commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.

(B) Repurchase agreements consisting of instruments listed in subdivision (A).

(C) Bankers' acceptances of United States banks.

(D) Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.

(E) Mutual funds registered under the Investment Company Act of 1940, Title 1 of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation; however, a mutual fund is not disqualified as a permissible investment solely by reason of any of the following:

- (i) The purchase of the securities on a when-issued or delayed delivery basis.
- (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
- (iii) The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.

(F) Obligations described in subdivisions (A) through (G) if purchased through an interlocal agreement under the Urban Cooperation Act of 1967, ~~1967 (Ex Sess) PA 7, MCL 124.501 to 124.512~~ **Public Act 7 of 1967 (Ex Sess), MCL 124.501, et seq.**

(G) Investment pools organized under the Surplus Funds Investment Pool Act, ~~1982 PA 367, MCL 129.111 to 129.118~~ **Public Act 367 of 1982, MCL 129.111, et seq.**

(H) Investment pools organized under the Local Government Investment Pool Act, ~~1985 PA 121, MCL 129.141 to 129.150~~ **Public Act 121 of 1985, MCL 129.141, et seq.**

5. Decisions and actions involving the Township's investment portfolio shall meet the following criteria:

**Safety:** Safety of principle is the foremost objective of Locke Township's investment practices.

**Diversification:** The investments shall be diversified by avoiding over concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities and insured certificates of deposits).

**Liquidity:** The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

**Return on Investment:** Return of investment is of secondary importance compared to safety and liquidity objectives. Investments shall be selected to obtain a market average rate of return. The core of investments is limited to relatively low risk securities.

6. The Treasurer may elect to have certificates and other evidence of investments held by a financial institution, provided that the financial institution presents to the Treasurer sufficient documentation and acknowledgment of the investment instruments held on behalf of the Township.

7. The Township will comply with all applicable statutes related to public fund investments. Any provisions of this resolution in conflict with applicable statutes are void.

At a regular meeting of the Locke Township Board of Trustees, at 7:00 PM on the ~~14th day of April 2009~~ (date), the above Resolution was offered by \_\_\_\_\_ and was seconded by \_\_\_\_\_

Upon a roll call vote, the following voted:

Yeas:  
Nays:  
Absent:

The Supervisor declared the Resolution adopted.

~~Dorothy G. Hart~~ Glenda S. Turner, Clerk

Attested to by: ~~Paul Griffes~~ Dorothy G. Hart, Supervisor

CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Locke Township Board held on ~~April 14, 2009~~ (date); that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by the Open Meetings Act.

~~Dorothy G. Hart~~ Glenda S. Turner, Locke Township Clerk





**LOCKE TOWNSHIP  
INGHAM, COUNTY, MICHIGAN  
RESOLUTION #2024-11  
RE: INVESTMENT and DEPOSITORY DESIGNATION POLICY**

**[updates/replaces Investment Policy resolutions adopted 10-6-1998, 6-10-2008, and 8-10-2021]**

**WHEREAS**, the Township Board of Locke Township, Ingham County, in exercising its fiduciary responsibilities, desires to safeguard the funds of the Township that may be invested from time to time; and

**WHEREAS**, Public Act 77 of 1989, MCL 41.77, requires that the Township Board designate the banks or depositories for the money belonging to the Township, including the time for which the deposits shall be made and all details for carrying into effect the authority given in that Act; and

**WHEREAS**, Public Act 196 of 1997, MCL 129.91, et seq., requires Township Boards, in consultation with the Township Treasurer, to adopt an investment policy;

**NOW THEREFORE BE IT RESOLVED**, that:

1. This policy is applicable to all public funds belonging to Locke Township and in the custody of the Treasurer.
2. The Township Board approves the following financial institutions as depositories of Township funds:
  - Fifth Third Bank or Successor Corporation
  - First National Bank of America or Successor Corporation
  - Flagstar Bank or Successor Corporation
  - Huntington Bank or Successor Corporation
  - Independent Bank or Successor Corporation
3. The Treasurer may invest Township funds in certificates of deposit, savings accounts, deposit accounts, or depository receipts of a state or nationally chartered bank or a state or federally chartered savings and loan association, savings bank, or credit union whose deposits are insured by an agency of the United States government and which maintains a principal office or branch office located in this state under the laws of this state or the United States, but only if the bank, savings and loan association, or credit union meets all criteria as a depository of public funds contained in state law. The standard of prudence to be used shall be the "fiduciary" standard and shall be applied in context of managing an overall portfolio.
4. The prior approval of the Township Board shall be required for the Treasurer to invest in any other lawful investments instrument. The Township Board's standard of prudence shall be the "fiduciary" standard, which shall be applied in context of managing an overall portfolio. The Township Board may authorize the Treasurer to invest in the following:
  - (A) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States; commercial paper rated at the time of purchase within the 2 highest classifications established by not less than 2 standard rating services and that matures not more than 270 days after the date of purchase.
  - (B) Repurchase agreements consisting of instruments listed in subdivision (A).
  - (C) Bankers' acceptances of United States banks.

(D) Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than 1 standard rating service.

(E) Mutual funds registered under the Investment Company Act of 1940, Title 1 of chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-3 and 80a-4 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation; however, a mutual fund is not disqualified as a permissible investment solely by reason of any of the following:

- (i) The purchase of the securities on a when-issued or delayed delivery basis.
- (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
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(G) Investment pools organized under the Surplus Funds Investment Pool Act, Public Act 367 of 1982, MCL 129.111, et seq.

(H) Investment pools organized under the Local Government Investment Pool Act, Public Act 121 of 1985, MCL 129.141, et seq.

5. Decisions and actions involving the Township's investment portfolio shall meet the following criteria:

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6. The Treasurer may elect to have certificates and other evidence of investments held by a financial institution, provided that the financial institution presents to the Treasurer sufficient documentation and acknowledgment of the investment instruments held on behalf of the Township.

7. The Township will comply with all applicable statutes related to public fund investments. Any provisions of this resolution in conflict with applicable statutes are void.

At a regular meeting of the Locke Township Board of Trustees, at 7:00 PM on the 12<sup>th</sup> day of November 2024, the above Resolution was offered by \_\_\_\_\_ and was seconded by \_\_\_\_\_.

Upon a roll call vote, the following voted:

Yeas:

Nays:

Absent:

The Supervisor declared the Resolution adopted.

\_\_\_\_\_  
Glenda S. Turner, Clerk

\_\_\_\_\_  
Attested to by: Dorothy G. Hart, Supervisor

#### CERTIFICATION

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted at a meeting of the Locke Township Board held on November 12, 2024; that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being 1976 PA 267; that a quorum of the Board was present and voted in favor of said Resolution; and that minutes of said meeting were kept and will be or have been made available as required by the Open Meetings Act.

\_\_\_\_\_  
Glenda S. Turner, Locke Township Clerk



PERIOD ENDING 10/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 10/31/2024	ACTIVITY FOR MONTH 10/31/2024	AVAILABLE BALANCE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
<b>Fund 101 - GENERAL</b>							
<b>Revenues</b>							
Dept 000							
101-000-402	PROPERTY TAXES	94,000.00		4,406.09	0.00	89,593.91	4.69
101-000-447	TAX ADMINISTRATION FEE	36,000.00		1,914.46	0.00	34,085.54	5.32
101-000-448	SUMMER TAX COLLECT REIMB	2,700.00		45.00	0.00	2,655.00	1.67
101-000-478	ZONING PERMITS	2,000.00		1,275.00	55.00	725.00	63.75
101-000-490	BUILDING PERMITS	12,000.00		7,133.00	631.00	4,867.00	59.44
101-000-528	OTHER GRANT FUNDS	0.00		0.00	0.00	0.00	0.00
101-000-546	METRO ACT REIMBURSEMENT	6,700.00		5,019.08	0.00	1,680.92	74.91
101-000-547	SET REIMBURSEMENT	0.00		0.00	0.00	0.00	0.00
101-000-548	GRANT REIMBURSEMENT	0.00		0.00	0.00	0.00	0.00
101-000-574	REVENUE SHARING	199,662.00		129,306.00	35,117.00	70,356.00	64.76
101-000-576	ELECTION REIMBURSEMENT	5,000.00		11,652.72	8,649.42	(6,652.72)	233.05
101-000-626	CEMETERY BURIAL	10,000.00		6,831.00	272.00	3,169.00	68.31
101-000-628	PLANNING COMMISSION REIMBURSE	0.00		0.00	0.00	0.00	0.00
101-000-629	ZONING REIMBURSEMENT	0.00		(441.00)	0.00	441.00	100.00
101-000-642	SALE OF CEMETERY LOTS	3,000.00		2,800.00	0.00	200.00	93.33
101-000-665	INTEREST	8,000.00		2,229.90	235.40	5,770.10	27.87
101-000-667	HALL RENTAL	5,000.00		3,700.00	1,400.00	1,300.00	74.00
101-000-670	LAND RENTAL	0.00		0.00	0.00	0.00	0.00
101-000-674	CONTRIBUTIONS	0.00		0.00	0.00	0.00	0.00
101-000-675	MISCELLANEOUS INCOME	0.00		0.00	0.00	0.00	0.00
101-000-677	ESCROW REFUND	0.00		0.00	0.00	0.00	0.00
101-000-687	INSURANCE REFUNDS	0.00		0.00	0.00	0.00	0.00
101-000-693	SALE OF FIXED ASSETS	0.00		0.00	0.00	0.00	0.00
Total Dept 000		384,062.00		175,871.25	46,359.82	208,190.75	45.79
<b>TOTAL REVENUES</b>							
		384,062.00		175,871.25	46,359.82	208,190.75	45.79
<b>Expenditures</b>							
Dept 101 - TOWNSHIP BOARD							
101-101-709	NIESA REP WAGE	960.00		560.00	80.00	400.00	58.33
101-101-710	PER DIEM	4,250.00		2,825.00	535.00	1,425.00	66.47
101-101-711	NON STATUTORY WAGE	200.00		0.00	0.00	200.00	0.00
101-101-712	OFFICE MANAGER WAGE	0.00		0.00	0.00	0.00	0.00
101-101-713	MEDICARE-SS	400.00		258.97	47.05	141.03	64.74
101-101-727	OFFICE SUPPLIES	1,500.00		1,261.51	110.95	238.49	84.10
101-101-818	LEGAL	3,000.00		1,120.00	280.00	1,880.00	37.33
101-101-820	AUDIT	500.00		0.00	0.00	500.00	0.00
101-101-822	TECH ADMIN/SUPPORT	3,000.00		2,895.84	0.00	104.16	96.53
101-101-860	TRAVEL	300.00		363.14	64.32	(63.14)	121.05
101-101-901	PRINTING AND PUBLISHING	1,000.00		0.00	0.00	1,000.00	0.00
101-101-955	MEMBERSHIPS AND DUES	2,000.00		1,859.81	0.00	140.19	92.99
101-101-956	WORKERS COMP INS	1,200.00		10.50	1.50	1,189.50	0.88
101-101-957	EDUCATION-TRAINING	1,000.00		335.20	0.00	664.80	33.52
101-101-958	MISC EXP	0.00		0.00	0.00	0.00	0.00
101-101-972	CAPITAL OUTLAY	5,000.00		0.00	0.00	5,000.00	0.00
Total Dept 101 - TOWNSHIP BOARD		24,310.00		11,489.97	1,118.82	12,820.03	47.26
Dept 171 - SUPERVISOR							
101-171-702	SALARY	19,641.00		11,457.25	1,636.75	8,183.75	58.33
101-171-713	MEDICARE-SS	1,500.00		876.49	125.21	623.51	58.43
101-171-727	OFFICE SUPPLIES	300.00		146.20	0.00	153.80	48.73

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	10/31/2024	NORMAL (ABNORMAL)	MONTH 10/31/2024	INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
<b>Fund 101 - GENERAL</b>										
<b>Expenditures</b>										
101-171-821	ACCOUNTING ASSISTANCE	200.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00	0.00
101-171-860	TRAVEL	300.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	0.00
101-171-955	MEMBERSHIPS AND DUES	50.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	0.00
101-171-956	WORKERS COMP INS	0.00	215.53	215.53	0.00	30.79	30.79	(215.53)	100.00	100.00
101-171-957	EDUCATION-TRAINING	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00
101-171-971	CAPITAL OUTLAY	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00
<b>Total Dept 171 - SUPERVISOR</b>		<b>23,491.00</b>	<b>12,695.47</b>	<b>12,695.47</b>	<b>0.00</b>	<b>1,792.75</b>	<b>0.00</b>	<b>10,795.53</b>	<b>0.00</b>	<b>54.04</b>
<b>Dept 215 - CLERK</b>										
101-215-702	SALARY	39,302.00	21,226.19	21,226.19	0.00	2,775.17	0.00	18,075.81	54.01	54.01
101-215-703	DEPUTY SALARY	2,000.00	1,547.00	1,547.00	0.00	314.50	0.00	453.00	77.35	77.35
101-215-713	MEDICARE-SS	3,160.00	1,742.14	1,742.14	0.00	236.35	0.00	1,417.86	55.13	55.13
101-215-727	OFFICE SUPPLIES-POSTAGE	1,000.00	466.90	466.90	0.00	0.00	0.00	533.10	46.69	46.69
101-215-821	ACCOUNTING ASSISTANCE	200.00	0.00	0.00	0.00	0.00	0.00	200.00	0.00	0.00
101-215-850	PHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-215-860	TRAVEL	300.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	0.00
101-215-955	MEMBERSHIPS AND DUES	100.00	20.00	20.00	0.00	0.00	0.00	80.00	20.00	20.00
101-215-956	WORKERS COMP INS	0.00	399.26	399.26	0.00	52.20	52.20	(399.26)	100.00	100.00
101-215-957	EDUCATION AND TRAINING	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	0.00	0.00
101-215-971	CAPITAL OUTLAY	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00
<b>Total Dept 215 - CLERK</b>		<b>47,562.00</b>	<b>25,401.49</b>	<b>25,401.49</b>	<b>0.00</b>	<b>3,378.22</b>	<b>0.00</b>	<b>22,160.51</b>	<b>53.41</b>	<b>53.41</b>
<b>Dept 247 - BOARD OF REVIEW</b>										
101-247-702	SALARY	1,000.00	34.00	34.00	0.00	0.00	0.00	966.00	3.40	3.40
101-247-713	MEDICARE-SS	80.00	2.61	2.61	0.00	0.00	0.00	77.39	3.26	3.26
101-247-860	TRAVEL	100.00	0.00	0.00	0.00	0.00	0.00	100.00	0.00	0.00
101-247-901	PRINTING-PUBLISHING	300.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	0.00
101-247-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-247-957	EDUCATION AND TRAINING	300.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	0.00
<b>Total Dept 247 - BOARD OF REVIEW</b>		<b>1,780.00</b>	<b>36.61</b>	<b>36.61</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,743.39</b>	<b>2.06</b>	<b>2.06</b>
<b>Dept 253 - TREASURER</b>										
101-253-702	SALARY	28,987.00	16,909.06	16,909.06	0.00	2,415.58	0.00	12,077.94	58.33	58.33
101-253-703	DEPUTY SALARY	500.00	246.50	246.50	0.00	0.00	0.00	253.50	49.30	49.30
101-253-710	PER DIEM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-253-713	MEDICARE-SS	2,260.00	1,312.40	1,312.40	0.00	184.79	184.79	947.60	58.07	58.07
101-253-727	OFFICE SUPPLIES-POSTAGE	2,800.00	2,895.91	2,895.91	0.00	117.99	117.99	(95.91)	103.43	103.43
101-253-821	ACCOUNTING ASSISTANCE	300.00	0.00	0.00	0.00	0.00	0.00	300.00	0.00	0.00
101-253-850	PHONE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-253-860	TRAVEL	700.00	345.05	345.05	0.00	257.28	257.28	354.95	49.29	49.29
101-253-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-253-957	EDUCATION AND TRAINING	1,000.00	25.00	25.00	0.00	25.00	25.00	975.00	2.50	2.50
101-253-971	CAPITAL OUTLAY	500.00	0.00	0.00	0.00	0.00	0.00	500.00	0.00	0.00
<b>Total Dept 253 - TREASURER</b>		<b>37,047.00</b>	<b>21,733.92</b>	<b>21,733.92</b>	<b>0.00</b>	<b>3,000.64</b>	<b>0.00</b>	<b>15,313.08</b>	<b>58.67</b>	<b>58.67</b>
<b>Dept 257 - ASSESSOR</b>										
101-257-727	OFFICE SUPPLIES-POSTAGE	1,500.00	822.20	822.20	0.00	0.00	0.00	677.80	54.81	54.81
101-257-818	CONTRACT ASSESSING	24,000.00	10,800.00	10,800.00	0.00	1,800.00	1,800.00	13,200.00	45.00	45.00

PERIOD ENDING 10/31/2024

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE 10/31/2024	ACTIVITY FOR MONTH 10/31/2024	AVAILABLE BALANCE	% BDTG USED
		AMENDED BUDGET	NORMAL (ABNORMAL)				
<b>Fund 101 - GENERAL</b>							
<b>Expenditures</b>							
101-257-971	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 257 - ASSESSOR</b>		<b>25,500.00</b>	<b>11,622.20</b>	<b>1,800.00</b>	<b>13,877.80</b>	<b>45.58</b>	
<b>Dept 262 - ELECTIONS</b>							
101-262-702	SALARY	14,500.00	5,290.00	0.00	9,210.00	36.48	
101-262-713	MEDICARE-SS	1,500.00	174.42	0.00	1,325.58	11.63	
101-262-727	ELECTION SUPPLIES	2,500.00	1,707.67	79.54	792.33	68.31	
101-262-818	ELECTION CONTRACT	0.00	0.00	0.00	0.00	0.00	
101-262-860	TRAVEL	600.00	0.00	0.00	600.00	0.00	
101-262-901	PRINTING-PUBLISHING	4,000.00	1,143.30	0.00	2,856.70	28.58	
101-262-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00	
101-262-971	CAPITAL OUTLAY	1,000.00	2,323.46	0.00	(1,323.46)	232.35	
<b>Total Dept 262 - ELECTIONS</b>		<b>24,100.00</b>	<b>10,638.85</b>	<b>79.54</b>	<b>13,461.15</b>	<b>44.14</b>	
<b>Dept 265 - BUILDING/GROUNDS</b>							
101-265-702	SALARY	2,000.00	1,615.00	204.00	385.00	80.75	
101-265-713	MEDICARE-SS	150.00	123.55	15.61	26.45	82.37	
101-265-731	MAINTENANCE SUPPLIES	3,000.00	1,010.55	0.00	1,989.45	33.69	
101-265-818	BLDG/GRNDS CONTRACT	8,620.00	6,507.95	320.00	2,112.05	75.50	
101-265-850	PHONE/INTERNET	3,500.00	2,065.20	296.80	1,434.80	59.01	
101-265-920	UTILITIES	6,000.00	2,495.41	399.46	3,504.59	41.59	
101-265-955	INSURANCE	9,000.00	8,915.00	0.00	85.00	99.06	
101-265-956	WORKERS COMP INS	0.00	0.00	0.00	0.00	0.00	
101-265-971	CAPITAL OUTLAY	6,000.00	0.00	0.00	6,000.00	0.00	
<b>Total Dept 265 - BUILDING/GROUNDS</b>		<b>38,270.00</b>	<b>22,732.66</b>	<b>1,235.87</b>	<b>15,537.34</b>	<b>59.40</b>	
<b>Dept 302 - TRI COUNTY METRO APPROPRIATION</b>							
101-302-818	TRI COUNTY METRO APPROP	0.00	0.00	0.00	0.00	0.00	
101-302-823	HAZMAT APPROPRIATION	500.00	0.00	0.00	500.00	0.00	
<b>Total Dept 302 - TRI COUNTY METRO APPROPRIATION</b>		<b>500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>0.00</b>	
<b>Dept 371 - CONTRACT INSPECTOR</b>							
101-371-818	CONTRACT INSPECTOR	10,000.00	3,553.72	935.00	6,446.28	35.54	
<b>Total Dept 371 - CONTRACT INSPECTOR</b>		<b>10,000.00</b>	<b>3,553.72</b>	<b>935.00</b>	<b>6,446.28</b>	<b>35.54</b>	
<b>Dept 445 - DRAINS APPROPRIATION</b>							
101-445-818	DRAINS/PUBLIC BENEFIT APPROP	10,000.00	0.00	0.00	10,000.00	0.00	
<b>Total Dept 445 - DRAINS APPROPRIATION</b>		<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>0.00</b>	
<b>Dept 446 - HIGHWAYS/STREETS/BRIDGES</b>							
101-446-819	HIGHWAYS/STREETS/BRIDGES	93,000.00	0.00	0.00	93,000.00	0.00	
<b>Total Dept 446 - HIGHWAYS/STREETS/BRIDGES</b>		<b>93,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>93,000.00</b>	<b>0.00</b>	

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	10/31/2024	NORMAL (ABNORMAL)	MONTH 10/31/2024	INCREASE (DECREASE)	BALANCE	% BGD
									USED
Fund 101 - GENERAL									
Expenditures									
Dept 567 - CEMETERY									
101-567-702	SALARY-MAINTENANCE	7,500.00		4,883.36		543.32		2,616.64	65.11
101-567-703	SALARY-SEXTON	1,500.00		1,325.00		0.00		175.00	88.33
101-567-713	MEDICARE-SS	680.00		365.55		41.56		314.45	53.76
101-567-737	OPERATING SUPPLIES	1,500.00		2,487.88		160.94		(987.88)	165.86
101-567-818	CONTRACT GROUNDS MAINTENANCE	42,000.00		21,250.00		3,400.00		20,750.00	50.60
101-567-860	TRAVEL	200.00		107.80		13.94		92.20	53.90
101-567-955	MEMBERSHIP AND DUES	35.00		0.00		0.00		35.00	0.00
101-567-956	WORKERS COMP INS	0.00		0.00		0.00		0.00	0.00
101-567-971	CAPITAL OUTLAY	1,000.00		0.00		0.00		1,000.00	0.00
Total Dept 567 - CEMETERY		54,415.00		30,419.59		4,159.76		23,995.41	55.90
Dept 701 - PLANNING									
101-701-702	PER DIEM	8,000.00		5,425.00		800.00		2,575.00	67.81
101-701-710	PER DIEM	0.00		0.00		0.00		0.00	0.00
101-701-713	MEDICARE-SS	600.00		414.99		61.18		185.01	69.17
101-701-727	OFFICE SUPPLIES-POSTAGE	500.00		10.36		0.00		489.64	2.07
101-701-818	PROFESSIONAL SERVICES	24,000.00		10,617.98		230.00		13,382.02	44.24
101-701-860	TRAVEL	200.00		0.00		0.00		200.00	0.00
101-701-901	PRINTING-PUBLISHING	500.00		50.00		0.00		450.00	10.00
101-701-956	WORKERS COMP INS	0.00		0.00		0.00		0.00	0.00
101-701-957	EDUCATION	500.00		0.00		0.00		500.00	0.00
Total Dept 701 - PLANNING		34,300.00		16,518.33		1,091.18		17,781.67	48.16
Dept 702 - ZONING									
101-702-702	SALARY	8,640.00		5,040.00		720.00		3,600.00	58.33
101-702-703	DEPUTY ZONING ADM WAGE	1,000.00		102.00		0.00		898.00	10.20
101-702-710	PER DIEM	1,000.00		0.00		0.00		1,000.00	0.00
101-702-713	MEDICARE-SS	850.00		393.36		55.08		456.64	46.28
101-702-727	OFFICE SUPPLIES-POSTAGE	200.00		9.68		0.00		190.32	4.84
101-702-818	PROFESSIONAL SERVICES	2,000.00		0.00		0.00		2,000.00	0.00
101-702-901	PRINTING-PUBLISHING	500.00		0.00		0.00		500.00	0.00
101-702-956	WORKERS COMP INS	0.00		1.92		0.00		(1.92)	100.00
101-702-957	EDUCATION	500.00		0.00		0.00		500.00	0.00
Total Dept 702 - ZONING		14,690.00		5,546.96		775.08		9,143.04	37.76
Dept 901 - CAPITAL OUTLAY									
101-901-971	CAPITAL OUTLAY-EQUIPMENT	0.00		0.00		0.00		0.00	0.00
101-901-972	CAPITAL OUTLAY-TWP HALL	0.00		0.00		0.00		0.00	0.00
Total Dept 901 - CAPITAL OUTLAY		0.00		0.00		0.00		0.00	0.00
TOTAL EXPENDITURES		438,965.00		172,389.77		19,366.86		266,575.23	39.27
Fund 101 - GENERAL:									
TOTAL REVENUES		384,062.00		175,871.25		46,359.82		208,190.75	45.79







**TREASURER'S REPORT**

10/31/2024

<b>GENERAL ACCOUNT #4621</b>	<u>Checking</u>	<u>Cash Sweep</u>	<u>Total</u>
Beginning Balance	\$1,000.00	\$317,047.22	
Deposits	\$64,547.70	\$46,379.42	
Interest (0.90%)		\$235.40	
Withdrawals (incl. IRS)	(\$64,547.70)	(\$18,928.28)	
IRS Tax Payment			
Ending Balance	\$1,000.00	\$344,733.76	<b>\$345,733.76</b>

<b>TAX ACCOUNT #4618</b>			
Beginning Balance	\$108,843.34		
Deposits (incl. interest)	\$842,611.13		
Interest (0%)			
Withdrawals	(\$898,304.52)		
Ending Balance	\$53,149.95		<b>\$53,149.95</b>

**HUNTINGTON BANK**

<b>ARPA FUNDS #1274</b>			
Beginning Balance			
Deposits (incl. interest)			
Interest			
Withdrawals			
Ending Balance	\$0.00		<b>\$ -</b>

**FLAGSTAR BANK**

<b>CD #8015</b>	Rollover October 21, 2024 for 179-day term		
Beginning Balance	\$ 256,322.43		
Ending Balance			<b>\$ 256,322.43</b>
Interest (4.40%)			
Matures April 18, 2025			

<b><u>CASH ON HAND</u></b>	\$20.00		<b>\$20.00</b>
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<b><u>GRAND TOTAL</u></b>			<b>\$655,226.14</b>
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Signed





## ELECTION TRANSITIONS

Clerks and Treasurers must each appoint a deputy. When the Clerk or Treasurer no longer hold office, their deputies must also go.

Officials who get re-elected must re-take the oath of office. So must their deputies. This goes for Trustees as well.

Vacancies – What happens if nobody runs for a particular office? The current official must “hold over” until January 1<sup>st</sup>. If someone doesn’t take the oath of office by January 1<sup>st</sup>, the current official must also “hold over” until January 1<sup>st</sup>. Then, on January 2<sup>nd</sup> the position is declared vacant, and the Township Board must appoint someone to the office. They have 45 days in which to do so. Should there not be a quorum of the board to conduct business on behalf of the township, the County Commissioners (Commission?) will appoint enough people to the board to create a quorum. The quorum has 45 days in which to appoint people to the vacant positions.

Who gets paid, and for what? Those officials who need to “hold over” until January 1<sup>st</sup> get paid a pro-rated amount based on the current salary of the position and the number of days the position is held. Officials can only get paid in arrears (they are paid for days that they have already worked).

Can a board reduce the salary of the office for an incoming official? This depends on how salaries get set in the particular township – whether by an annual meeting of the electors, a board resolution, or a compensation commission. Regardless of the method, it must be set to take effect at noon on November 20<sup>th</sup>, 2024. The pay is for the \*position\*, not the \*person\*.

When to take the oath of office? A person can take the oath early, but no later than January 1<sup>st</sup>, 2025. A person cannot perform the duties of the office until after having taken the oath. New officials cannot be forced to attend a swearing in ceremony. It does not have to be the Clerk who does administers the oath. It can be a legislator or court judge, etc.

Outgoing Officials – Must turn over ALL records related to the office, including digital, paper, keys, passwords, equipment, etc. after the election has been certified. MCL 750.491 provides for jail time and/or fines if outgoing official does not turn over ALL records related to the office. If the Clerk and Treasurer have been reconciling records monthly and giving good reports at the regularly scheduled meetings, and with audits mandated at least every other year, there should be no need for conducting an exit audit. Township Records belong to the State (see the Retention Schedule).

Planning Commission Ex Officio – The Township Board is required to have a township board member appointed to the planning commission. This person serves for the same term as their term of office. The Supervisor appoints the person to the planning commission, though the board must approve the appointment. Such appointment can be anybody except the Supervisor.

Committees and Liaisons – They are not required, but they provide a great way for Trustees to get engaged in township, as well as to keep people involved but not overwhelmed. It may make sense to appoint different board members from year to year.

Resignations – Must be in writing and accepted by the Township Board.

## NIESA report

October 2024

Tues Oct 01 4 calls – medical: 2 Vlg, 1 Wmstown, 1 mutual aid Okemos-fire response  
 Wed Oct 02 6 calls – medical: 2 City, 2 Wmstown[1 fire], 1 Leroy, **1 Locke**  
 Thurs Oct 03 1 call - medical: Vlg  
 Fri Oct 04 4 calls – medical: 2 City, 1 Leroy, **1 Locke-vehicle accident near M-52/Bell Oak**  
 Sat Oct 05 4 calls – medical: 1 City, 1 Leroy, 1 Whtfld, **1 Locke**  
  
 Sun Oct 06 6 calls –medical: 2 Leroy, **1 Locke-vehicle acc Wbvl Rd near Moyer**, 1 City, 1 Whtfld  
 Mon Oct 07 7 calls – medical: 3 Leroy, 1 Vlg, 2 City, 1 Whtfld,  
 Tues Oct 08 11 calls – medical: 2 Vlg, 3 Leroy, 4 City, 1 Wmstown, 1 Whtfld-[Hazmat response-  
 Gr Ri near Zimmer]  
 Wed Oct 09 4 calls – medical: 2 City, **1 Locke-fire response**, 1 mutual aid Okemos  
 Thur Oct 10 5 calls – medical: 2 Leroy, 1 Wmstown, 1 City, 1 mutual aid Handy Twp  
 Fri Oct 11 2 calls - medical: 1 Wmstown, 1 Vlg  
 Sat Oct 12 2 calls – medical: 1 Vlg, 1 City  
  
 Sun Oct 13 3 calls - medical: **2 Locke**, 1 Wmstown  
 Mon Oct 14 6 calls - medical: 4 City, 1 Whtfld, 1 Leroy  
 Tues Oct 15 0 calls - medical:  
 Wed Oct 16 5 calls – medical: 1 Wmstown, 2 Leroy, 1 City, 1 mutual aid White Oak  
 Thur Oct 17 1 calls - medical: 1 City  
 Fri Oct 18 2 calls - medical: 1 City, 1 Wmstown  
 Sat Oct 19 6 calls - medical: 1 Wmstown, **1 Locke**, 1 Leroy, 1 Whtfld, 1 Vlg, 1 City  
  
 Sun Oct 20 2 calls - medical: **1 Locke-fire response**, 1 mutual aid White Oak  
 Mon Oct 21 8 calls - medical: 1 Wmstown, 3 Leroy, 2 City, 1 Whtfld, 1 mutual aid Conway Twp-fire  
 Tues Oct 22 4 calls -medical: **1 Locke**, 1 Whtfld, 1 City, 1 Leroy  
 Wed Oct 23 7 calls -medical: 3 Vlg-[2 fire], **2 Locke**-[1 acc. Sherwd/Wbvl], 1 City, 1 Wmstown-fire, 1 Leroy  
 Thur Oct 24 4 calls –medical: 2 City, 1 Wmtown-acc. Beeman/Sherwood, 1 mutual aid Handy Twp fire  
 Fri Oct 25 1 calls – medical: 1 Whtfld-fire  
 Sat Oct 26 4 calls – medical: 1 Whtfld, 1 Leroy, 2 Wmstown  
  
 Sun Oct 27 3 calls – medical: 1 City-fire, **1 Locke-citizen assist**, 1 Whtfld  
 Mon Oct 28 3 calls – medical: 1 City, 1 Leroy, 1 Wmstown-acc. Shoeman/Barry  
 Tues Oct 29 8 calls – medical: **1 Locke**, 3 City, 2 Wmstown-[1 fire], 2 mutual aid Dansville-fires  
 Wed Oct 30  
 Thur Oct 31

NIESA worked with Webberville and Williamston area schools for fire prevention week, presenting fun activities to kids each day and displaying the fire trucks.





♥2024 LOCKE TOWNSHIP BUILDING PERMITS Dec/Jan☒ Jan/Feb# Feb/Ma← Mar/Apr+ Apr/May☒

May/Jun^ Jun/Jul☉ Jul/Aug% Aug/Sep☺ Sep/Oct♥ Oct/Nov@ Nov/Dec♣

**JAN**

Caroll, David & Eliz. FNL4/22 24-001 6300 Corey Rd 48872 02 200 008 pd \$247 233.6 sf glassed in porch#  
 Wyngarden, Jeff 24-001 2601 Donna Dr 48895 31 451 003 No fee Maint. (re-roof)

**APR**

Jorgenson, Cory 24-002 4405 Rowley Rd 48895 34 200 009 pd \$167 900 sf floating deck+  
 McElroy, Rod 24-003 5649 M-52 Perry 48872 09 300 001 pd \$247 24x50 Pole Barn/Porch+  
 Coe, Mike 24-004 3290 Rowley Rd 48895 32 400 006 pd \$247 30x40 Pole Bldg☒.  
 Driver, Tom FNL4/24 24-005 4828 Bell Oak Rd 48892 23 200 014 pd \$199 in grnd pool☉  
 Chapman, Sean FNL4/24 24-006 2659 Donna Dr 48895 31 451 007 pd \$247 24x40 Pole Bldg☒.  
 Cassing, Jason 24-007 6130 Shaftsburg 48895 06 300 005 pd \$199 32x20 Deck & pergola☒  
 Stamp, Yanch 24-008 5445 Horstman 48895 17 200 024 pd \$199 24x20 Deck☒

**MAY**

Driver, Mike 24-009 5041 Corey Rd 48895 14 300 008 pd \$247 40x40 Barn Add.☉  
 Blunt, Pauline 24-002 4715 Bell Oak 48895 14 300 009 No fee Maint. re-roof  
 Erwin, Jackie 24-010 2775 Rowley Rd 48895 31 251 006 pd \$247 20x30 pole Bldg.☉

**JUNE**

Bowen, Jason 24-011 5130 Shaftsburg 48895 18 300 011 pd \$391 1260sfAdd/deck☉  
 Finch, Garrett FNL6/24 24-012 4761 W. Jacobs 48872 02 200 017 pd 247 1790 Sq Pole Barn  
 Bowen, Jason 24-013 5130 Shaftsburg 48895 18 300 011 pd \$199 Ingrd. Pool☉  
 Shipman, Larry FNL6/24 24-003 5715 S. Corey 48872 11 300 012 No fee Maint re-roof  
 Galbreath, Paul 24-014 6412 S. Lovejoy 48872 03 200 010 pd \$ 203 pole barn☉

**JULY**

Meagher, Michael 24-005M 5174 Royce Rd 48872 13 100 007 \$0 re-roof  
 Swartz, Barbara 24-004M 5952 S. Corey 48872 11 200 008 \$0 RE-ROOF  
 Rabideau, Andrew 24-006M 4218 W. Benjamin 48872 10 300 006 \$0 reroof

**AUGUST**

Hale, Thomas 24-015 5214 Lovejoy 48872 01 100 024 pd \$247 30x48 pole barn☉  
 Luft, Nick FNL9/24 24-016 5695 M-52 48872 09 300 020 pd \$247 48x64 pole barn☉  
 Teague, Gary 24-017 5349 Royce 48892 13 200 011 pd \$247 50x60 pole barn☉  
 Teague, Gary 24-018 5349 Royce 48892 13 200 011 pd \$525 1797 sq residence

**SEPT**

Moore, Doug FNL 10/24 24-019 3350 Moyer 48895 29 400 004 pd \$199 Re-roof Partial♥  
 Munro, Debbie 24- 020 6000 S. Morrice 48872 01 300 017 pd \$144 re-roof/siding♥

**OCT**

Smith, Mariah 24- 021 6175 S. Corey 48872 02 400 010 pd \$199 Re-roof  
 Smith, Mariah 24-022 6175 S Corey 48872 02 400 010 pd \$151 Alter. Pole barn

**Nov.**

Terrill, Jeff 24-024 5100 Cole Rd 48892 24 101 005 pd\$199 Re-Roof  
 Poland, Marilyn 24-023 2711 Rowley 48895 31 201 002 pd\$227 Pole Bldg.

**2024 Locke Twp-plumbing/mechanical/electrical permits**

01-02-24 Shanks, Kathy FNL 1/10 23-021 4295 Rowley 48895 34 200 011 pd \$48 mech LP tank  
 01-09-24 Hill, Brenda FNL1/24 24-001 3653 Rowley 48895 33 100 008 pd \$150(ref 102) mech gas/oil burn  
 01-23-23 Woelmer, /F FNL2/5 24-002 3854 Rowley 48895 33 400 008 pd \$48 mech# AC/heat pump  
 01-30-24 McChesney, Mark FNL3/22 24-003 5301 Horstman 48895 17 200 027 pd \$78(ref 30) mech# gas/oil burn  
 02-27-24 Palmatier, Adam FNL 4/10 24-004 4309 Harris 48895 30 200 015 pd \$48 (98 for 2) mech #☒ gen line  
 04-09-24 McElroy, Rodney FNL4/24 24-005 5649 S.M52 48872 09 300 001 pd \$48 mech + gen  
 05-13-24 Flint, Matt FNL5/24 24-006 4047 Dietz 48895 29 400 012 pd \$ 48 mech ☒gen  
 05-21-24 Miller, Steven FNL5/24 24-008 4912 Bell Oak 48892 23 200 010 pd \$48 mech ☉ LP tank  
 05-21-24 Stamp, Jennifer FNL5/24 24-007 5445 Horstman 48895 17 200 024 pd \$48 mech ☉ LP for gen  
 05-23-24 Forge, Doris FNL5/24 24-009 4519 Harris 48895 19 400 008 pd\$48 mech ☉ AC/heat pump  
 06-18-24 June, Joshua FNL6/24 24-010 3248 Rowley 48895 32 400 008 pd\$48 mech☉ propane tank  
 06-27-24 Shanks, Robert 24-011 4295 Rowley 48895 34 200 011 pd\$48 mech.☉ AC/heat pump

07-18-24 Frenzel, Charles	24-012	4744 Dietz	48895	21 300 001	pd \$48	mech%	rpc frplc/+ chmny
08-12-24 Purvis, Scott	24-013	6180 S Lovejoy	48872	03 400 004	Pd \$48	mech%	line to gen.
09-03-24 Foss, Kevin FNL9/24	24-014	5182 Horstman	48895	17 400 009	pd \$48	mech	gen line
10-08-24 Merritt, Kyle fnl 10/24 instal♥!	24-016	5353 N. Herrington	48892	13 200 022	pd\$48.	Mech	propane
07-19-24 Bowen, Jason	24-015	5130 Shaftsburg	48895	18 300 011	pd\$114	mech	3 heat/2bath fans♥
10-10-24 McKenzie, Linda	24-017	4437 N. Webberville	48892	27 200 015	pd\$48	Mech.	LPG Fuel♥
10-29-24 Peters, Bill	24-018	3406 Moyer Rd Wms	48895	29 400 005	pd\$48	Mech	Heat/Cool
11-05-24 McCoy	24-	6143 S. LoveJoy Perry	48872	03 300 001	pd\$48	Mech.	Heat/Cool
01-18-23 McKenzie, Rob	24-001	4437 Webberville	48892	27 200 015	pd \$48	plumb.#	water heater
01-30-24 Riley, Ryan	24-002	3093 Moyer Rd	48895	29 100 009	pd \$60(ref 12.)	plumb.#	sump pump
02-19-24 Merritt, Kyle	23-095	5353 Herrington	48892	13 200 022	pd \$48 (rein.)	plumb.↔	pipe system
02-19-24 Merritt, Kyle	23-095	5353 Herrington	48892	13 200 022	pd \$48 (rein)	plumb.↔	pipe system
03-26-24 Mitchell, Keith	24-003	4889 Herrington	48892	24 200 008	pd \$48	plumb+	water heater
08-15-24 Luft, Nick	24-004	5695 M-52	48872	09 300 020	pd \$48	plumb	↔
09-10-24 Bowen, Jason	24-005	5130 Shaftsburg	48895	18 300 011	pd \$114	plumb	↔ Master bath
01-25-04 Bloom, Justin	24-001	5350 Bell Oak	48892	24 200 001	pd \$48	elec	solar
02-27-24 Palmatier, Adam FNL	24-002	4309 Harris	48895	30 200 015	pd \$48	elec.↔	200 amp/gen
03-06-24 Carroll, David FNL	24-003	6300 Corey Rd.	48872	02 200 008	pd \$114	elec.↔	addition
03-11-24 Beckwith, Brad FNL3/24	24-005	4321 Jacobs Rd	48872	03 200 004	pd \$48	elec.↔	gen
03-11-24 Stamp, Jennifer	24-004	5445 Horstman	48895	17 200 024	pd \$48	elec.↔	200 amp/gen
03-26-24 Roger, Smith	24-006	3118 Rowley Rd	48895	32 300 014	pd \$48	elec.+	undrgrnd to barn
03-28-24 Consumer's Ener	24-007	2753 Sherwood	48895	19 400 002	pd \$48	elec.+	200 amp
03-28-24 Maple Front Prop	24-008	3558 Colby Rd	48872	09 100 001	pd \$48	elec.+	200 amp
04-01-24 Anne Flint FNL4/24	24-009	4047 Dietz Rd	48895	29 400 012	pd \$48	elec.+	gen
<del>04-09-24 McElroy, Rod</del>	<del>24-010</del>	<del>5649 M-52</del>	<del>48872</del>	<del>09 300 001</del>	<del>\$156</del>	<del>Elec.</del>	
04-09-24 McElroy, Rod FNL 4/24	24-011	5649 M-52	48872	09 300 001	pd \$156	elec.+	200 amp/frnace
05-02-24 Driver, Mike FNL5/24	24-013	5041 Corey Rd	48895	14 300 008	pd \$114+18	elec.	
05-07-24 Meaton, Matt FNL5/24	24-012	4842 W. Colby	48872	11 200 009	pd \$48	elec.↔	part gen outlet
05-16-24 Driver, Tom	24-014	4828 Bell Oak	48892	23 200 014	pd \$96+18	elec.↔	pool
05-30-24 Diederich, Scott	24-015	5378 Moyer	48895	25 400 018	pd \$48	elec.☺	meter box
08-06-24 Parisian, Scott	24-016	4654 M-52	48895	21 400 004	pd \$48	elec. %	Panel upgrade
08-15-24 Luft, Nick	24-017	5695 M-52	48872	09 300 020	pd \$48	elec. ☺	400 amp service
08-14-24 Finch, Garrett	24-018	4761 W. Jacobs	48872	02 200 017	pd \$156	elec. ☺	Pole barn
08-22-24 Purvis, Scott	24-020	6180 S. Lovejoy	48872	03 400 004	pd \$48	elec. ☺	Install gen.
08-27-24 Baldwin, Rick	24-019	6400 Boutell	48872	02 100 002	pd \$48	elec. ☺	water heater
09-12-24 Vanwert, Alex	24-021	3778 Rowley	48895	33 400 013	pd \$48	elec. ☺	200A ungrd.
09-19-24 Bowen, Jason	24-022	5130 Shaftsburg	48895	08 300 011	pd \$114	elec	bed&bath♥
09-19-24 Little Leap	24-001C	2652 E. Haslett	48895	18 100 001	pd \$156	Elec.	Amp. Service♥
11-05-24 Smith, Moriah	24-	6175 S. Corey	48872	02 400 010	pd\$48	elec.	200 Amp Serv

### October Zoning Administrator report summary

- 01 opened emails, bldg. permit 24-020 issued by AGS, rec. bldg. permit app from Smith, documented BP final insp/filed, res. Elect Permit from Sheets/pmt/email to AGS
- 03 opened emails, ph from Atty Hitch, email to Kotrba, email Smith re: signature, email to AGS Smith pole barn, rec'd 24-020 BP pmt/email AGS, Rec'd Reed LU Permit/pmt/issued 24LU023/copy to assessor/mail to Reed/file
- 08 opened emails, rec'd Elect Permit from Little Leap, rec'd email from Kotrba, rec'd BP 24-021 For Smith from AGS/email contractor/advised BP ready to p/u, rec'd Mech Permit

- From Merritt/email to AGS, rec'd BP app from Steele/issued 2024LU024/email Steele  
Signature missing
- 10 opened emails, rec'd Merritt Mech Permit 24-016 from AGS/doc/filed, rec'd Elec Permit 24C001  
For Little Leap/doc/filed, rec'd BP24-022 for Smith/notified contractor, emailed  
Steele Soil Erosion permit to ICDC, rec'd BP for Poland/email applicant-missing Soil
- 10 cont. Erosion, rec'd pmt Smith BP 24-021/doc/filed, email McKenzie Mech Permit to AGS,  
rec'd pmt Smith BP24-023/doc, ph from voter/ballots placed in wrong box/advised  
Clerk has the ballots
- 15 opened emails, checked drop box, rec. email from Hull re: better site plan needed from  
Steele. Emailed Steele. Emailed Planner Kotrbra re: any contact with Atty. Hitch. Rec'd  
pg. 2 Affidavit Soil Erosion for Poland. Rec'd. Mech Perm. 24-017 for McKenzie.
- 17 Put away PC mtg chairs/nameplates. Opened emails. Planner has not heard back from  
Atty Hitch yet. Emailed Poland requesting better site plan. Email to Hull, ICDC re: Steele  
Site plan was submitted.
- 22 Opened emails. Assisted with hall rental app., Reconciled AGS supp. Report & invoice  
Gave to supervisor, Sent payment rec'd BP 24-021 & 24-022 to AGS., Sent ZO re: medical  
Marijuana & home occupation to interested party. Emailed Soil Erosion & Affidavit to  
ICDC for Poland. Issued 2024 LU 025 Permit. Emailed BP App. to AGS for Poland.
- 24 Opened emails. Rec'd email from AGS re: complaint – Key. Emailed Planner re: AGS.  
Planner to contact Twn. Attny today. Advised to wait until Atty advises how to proceed.  
Filed AGS new permits report., Answered call re: early voting., Rec'd email from Poland  
to update her email address.
- 29 Opened emails. Planner spoke with Atty. Hitch – re: Key Diesel. Advised to contact AGS  
& request Authorization to Enforce Form. Rec'd. Mech. Permit App. & payment for  
Peters. Sent App. to AGS. Ret. Call to Terrill & emailed BP App. Rec'd BP App. for Davis  
01-100-034. Sent Soil Erosion Sed/Affidavit/Site Plan to ICDC for Davis. Rec'd Elec.  
Permit App. for LaFave. Hold until payment rec'd. Rec'd Mech. Permit 24-018 for Peters  
Doc. & filed.
- 31 Opened emails. Rec'd email from Hull, ICDC – Davis needs to contact her as it appears  
He has wet lands. ICDC will need something from state to issue a waiver. Contacted  
Davis – told him to call ICDC. Emailed G. Steele inquiring he is sent update site plan to  
ICDC yet? Supervisor emailed Johnson with BP App. for Demo 17-200-004. Filed.  
Meeting with AGS. Telephone conf. with Atty. Hitch.



# Fowlerville Community Schools

7677 W. Sharpe Road, Suite A • Fowlerville, MI 48836  
(517) 223-6015 • FAX (517) 223-6022  
Matthew Stuard, Superintendent

## Fowlerville Community Schools - BOARD OF EDUCATION RESOLUTION

**A Resolution of the Fowlerville Community Schools Board of Education Opposing Marijuana Dispensaries and Commercial Marijuana Activities Within the Boundaries of Fowlerville Community Schools and Committing to the Health and Well-Being of Our Students**

WHEREAS, permitting commercial marijuana businesses or dispensaries in a community results in increased youth access and sends youth a message that marijuana is a safe drug; and

WHEREAS, there is compelling evidence that allowing commercial marijuana enterprises (medical and/or recreational) in communities leads to dramatic increases in youth marijuana use; and

WHEREAS, marijuana potency has increased significantly over past decades with marijuana extracts ranging from 50% to 80% THC, the addictive chemical in the drug; and

WHEREAS, marijuana use negatively affects the developing teen brain, diminishing the ability to learn; and

WHEREAS, youth marijuana use is strongly associated with academic underperformance; and

WHEREAS, one in six youths that use marijuana become addicted to it; and

WHEREAS, legalized marijuana results in markedly increased drug violations at school; and

WHEREAS, youth marijuana use can worsen depression and can lead to serious mental health issues; and

WHEREAS, the 2018 Michigan state ballot Proposal 1 allows municipalities to determine whether commercialized marijuana businesses will be allowed in their jurisdictions.

NOW, THEREFORE, BE IT RESOLVED THAT: the Board of Education for Fowlerville Community Schools is opposed to any commercial marijuana businesses or dispensaries within the boundaries of Fowlerville Community Schools.

BE IT FURTHER RESOLVED THAT: the Board of Education for Fowlerville Community Schools requests that the elected leaders of the Village of Fowlerville and surrounding townships help protect our students from the negative consequences of marijuana use by prohibiting marijuana businesses in their jurisdictions.

AND BE IT FURTHER RESOLVED THAT: this resolution, having been adopted by the Fowlerville Community Schools Board of Education, be made a permanent part of the records of this School District.

Sincerely,



**Fowlerville Board of Education**

**Amy Sova, Robert Hinton, Susan Charron, John Belcher, Danielle DeVries, Diana Dombrowski and Justin Braska**

Cc: Handy Township Board, Village of Fowlerville, Conway Township Board, Cohoctah Township



## **LOCKE TOWNSHIP AGENDA TOPICS, but not limited to:**

### **January**

Budget Amendment[s], if needed

Review Resolution - Poverty Guidelines and Income/Asset Test

Resolution - Township Officers Salary

Township Hall Rentals Summary (past 8 years), if Twp Bd requests

Wages Review

Draft - General Budget Worksheet

### **February**

Approve Wages for budget year Apr 1 thru Mar 31

Local Road Program – Recommendations/Suggestions from Ingham County Road Dept

Budget Review [from last months worksheet]

Schedule Budget Public Hearing (Date/time), within March Twp Bd meeting agenda

Adopt Resolution – Poverty Guidelines and Income/Asset Test

Lawn Maintenance – Cemeteries & Township Hall

### **March**

Selection of Lawn Mowing Contractor

Resolution – General Fund Budget/General Appropriation Act (Fiscal Year)

Local Road Program

Budget Amendment

Supervisor Appointment of (Name) to Planning Commission for (Term)

Motion – Accept Planning Commission Appointment

Resolution – General Fund Budget and General Appropriation Act (Fiscal Year)

New Signage for Cemeteries and Township Hall (2027?)

### **April**

EGLE Township Hall Drinking Water Lab Report

SAM [System for Award Management] Renewal

### **May**

HSC Services, Inc – 2 Year Extension of Assessor Agreement, (Monthly Fee)

### **June**

Draft – Summer Newsletter

### **July**

Audit – Maner Costerisan Engagement Letter (audit every 2 years; last audit 2023)

### **August**

Action on L-4029 (Year) Tax Rate Request

## **September**

Resolution – Glen Dor Street Lighting District Special Assessment

## **October**

Set Meeting Dates– Twp Bd/Plan Comm and Holiday Office Closures for Next Year

Snow Removal for Locke Township Hall

## **November**

Approval of Temporary Sexton (Jim Benjamin?)(Months)

Salary Comparison Draft

MI Township Part Plan Risk Control Review

Agreement for Collection of Summer School Property Taxes, Fowlerville Schools, \$3 per parcel

Agreement for Collection of Summer Tax, Livingston Educational Service Agency

## **December**

Appointments – next calendar year

## **ADDITIONAL**

Action on paying any registrations (Approve any educational registrations)

Action on any reimbursements, monthly

Declare items of “no value” and dispose

Action on (Name)(Position) Resignation

Appointment of (Position)(Term Expiration Date)

Resolution – (Name) Appreciation

Assessor Computer Purchased 2023; Plan to Replace 2028?

Review – Hall Rental Agreement

Early Voting Plan

Review – Resolution Financial Administration Policy & Procedures (any updates?)